

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, MAY 18, 2023**  
**10:00 AM**

1. **Call to Order: 10:02am.**
2. **Roll Call of Directors and Attendees.**
  - **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
  - **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
  - **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
  - **State Water Resources Control Board (SWRCB):**
    - **Division of Financial Assistance** - Artena Kubik and Lawrence Sanchez.
    - **Division of Drinking Water** - Ryan Icenhower, and Reyna Rodriguez.
3. **Public Comments** - None.
4. **Review Minutes of 04/20/2023 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board on April 27th.

5. **FP/LOW Consolidation Planning Project.**

- a. **Well Sites.**

- i. **Acquisition of Well Site Properties.**

Nothing has moved forward. The District is still having meetings and speaking with their attorney. Lawrence Sanchez clarified that the current funding source for the consolidation project is the Prop 1 State Revolving Fund. Under that funding, costs are not reimbursed for eminent domain filing, legal costs, and property acquisition. If there was another funding source in the future, then those costs could potentially be covered. The District would need a funding source to drill wells outside of the regional project as well. Lawrence explained the application process could be started now, but the property would have to be acquired and the preliminary work done before the project is approved.

- ii. **Early Drilling of Well 8 and 9.**

In order to move forward on potentially drilling Well #8 or #9 early, Lawrence requested a technical memo describing the proposed project.

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Dee Jaspar sent a draft of his engineering report for the MSR, which contains that information, to the FPPUD Board and the State for review. Lawrence will review that report at the end of next week. Joan Kotnik expressed some concerns while reviewing that engineering report. She will send those concerns in an email to Dee Jaspar and include the FPPUD staff and the Project Ad Hoc Committee.

The District is moving forward to acquire the land for Well #9, but it is too cost prohibitive to drill and tie in this well outside of the consolidation. The engineer will determine if the whole property, or just a part of it, will be needed for Well #9.

Joan asked another clarifying question. Should Lake of the Woods experience an emergency and need to drill a new well to acquire additional water, would the State be willing to fund such a project while still in the annexation process? Lawrence explained that the DFA would work with the Division of Drinking water. He also believes that unless LOW had engineering work showing that there was a viable source of water, and could justify the need to drill it outside of the consolidation, it is most likely that the State would not fund it. It has already been proven that there are better water sources further east.

GM Allison recently spoke with USDA, and they are currently only offering 45/55 grant/loan options.

**iii. Sphere of Influence Mapping.**

The map was completed and sent to LAFCo. The District is now waiting for the MSR to be completed.

**iv. LAFCo and MSR Work.**

Dee Jaspar has sent the completed engineering report to Bravish for review and inclusion in the complete MSR.

**v. Planning Timeline.**

The deliverable date for the MSR was moved to September 2023. The draft source water assessment program report will be moved until the end of June. The deliverable date for the environmental work will be moved to September 2024. The final plans and specs and the construction application are expected to be done by April and June of 2025.

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**b. Planning Project - SHE Technical Assistance Funding Status.**

There was no update on this item.

**c. Regional Project Planning Project Budget Details.**

There was no update on this item.

**d. Project Budget**

**i. Review of Planning Budget.**

Lawrence Sanchez had questions about the budget adjustment request submitted after last month's meeting. The group discussed the budget needs and revised the numbers as follows:

**ii. Budget Adjustment.**

**(4A) Planning:**

<u>Budget Item</u>	<u>Budget</u>	<u>Revised</u>	<u>For</u>
Consolidation Engineering	\$22,000	\$45,757.27	Increased by \$23,757.27
Consolidation MSR	\$35,000	\$38,000	Increased by \$3,000

**(4B) Test well Design:**

<u>Budget Item</u>	<u>Budget</u>	<u>Revised</u>	<u>For</u>
PER	\$40,292	\$43,292	Increased by \$3,000

**(4D) Environmental Documents:**

<u>Budget Item</u>	<u>Budget</u>	<u>Revised</u>	<u>For</u>
Environmental Documents	\$56,216	\$59,673	Increased by \$3,457

**(4B) Test well Design:**

<u>Budget Item</u>	<u>Budget</u>	<u>Revised</u>	<u>For</u>
Test Well Drilling	\$234,600	\$201,385.63	Reduced by \$33,214.27

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**e. Claims.**

**i. Review Invoices for Claim #30.**

There were four invoices from DJA, three from YW, and charges for Director fees and staff recovery charges. Additional invoices will be submitted for previous unsubmitted charges from DJA. Carlos Bravo reviewed the invoices and confirmed eligible charges.

**f. Lake of the Woods Grants and Projects.**

\$3.5 million: They are still waiting on the County.

Generator Project: Lawrence will be working on the Final Budget Approval.

\$5 million: P&P is working on the designs and hope to have partial completion sent out by the middle of June and full designs by the end of the year.

Blending Station: LOW is modifying the blending station to have the wells shut down when the nitrates are high. Well #1 is showing high nitrates as well as Well #7. Well #2 has shown a decrease in production.

**6. Frazier Park Pipeline Replacement Project.**

**a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**

**i. Potholing and Mapping.**

Lyles Construction has completed the potholing and mapping. There should be one more invoice that will close out the \$289,000 funds for this part of the project.

**ii. Engineering and Design.**

DJA will be finishing up the plans and specifications, at which point the District will be able to complete and submit the full project application.

**iii. Review Invoices.**

There was one new invoice from DJA for this project. Invoice #23-00440 in the amount of \$12,103.00.

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**b. SWRCB Grant Funded Project.**

There was no update on this item.

**7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

**a. Status of Projects (Well and Meters).**

Curtis Skaggs from DJA is still working on finding out if it will be possible to return unused equipment purchased for the well. This amount was deducted out of Claim #12. Dee Jaspar is working on the decommissioning of Well #7 and will hopefully have the final numbers for that portion of the project by the next FPPUD regular meeting.

**b. Project Budget.**

There was no update on this item.

**c. Claims.**

**i. Review Invoices for Claim #15.**

Oscar Cisneros provided a draft of Claim #15. There were three invoices from DJA. One of the invoices was from 2020 that was not previously submitted. The total claim came out to \$1,385.25.

**d. SHE Revolving Loan Requests.**

Claim #12 was approved by the State. The District is waiting to receive the check in order to make a payment on the bridge loan.

**8. Adjournment.**

The meeting was adjourned at 11:38am.

The next update meeting will take place on June 15, 2023.

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**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

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**Tiffany Matte, Clerk of the Board**

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**Attest: Gerald Garcia, Secretary**

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