

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, Ca. 93225
Regular Planning Meeting
MINUTES FOR THURSDAY, AUGUST 24, 2017
6:00 P.M.

Schoenberg/Kelling 4/0/0 - Director Garcia absent
Minutes Approved on September 14, 2017

1. Call to Order: 6:02pm.

a. Pledge to the Flag.

b. Roll Call of Directors: Garcia, Gipson, Kelling and Schoenberg.

Director Neyman present as the chairperson.

Also present: Jonnie Allison, and Tiffany Matte.

2. Discussion/Vote/Adjust Agenda if Necessary - No adjustment.

3. Public Comments - Present: Dee Jaspar, Carlos Bravo, Pam Jarecki, Austin Mielke, Bill Hopper, and two members of the public.

Members of the public were given the opportunity to address the Board at this time.

4. Manager's Report.

General Manager (GM) Jonnie Allison reported there was a leak Wednesday that ran down Pico Trail. It washed out the road base the residents had recently paid to have placed down. The road base and water flowed down someone's driveway and into their garage. This customer, and anyone else who sustained damage from the leak, was instructed to come into the office and pick up an insurance claim form.

The gentleman who is working on the mainline extension for Lomita Trl submitted the design created by French & Associates. This design will be given to Dee Jaspar for review and approval, paid for by the customer. Once the design is approved he will have to obtain the bonds needed to begin work.

a. Administrative Assistant's Report - No Report.

Discussion/Possible Vote on FP - LOW Area Annexation Project - 6:13pm.

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5. Update/Discussion on Regional Project FFAST Planning Application.

The last piece of information needed was sent to the State. Carlos should be hearing from Lawrence Sanchez next month.

6. Discussion/Possible Vote on Lake of the Woods/Frazier Park Pre-Planning Project Task 3 and Task 4 Activities:

The owner of Lake of the Woods (LOW) Mobile Home Park discussed the upgrades to his utility system and his concerns about being annexed into the Regional System. The Board recommended he continue to attend the regularly scheduled Planning Meetings so he has current information as the annexation moves forward.

a. LAFCo Application Packet.

There was a meeting that included two members of the Board, the FPPUD's attorney, Self-Help Enterprises, and Kern County LAFCo. The topic of discussion was the time frame for turning in and processing the application for annexation. It was discussed that the application could be filed in June, 2018, along with a letter that asks to put the application on hold. This would give enough time to finish the Planning Phase, and apply for the Construction Grant. In this timeline, funding would be secured before final approval of annexation. Finally, if it takes longer than expected to complete the Planning Phase and secure funding, the LAFCo Commission could be asked to grant an extension, or the application could be withdrawn and resubmitted at a later date.

Carlos Bravo clarified that the application would need to be filed under Self-Help Enterprises' Work Plan, which goes until February of 2018. It is possible the Plan could be extended until June, or even beyond that time, and that would determine how long the District has to file and complete the LAFCo application.

- **Transfer Agreement/MOU**

The application packet, including the LOW Transfer Agreement will be reviewed by Ernest Conant and finalized with the Board's ad hoc committee the first week of September. The LOW will work on compiling a list of assets that will be transferred, and what will be abandoned.

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b. Annexation Work Update - No other update.

c. Discussion/Review of Claims and Payouts, and Requests for Payment.

- Dee Jaspar & Associates Invoice #17-07018, dated July 31, 2017, in the amount of \$16,770.80, for work on the hydrogeological study.

7. Discussion/Vote on Application for Grant Funding - Meter Replacement.

The work plan has been approved as of August 8th. It will cover the cost of the Preliminary Engineering Report (PER) and Self Help Enterprises' services.

Carlos Bravo gave an estimated timeline for project tasks.

- PER - November 10, 2017
- Prop 1 Construction Application Submitted - November 10, 2017
- Construction Application Review and Assistance - May 1, 2018
- Funding Administration and Assistance - October 31, 2018
- Community Outreach and Education - Ongoing through December 31, 2018

A bank account will need to be added when the time comes to receive funding.

It was suggested the engineers for LOW and Frazier Park get together and discuss the types of smart meters to ensure there will not be a compatibility issue in the future.

Carlos Bravo drafted a Notice of Exemption (NOE) for this meter replacement project. The Board reviewed the document and noted a couple of small corrections. When the notice is corrected, Carlos will send it for a signature.

Motion: Move that we, minus a couple of typos, approve the Notice of Exemption for the meter replacement project.

Schoenberg/Kelling 5/0/0, Motion Passed.

8. Discussion/Vote on Future Agenda Items.

Regular Meeting September 14, 2017.

Planning Meeting September 28, 2017:

- Carry over meeting agenda to next month.

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9. Adjournment.

Motion: Move that we adjourn.

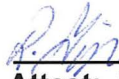
Garcia/Kelling 5/0/0, Motion Passed.

Meeting adjourned: 7:23pm.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Rebecca Gipson, Secretary

seal