

DRAFT TO BE APPROVED
FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 845 9707 6258 Meeting Password: 657866
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, JULY 25, 2024, 4:00PM
Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225

1. Call to Order: 4:02pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Garcia, Gipson, Kelling, and Neyman.

Absent: Schoenberg.

Director Garcia was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo and Oscar Cisneros.
- Dee Jaspar & Associates (DJA)

2. Discuss/Vote/Adjust Agenda if Necessary.

Motion: Move that we table #7, #8, #9, #10f, and #14.

Kelling/Neyman 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, and Neyman.

Absent: Schoenberg.

3. Public Comments - None.

4. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

Directors Schoenberg and Neyman attended the State Update Meeting. Updates will be given under the corresponding agenda items.

Quarterly Financial Committee.

This committee met and began reviewing the 2nd quarter financials. They will meet again on July 30th with Deborah Angel to change whatever needs correcting.

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5. Ad Hoc Committee Reports:

Project Committee.

This committee has not met.

Financial Committee.

This committee has not met.

6. Discussion/Vote on Accounts Payable and Financial Information.

Director Neyman reported that the checks were cut out of the Revenue/Operating Account for a total of \$18,454.62.

The checks and check detail were reviewed by the Board for accuracy. Director Neyman reviewed the items over \$3,000.00.

Motion: Move that we pay our bills.

Gipson/Kelling 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, and Neyman.

Absent: Schoenberg.

7. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled.

Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).

Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.

Kern County Superior Court, Case No. BCV-24-100199

8. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled.

Conference with Legal Counsel - Existing Litigation. Gov't Code §54956.9(d)(1).

C&C Elite Properties LLC, and Hacienda Saucedo, Inc v. Frazier Park Public Utility District

Kern County Superior Court, Case No. BCV-24-101972

9. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled.

Conference with Real Property Negotiators. Gov't Code §54956.8

Property: 256-070-54, 256-070-55, and 256-520-13

Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.

Negotiating Parties: Jeff French, Emilie Wainright

Under Negotiation: Price and Terms of Payment

State Funded Grant Projects - Discussion began at 4:11pm.

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10. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

a. Discussion/Vote/Review on the Project Timeline.

There was no update on this item.

b. Discussion/Vote on the Budget and Adjustment Request.

Ruben Mora asked the District to resubmit the budget adjustment request so that he can review and approve it. Carlos Bravo provided an updated request for Board approval.

(4A) Planning:

<u>Budget Item</u>	<u>Budget</u>	<u>Revised</u>	<u>For</u>
Consolidation Engineering	\$45,757.27	\$133,757.27	Increased by \$80,000.00

(4C) Engineering Report:

<u>Budget Item</u>	<u>Budget</u>	<u>Revised</u>	<u>For</u>
Engineering Report	\$96,729.00	\$112,260.49	Increased by \$15,531.49

(4E) Engineering Design:

<u>Budget Item</u>	<u>Budget</u>	<u>Revised</u>	<u>For</u>
Engineering Design	\$266,166.00	\$162,634.51	Decreased by \$103,531.49

Motion: Move that we approve this budget letter as I stated.

Neyman/Gipson 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, and Neyman.

Absent: Schoenberg.

c. Discussion/Vote on the Acquisition and Development of Well #8 and #9 Property.

The State is reviewing the Technical Memo.

d. Discussion/Vote on the Property Appraisal, Acquisition and Development of Additional Booster and Tank Site.

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Dee Jaspar informed the Board that he is ready to request an appraisal on this site, and asked that it be approved. There is still money in the project budget to cover this cost.

Motion: Move that we approve the appraisal for the additional booster and tank site.

Neyman/Gipson 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, and Neyman.

Absent: Schoenberg.

e. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.

Dee Jaspar provided the Board with the final draft of the MSR. The Board will review the document and approve it at the meeting on August 8th.

f. Discussion/Vote on the Memorandum of Understanding - Tabled.

g. Discussion/Vote on Lake of the Woods Projects and Consolidation.

The following updates were provided by Lake of the Woods:

3.5-million-dollar grant - Line Replacement & Permanent Generators:

Clean up and paving is still needed to wrap up the project. They are waiting for the final bid for the additional County required paving that was needed.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

There are still no plans yet. They will make sure DDW and DFA get the 80% designs when they are done.

