

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, AUGUST 19, 2021
10:00 AM
Gipson/Neyman 4/0/1 - Director Kelling Abstain
Minutes Approved on August 26, 2021

Conference Call Attendees:

- **Frazier Park Public Utility District** - Brahma Neyman, Lisa Schoenberg, and Jonnie Allison.
- **Lake of the Woods MWC (LOW)** - Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Oscar Cisneros, and Carlos Bravo.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board:**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Jesse Dhaliwal and Ryan Icenhower.

1. Review Minutes of 7/15/2021 Ad-Hoc Meeting.

The minutes from the last meeting were provided to the attendees in the information packet.

2. FP/LOW Consolidation Planning Project.

a. Review of Funding Agreement - There was no update.

b. Test Well Work. Dee Jaspar reported that Dr. Ken Schmidt has written his first test well report on the Wainright-French Property, but is waiting for the results of the uranium tests before he finalizes it. When it is time to drill the production well, the drillers will run tests to determine how much water it can produce without interfering with the neighboring wells. The report on the SEA test well is still being written. Preliminary water quality tests show good results, but the final samples are still being tested. Dee will get together with Dr. Schmidt to discuss the best method to drill the production well at the first test well site and the replacement for Well #5. General Manager (GM) Jonnie Allison will tour the test well sites to make sure they have been cleaned up properly. The test well portion of this project came in about \$60,000.00 under budget.

c. Planning Project - Self-Help Enterprises (SHE) Technical Assistance (TA) Funding Status. The State has signed the amended Work Plan for added TA funds. The contracts with Young Wooldridge (YW) and DJA have been signed. The District has been reimbursed by both parties for funds sent to pay for TA costs while SHE was waiting for State approval.

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1. Legal, Engineering & Other Costs Waiting for SHE TA Funds. The District received Invoice #79604 from YW in the amount of \$4,140.50. The money remaining in TA will be used to cover \$1,377.75 of the invoice.

The remaining \$2,762.75 will be submitted for payment under the Planning Project in Claim #9.

2. Planning Project Timeline. Lawrence Sanchez previously sent an email with a template for the project timeline. Dee will update the information with his estimate of the deliverable dates for each item needed for the project.

d. Regional Project Planning Project Budget Details.

1. Budget Amendment. The District will be submitting a new budget request.

- Consolidation MSR: +\$13,000, increased from \$0 to \$13,000.
- Consolidation Engineering: +\$17,000, increased from \$0 to \$17,000.
- Contingency: -\$30,000, decreased from \$163,689 to \$133,689.

2. Engineering Agreement Amendment No.1 May 18, 2021. DJAs Engineering Contract Amendment #1 has been approved by the District.

Plans & Specs: +\$2,534 = \$27,650.

Labor Compliance: +\$40 = \$5,040.

Hydrogeologist & Inspection: +\$2,480 = \$32,480.

Test Well Administration: +\$24,420 = \$24,420.

Total Engineering Increase: \$29,474

3. Annexation & Consolidation Costs:

a. Municipal Services Review (MSR) & Engineering annexation costs were not added to the current Project Planning Budget. This will be included in the new budget adjustment request.

b. Legal costs of \$9,000 were an added line item & cost to budget.

c. The Memorandum of Understanding (MOU) was reviewed by the attorney, a copy was sent out by Dee Jaspar to the ad hoc committee for review but more amendments are needed.

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e. Claims. Claim #8 was filed on July 9th, and approved by Lawrence on July 15th. Claim #9 will be on the agenda for approval by the FPPUD on August 26th. Claim #10 will be filed in September for the August 2021 Planning Project costs.

f. Lake of the Woods MWC (LOW) State SRF Waterline Replacement Application. LOW received their funding agreement in the amount of \$3.5 million.

They also received a grant for \$5 million from the DWR
They are in the process of filing an application with the County to extend the permit for installing the pipes under the County roads.

Lawrence Sanchez informed the group that they are in discussion with SHE management on adding the planning and design work for the LOW pipeline and tank replacement, as well as the FPPUD pipeline replacement, to a new agreement for TA assistance. This would serve to roll the grant funding from the DWR into the agreements that are already in place with the SWRCB.

3. Frazier Park Pipeline Replacement Project.

This was covered in the discussion above.

3.5. Community Water System COVID Relief Program

The survey application provided by the State has been sent out and is due by September 10th. Technical assistance is available for filling out the survey if requested by the District. The State will begin to issue payments as early as November.

4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

The District signed and returned the funding agreement to the State. Based on information from the Planning Project test well located on the SEA property, the engineer will need to change the drilling method as stated in the specifications. Dee and Curtis will be meeting with GM Allison to work out more details on the meter replacement project so the original specifications can be updated.

5. Connection Fee and Rate Review Evaluation.

The ad hoc committee met with David from RCAC and gave him a copy of the most recent asset list. They have not heard back from RCAC since that meeting.

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The ad hoc will continue to work on the updates to the asset list as soon as the vacant bookkeeper position for the FPPUD is filled.

The next update meeting will take place on September 16, 2021.



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary