

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, SEPTEMBER 15, 2022
10:00 AM
Kelling/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on September 22, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Jesse Dhaliwal and Ryan Icenhower.

1. Review Minutes of 08/18/2022.

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board at their last meeting.

2. FP/LOW Consolidation Planning Project.

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

1. Acquisition of the Well Site Properties - It has been almost two years since the license agreements for the test well site properties were signed. The Wainright-French agreement stated the District had two years to notify the property owners of their intention to purchase the property. Dee will contact Alan Doud to find out what the next steps are and how to proceed. The total appraisal amount for Well #9 came out to \$30,980.00.
Dee recommended sending the Notice of Intention to both the well site #8 and #9 property owners, but will ask Alan so it can be discussed at the next regular meeting.

*Jesse Dhaliwal asked to jump ahead in the agenda to discuss drilling Well #7 and the nitrate analyzer since he needed to leave the meeting early.

4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

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a. Appraisals and Granting of Temporary Easements - The temporary license agreement was signed by C&C Elite properties for drilling Well #7, and the \$3,000.00 payment was mailed.

Jesse expressed his previous concerns over the drillers plan to raise the sanitary seal to 70 feet. Since the District has already had issues with nitrate contamination, he preferred a deeper seal. After speaking with DJA, he was assured that they would be sampling the shallow water and if nitrates are present, they can lower the seal to 100 ft. With that explanation, Jesse indicated he would be issuing the notice to proceed drilling. Unified Field Services stated that they may be able to begin drilling as soon as two week, but that it would be more likely that drilling would begin in six weeks.

c. Status of Nitrate Analyzer - Dee Jaspar finished the operation plan for the nitrate analyzer and it is ready to go out to Jesse Dhaliwal for review. Jesse requested a site visit to see how the analyzer functions. That meeting was scheduled for September 27th at 9:30am.

2. FP/LOW Consolidation Planning Project.

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

2. Early Drilling of Well #8 - Carlos Bravo explained that the District is waiting for the go ahead from Lawrence Sanchez so the environmental work can be paid through SHE Technical Assistance (TA) funds. Lawrence reiterated that he needed a formal request in writing with an estimated project budget, and a general justification with pros and cons related to the early drilling of Well #8.

3. Sphere of Influence (SOI) Mapping - Dee provided the Board with a final draft of the proposed SOI map. A copy was also sent to Blair Knox with LAFCo for comment. Dee has not heard back from Blair but will follow up with him.

4. LAFCo and MSR Work - Once the SOI map is finished, the District will begin working on the LAFCo and MSR work.

5. Planning Timeline - The project timeline has been brought up to date but is subject to change as it is a living document.

c. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.

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d. Regional Project Planning Project Budget Details - The ad hoc committee met with Carlos Bravo and Dee Jaspar to address the changes needed to the project budget. A draft letter was written to Lawrence Sanchez requesting the following changes:

1. Management/Administration: + \$3,591. Increased from \$31,000 to \$34,591.
2. Hydrogeologist and Inspection: -\$3,591. Decreased from \$32,480 to \$28,889.
3. Legal: +\$3,360 and +\$6,193. Increased from \$6,000 to \$15,553.
4. Labor Compliance: -\$3,360. Decreased from \$5,040 to \$1,680.
5. Hydrogeology Report: -\$6,193. Decreased from \$13,024 to \$6,831.
6. Contingency: +\$17,970. Increased from \$119,189 to \$137,159.
7. Water Quality Testing -\$17,970. Decreased from \$22,500 to \$4,530.

e. Claims:

1. Claims. Claim #23 will be submitted next month for the project costs incurred during the month of September.

2. Claim #22. A draft of Claim #22 was provided and reviewed by the attendees. There was one invoice from DJA and charges for FPPUD meetings and staff costs. The claim came out to a total of \$8,185.91.

f. Lake of the Woods MWC State SRF Waterline Replacement Application - LOW reviewed the bids for this project and selected the contractor. They are now working with Lawrence Sanchez to move forward.

g. LOW MWC South Tank Replacement & SCADA System - This project is still in the design phase.

3. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering work will be paid through SHE TA Work Plan Funds.

1. Potholing and Mapping, Environmental and Design - Dee Jaspar confirmed that there is about \$350,000 in the TA budget for potholing and mapping. The potholing work has focused on the worst parts of the system that have caused flooding through residential properties. They are using the vacuum excavation process instead of digging with a backhoe to avoid breaking any of the fragile water lines. It is a much slower process but the best option for the current conditions.

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2. Possibility of Breaking Up Grant Into Various Phases - Lawrence Sanchez recommended breaking the project into phases in order to move the critical sections into construction. Dee Jaspar could map the pipeline in a specific area then design plans and specifications so the District could apply for the construction funds. How the project is broken out and whether to do line replacement in phases will ultimately be up to the District.

3. Work Plan Status - Carlos Bravo explained that the DFA is still in the approval process for the amended Work Plan. There is TA funding for the potholing and mapping now, but SHE is asking for the additional funds for planning and design.

4. Review Invoices (SHE TA Funds) - Carlos provided an invoice from DJA for the ad hoc to review. Charges were for the work on potholing and mapping.

4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

b. Status of Bids (Well & Meters) - Dee Jaspar clarified that so far Unified Field Services is holding to their original bid for drilling Well #7. The meter project is currently on the street and bids are due October 13th.

d. Status of Claims - Oscar Cisneros provided a draft of Claim #7. There was one invoice from DJA and one from Young Wooldridge. The claim came out to \$6,149.77.


e. Review Revised Budget Adjustment Letter - There was no update.

f. Review information on SHE Revolving Loan - The District has not received a commitment letter yet. Oscar Cisneros will follow up with his management.

The next update meeting will take place on October 20, 2022.



Tiffany Matte, Clerk of the Board



Attest: Gerald Garcia, Secretary

seal