Well #4

The well is still offline. The latest readings on 07/02/2024 show Iron <100 (300 max) and Manganese <20 (50 max).

Blending Station:

Nitrates were at 5.1 and 3.9 for the month of June and the first week of July, with the levels down to 3.9 for the July 2nd sames.

Wells are up .5 to 2.5 feet from June to July, except Well #6 is up 3 feet. The wells are up 49.5 to 56 feet from last year.

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h. Discussion/Vote on Claim #44 and Other Claims and Payouts.

Claim #44 - \$4,584.50.

Director Fees - \$466.66.

Staff Recovery Costs - \$26.25.

Dee Jaspar & Associates Invoice for June 2024

Invoice #24-00609, dated 6/30/2024, in the amount of \$3,440.35

Invoice #24-00610, dated 6/30/2024, in the amount of \$651.00

There were two invoices that were not eligible for reimbursement. One was from Young Wooldridge, the other was from Dee Jaspar & Assoc.

Motion: Move that we approve Claim #44 in the amount of \$4,584.50 with the information that Carlos has stated.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, and Neyman.

Absent: Schoenberg.

11. Discussion/Vote/Update on the FPPUD Meter Replacement Project and Emergency Well Supply Project.

a. Discussion/Vote/Update on Well #7.

There was no update on this item.

b. Discussion/Vote/Update on Meter Replacement.

The majority of the project is complete. The District is just waiting on the additional meters that Brough Construction ordered.

c. Discussion/Vote on Claim #29 and Other Claims and Payouts.

Oscar Cisneros had a call with Ruben Mora this week. Ruben indicated that there is an amendment in process for the Funding Agreement. Until that is executed, he is not able to send updated forms for claim submission. The current forms are now expired. The District will not be able to submit any new claims until the amendment is signed and the forms are updated.

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Oscar will set up a meeting with Ruben and the Project Ad Hoc Committee to discuss this issue and to ask if it is possible to expedite any pending claims so the contractors can be paid.

d. Discussion/Vote/Update on the Bridge Loan Extension and Requests.

Oscar explained that the fourth bridge loan draw request should have been deposited this week. When confirmed, the District can pay Progress Payment #4 from Brough Construction.

12. Discussion/Vote/Update on Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

There was no update on this item.

b. Discussion/Vote on the Project Application.

The application has been submitted and is under review by the State.

State Funded Grant Projects - Discussion concluded at 4:39pm.

13. Discussion/vote on Stand-By Fee Assessment.

A kickoff meeting was held with NBS. Tiffany Matte provided the Board with the timeline that NBS produced. According to this timeline, the legal process should start in January 2025 so that the new assessment fee can be turned in to Kern County in May.

14. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant: Final Testing and Purchase of the Generators - Tabled.

15. Discussion/Vote on Resolution FP-20240725-01 - Resolution Authorizing Kern County to Act as FPPUD's Agent in the Collection of Assessment Taxes for the 2024 - 2025 Tax Year.

Tiffany Matte provided the Board with the annual resolution that included the list of delinquent accounts, and the parcels that will be assessed the stand-by fee.

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Motion: Move that we approve Resolution FP-20240725-01 - In The Matter Of: Water Availability Or Standby Charges Assessment; Delinquent Accounts Assessment; Resolution Authorizing Kern County To Act As FPPUD's Agent In The Collection Of Assessment Taxes For The 2024 - 2025 Tax Year, with Exhibit A charges and also the 30 pages of Exhibit B that will be added.

Neyman/Gipson 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, and Neyman.

Absent: Schoenberg.

16. Review and Approve Meeting Minutes for 07/18/2024 State Update Meeting.

Motion: Move that we approve the State Update Standing Committee Meeting Minutes for Thursday, July 18, 2024 with any of the amendments that were sent to Tiffany previous to and after the meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Neyman/Gipson 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, and Neyman.

Absent: Schoenberg.

17. Discussion/Vote on Future Agenda Items.

Regular Meeting August 8, 2024.

Regular State Planning & Project Meeting August 22, 2024.

18. Adjournment.

Motion: Move that we adjourn.

Neyman/Gipson 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, and Neyman.

Absent: Schoenberg.

Meeting Adjourned: 4:48pm.

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At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

Seal