

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 878 1274 8020 Meeting Password: 774128
REGULAR MEETING MINUTES FOR THURSDAY, MAY 14, 2026, 4:00PM
Neyman/Gipson 5/0/0
Minutes Approved on June 11, 2026

1. Call to Order: 4:00pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Garcia, Gipson, Kelling, Neyman, and Schoenberg.
Director Garcia was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Pam Jarecki and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- One Member of the Public.

2. Discussion/Vote/Adjust Agenda if Necessary - No change.

3. Public Comments - None.

4. Report of Officers:

President: No report.

Vice-President: No report.

Secretary: Director Kelling reported she signed some meeting minutes.

Treasurer: No report.

JPIA Representative: Director Gipson contacted JPIA to see if they offer any type of towing service. She found out they do not.

5. Board Member Initiatives - None.

6. Manager's Report.

General Manager (GM) Jonnie Allison reported that he and the Lead Operator went to training for Geographic Information Systems (GIS).

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This can be used to track multiple types of information. GM Allison will look more into this system.

While looking through public auction sites, the GM found a good deal on traffic cones. He was able to pick up 250 cones for \$4.75 each.

a. Discussion/Vote on Will Serve Application.

This application was for an owner seeking to put an ADU on his property. There was no need for the Board to vote.

b. Administrative Assistant's Report.

Tiffany Matte reported that she is working on the public hearing spreadsheet, she is getting the special assessments ready to submit, and also putting together records for a very lengthy public record request.

7. Standing Committee Reports.

Accounts Payable Committee.

Director Schoenberg and Director Kelling met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

This committee will meet with the State next Thursday.

Quarterly Financial Committee.

This committee met and reviewed the profit and loss worksheet for January to March 2026. They found one charge relating to the telemetry that will need to be transferred from the USDA Replacement Fund back into the Revenue/Operating Account.

8. Ad Hoc Committee Reports.

Planning Project Committee.

This committee has not met.

Easements and Deeds Committee.

This committee has not met.

Rate Study Committee.

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This committee has not met but will soon be ending after the public hearing next week.

Bond Book Committee.

This committee has not met.

Five Year Budget Committee.

This committee has not met.

Parcel B Project Committee.

Directors Gipson and Kelling stood in for this meeting. Everyone reviewed what the deliverables were and when they needed to get them done.

2025 Audit Committee.

The final wording for the audit was sent to Scott. Director Garcia signed the final confirmation which will finalize the audit.

9. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that two checks were prepared from the Planning Account for a total of \$16,818.50.

31 checks were cut out of the Revenue/Operating Account for a total of \$62,269.06. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

Director Schoenberg reported she made the following transfers:

- \$533.34 from the FP/LOW Planning into the Revenue/Operating Account for Claim #56.
- \$55.44 from the FP/LOW Planning into the Revenue/Operating Account for Claim #56.
- \$533.34 from the FP/LOW Planning into the Revenue/Operating Account for Claim #57.
- \$62.37 from the FP/LOW Planning into the Revenue/Operating Account for Claim #57.
- \$1,050.00 from the FP/LOW Planning into the Revenue/Operating Account for an invoice from Tom Dodson in Claim #56.
- \$4,250.00 from the Revenue/Operating to the Planning Account for a Tom Dodson & Associates invoice.
- \$180.79 from the Customer Assistance Grant into the Revenue/Operating Account for a customer grant.

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- \$300.00 from the Customer Assistance Grant into the Revenue/Operating Account for a customer grant.
- \$1,056.00 from the USDA Replacement to the Revenue/Operating Account of an invoice from Young Wooldridge.
- \$196.52 from the Customer Assistance Grant into the Revenue/Operating Account for a customer grant.
- \$268.49 from the Customer Assistance Grant into the Revenue/Operating Account for a customer grant.
- \$282.52 from the Customer Assistance Grant into the Revenue/Operating Account for a customer grant.

Motion: Move that we pay our bills.

Kelling/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

State Funded Grant Projects - Discussion began at 4:41pm.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Director Garcia announced the closed session at 4:42pm.

10. CLOSED SESSION pursuant to Gov't Code §54957.

Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).

Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.

Kern County Superior Court, Case No. BCV-24-100199

Returned from closed session at 4:49pm.

Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):

Director Garcia announced that in the closed session there was no action taken.

11. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

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a. Discussion/Vote/Review on the Project Timeline and Budget.

There was no update on this item.

b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.

Dee Jaspar heard back from the County that there was an error in the closure calculations on the survey. The corrections were made and resubmitted back to the County for approval.

c. Discussion/Vote on the Memorandum of Understanding.

Lake of the Woods' attorney marked changes he wanted on Frazier Park's original MOU. This copy will be provided to the FPPUD attorney for review.

d. Discussion/Vote on Lake of the Woods Projects and Consolidation.

The following updates were given by Lake of the Woods:

9.3-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:

There was no update on this item.

Generator Grant

There was no update on this item.

Well #4:

The well results from April show that Iron is <100 under the 300 ug/L max level, and Manganese is <20 ug/L still under the 50 ug/L max level. They are still waiting on parts for the electrical to be updated.

Blending Station:

There was no update on this item.

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Wells:

- Wells from last month are up 3 ft to 7.8 ft
- January 2024 are now all up from 0.5 ft to 30 ft
- January 2025 are down from 17.5 ft to up 29.3 ft.
- January 2026 are now all up from 19 ft to 27 ft
- From this time last year they are down from 11.5 ft to up 35 ft.

e. Discussion/Vote on Claims and Payouts.

A draft of Claim #59 will be available for the Board to review and approve at the next meeting.

12. Discussion/Vote on Well #8 and Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

Everything has been submitted and approved by the State.

b. Discussion/Vote on the Project Application.

The supplemental engineer's report was submitted on the 22nd of last month and is in review. The attorney has reviewed the documents he needed to and submitted the opinion letter. Carlos still needs to submit the environmental package for the combined project when Tom Dodson & Associates completes it.

c. Discussion/Vote on Well #8 Property Acquisition.

The District is working with the property owners to put together a settlement agreement.

State Funded Grant Projects - Discussion concluded at 5:00pm.

13. Discussion/Vote on the Parcel B Water Tank Replacement Project: Timeline, Budget, Environmental, Engineering, and Funding Agreement.

On May 19th the County will deliberate on the "Request to Release Funds". If approved the funding request will be sent to the US Department of Housing and Urban Development for funding approval. This should take until about the middle of June.

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In the meantime, the District will need to approve the draft version of the County funding agreement, and approve the bid documents as written by DJA. The County also had some changes in the design that they wanted incorporated and returned to them.

Tiffany reviewed the changes to the draft funding agreement as approved by the FPPUD's and County's legal counsels.

Motion: Move that we approve the changes for the draft agreement: Community Development Activity - Frazier Park Public Utility District Tank Replacement and Improvement (CARES) Project CD # 24.19CV1.1 with the understanding that this is still a draft and final approval will come in June.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

14. Discussion/Vote on the Rate Study.

The public hearing will take place on May 23rd.

15. Review and Approve Meeting Minutes for 04/07/2026 AP Standing Committee, 04/09/2026 Regular Meeting, 04/21/2026 AP Standing Committee, and 0/23/2026 Regular State Planning and Project Meeting.

The minutes for 03/26/2026 were not available so approval was carried over until the next meeting.

Move that we approve Meeting Minutes for 04/07/2026 AP Standing Committee, 04/09/2026 Regular Meeting, 04/21/2026 AP Standing Committee, and 0/23/2026 Regular State Planning and Project Meeting, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

16. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.

Motion: Move that we dissolve the 2025 Audit Committee.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

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17. Discussion/Vote on Destruction of Obsolete/Damaged Records.

Motion: Move that we approve the 5/14/2026 Authorization to Destroy Obsolete Records. The items are: daily deposit tapes; RVS mailing reports; and meter reading worksheets.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

18. Discussion/Vote on Future Agenda Items.

Regular State Planning and Project May 28, 2026.

Regular Meeting June 11, 2026.

19. Adjournment.

Motion: Move that we adjourn.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Meeting Adjourned: 5:22pm.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

Seal