

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, JANUARY 18, 2024
10:00 AM

1. **Call to Order: 10:00am.**
2. **Roll Call of Directors and Attendees.**
 - **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Tiffany Matte, Terry Kelling, and Brahma Neyman.
 - **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
 - **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
 - **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
 - **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Ryan Icenhower and Reyna Rodriguez.
3. **Public Comments-** None.
4. **Review Minutes of 11/16/2023 and 12/21/2023 State Update Standing Committee Meetings.**

The minutes were provided in the meeting packet for review.

5. **FP/LOW Consolidation Planning Project.**

- a. **Well Sites.**

- i. **Acquisition of Well Site Properties.**

The court filing for eminent domain on the Well #8 property will be filed today. Dee Jaspar and the FPPUD Project Ad Hoc Committee have a meeting scheduled with the owners of the Well #9 property to continue negotiations.

- ii. **Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

The application for the emergency grant has been filed through the FFAST application. Lawrence Sanchez will review the application and get back with Dee Jaspar and the District on any additional information needed.

- iii. **Sphere of Influence Mapping (Submitted).**

There was no update on this item.

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iv. LAFCo and MSR Work.

Dee Jaspar is reviewing the changes to the MSR sent by Director Neyman. Any additional comments by the Board will be sent to Dee by the next meeting. Dee is waiting for the comments from Lake of the Woods.

v. Planning Timeline (Extension).

The timeline extension request is still being routed through the State channels. They hope to have it approved by next month, but they do have until June to finalize the extension.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The Work Plan was submitted to DFA for review and is now awaiting approval.

c. Regional Project Planning Project Budget Details.

The updated project budget was sent to Lawrence for review. He had some questions that Dee will respond to by tomorrow.

Lawrence confirmed that since the District is filing for eminent domain today, starting tomorrow, any of those related charges will not be reimbursable by the State.

d. Project Budget

i. Review of Planning Budget.

There was no update on this item.

ii. Budget Adjustment.

The District sent an adjustment request to Lawrence Sanchez. He should have a response after he receives the answers to the questions he had for Dee.

e. Claims.

i. Review Invoices for Claim #38.

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There were two invoices from Young Wooldridge, two invoices from DJA, and charges for Director fees and staff recovery. The total invoices came to \$6,908.88. There was an additional invoice that will be held until the budget adjustment is approved.

f. Lake of the Woods Grants and Projects.

The following updates were provided by Pam Jarecki:

3.5-million-dollar grant - Line Replacement & Permanent Generators:

This project is into the hard part of the project, crossing Frazier Mountain Park Road in 2 locations and hope to be scheduling the pressure testing, lab testing and bringing sections of the sub-division online this month. Should still be done by the end of February depending on weather. Permanent pavement patch may have to be pushed to later in the Spring due to weather.

The generator project:

We will not hear anything until the later part of 2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

P&P is hoping to have a draft report and preliminary plans by the *end January*. They are planning a meeting with Lake of the Woods in the next few weeks to go over all the final changes in the field they have found.

Well #4:

Well #4 has been put offline, we are collecting data on the high iron and manganese.

Blending station:

Nitrates are between 3.3 and 4.3 for the months of November and December, but really holding steady at 4.2-4.3 right now. Well #1 just had the VFD installed, and the new operations plan should be done shortly.

All wells are dropping 2 to 5 feet in the month of December. Up from January 2023, 26.5 to 36.5 feet.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

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The potholing and mapping is complete.

ii. Engineering and Design.

The preliminary design is complete and included in the project grant application.

iii. Engineering Contract.

The Board reviewed the contract at their previous meeting and noted some changes for DJA. The updated contract will be sent to the District's attorney for review.

iv. Project Application.

The auditors are completing the financial statements that need to be included in the application. Carlos Bravo needed some financial figures for the application that will be sent by DJA.

v. Review Invoices.

There was one new invoice from DJA for this project. Invoice #23-01239 in the amount of \$14,451.65.

b. SWRCB Grant Funded Project.

There was no update on this item.

7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

Lawrence expects to have formal approval to complete Change Order #2 in the next month. Right now, the State is considering whether to amend the current funding agreement to include drilling Well #8, or to have the District continue with the Expedited Drinking Water Grant application.

The contractor is still waiting for delivery of the service brass before they can begin installing the meters.

b. Project Budget (Well Funding).

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There was no update on this item.

c. Claims.

i. Review Invoices for Claim #23.

Oscar Cisneros provided a draft of Claim #23. There were two invoices from DJA. The total claim came out to \$2,188.50.

d. SHE Revolving Loan Requests.

Oscar Cisneros believes that the revolving loan contract will be expiring soon. He will check on the date and get back to the Board. SHE management did indicate previously that there may be a possibility of extending the loan.

8. Adjournment.

The meeting was adjourned at 11:01am.

The next update meeting will take place on February 15, 2024.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

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