

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, AUGUST 18, 2022**  
**10:00 AM**  
Kelling/Neyman 4/0/0 - Director Gipson Absent  
Minutes Approved on August 25, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Oscar Cisneros.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance**
  - **Division of Drinking Water** - Jesse Dhaliwal and Ryan Icenhower.

**1. Review Minutes of 07/21/2022 Ad Hoc Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review.

**2. FP/LOW Consolidation Planning Project.**

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

1. Acquisition of the Well Site Properties - The FPPUD has been holding off while trying to acquire the temporary easement to drill Well #7. The appraisals have been sent and will be addressed at a later date.
2. Early Drilling of Well #8 - Dee Jaspar will resubmit to Lawrence any of the documentation that he previously requested. Tom Dodson was able to address the questions regarding CEQA. The District would be able to pursue drilling Well #8 outside of the regional project because it can be cited as an independent utility.
3. Sphere of Influence (SOI) Mapping - The ad hoc committee met with Dee Jaspar, Joan Kotnik, and Jonnie Allison this morning and reviewed the map with the draft SOI Boundaries. The eastern border will go up against Lebec, the western border will go to the county line for Ventura, and the map will include the Cold Springs Canyon property. The Lake of the Woods Mobile Village will be part of the expanded SOI but not the annexation.
4. LAFCo and MSR Work - Once the SOI map is finished, the District will begin working on the LAFCo and MSR work.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, AUGUST 18, 2022**  
**10:00 AM**  
Kelling/Neyman 4/0/0 - Director Gipson Absent  
Minutes Approved on August 25, 2022

5. Planning Timeline - Dee Jaspar updated the project timeline and the Board reviewed it at their last meeting.

\*Jesse Dhaliwal asked to jump ahead in the agenda to discuss the nitrate analyzer.

**4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

c. Status of Nitrate Analyzer - The analyzer has been installed and every Monday the FPPUD collects a water sample and sends it to the lab to compare to the reading on the analyzer. The analyzer has been reading higher than the samples taken to the lab. It will be calibrated to read more accurately. Dee has the information he needs to write the operation plan required by the State. The District has established a service contract with the manufacturer to ensure it operates correctly. The SCADA system has been programmed to set an alarm when the nitrate level hits 8.0 and at 9.0. Once the level hits 10.0 it will shut off the well.

**2. FP/LOW Consolidation Planning Project.**

c. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.

d. Regional Project Planning Project Budget Details - Carlos Bravo, Dee Jaspar, and the ad hoc committee will try and get together before the next meeting to work out the details of the budget adjustment request. The Board will discuss it at the next regular meeting.

e. Claims:

1. Claims. Claim #22 will be submitted next month for the project costs incurred during the month of August.

2. Claim #21. A draft of Claim #21 was provided and reviewed by the attendees. There was one invoice from DJA and charges for FPPUD meetings and staff costs. The claim came out to a total of \$18,107.25.

f. Lake of the Woods MWC State SRF Waterline Replacement Application - The original date set for the project bid opening was August 4th.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, AUGUST 18, 2022**  
**10:00 AM**  
Kelling/Neyman 4/0/0 - Director Gipson Absent  
Minutes Approved on August 25, 2022

It has been extended twice and is now set for August 24th. Negotiations with the County have been causing delays and LOW may need to revise the plans and specifications.

g. LOW MWC South Tank Replacement & SCADA System - LOW is still reviewing the bid they got from Ness Sanli and comparing it to their other quote to see which will be the best fit for them.

**3. Frazier Park Pipeline Replacement Project.**

a. Preliminary Engineering work will be paid through SHE TA Work Plan Funds.

1. Potholing and Mapping, Environmental and Design - Dee Jaspar and Lyles Construction have been actively potholing the waterlines that have the potential to cause the most property damage during breaks. They are working on Summit Drive now and will continue through the trails until the TA funding runs out.

2. Possibility of Breaking Up Grant Into Various Phases - The District emailed Lawrence Sanchez to find out if they could get pre-construction funds to start replacing the worst lines before they fail. It does not seem likely, but there will be more discussion when he is available.

3. Work Plan Status - Lawrence requested corrected paperwork from Carlos Bravo. Carlos sent in what was needed and the application is still under review.

**4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

a. Appraisals and Granting of Temporary Easements - The District is still moving forward on acquiring the temporary easements needed to Drill Well #7. The State reviewed the design changes that were provided by DJA and the hydrogeologist. As the well is being drilled, there will be more modifications to the design as the driller reacts to exactly what is found in the ground.

b. Status of Bids (Well & Meters) - At their next meeting, the FPPUD Board will be approving the plans and specifications for the meter replacement. Once approved, the project will be ready to go out to bid.

c. Status of Nitrate Analyzer - This was covered earlier in the agenda.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, AUGUST 18, 2022**  
**10:00 AM**  
Kelling/Neyman 4/0/0 - Director Gipson Absent  
Minutes Approved on August 25, 2022

d. Status of Claims - Oscar Cisneros provided a draft of Claim #6. There were five invoices from DJA and one from Young Wooldridge. Dee will be providing backup information for charges on copies. The claim came out to a total of \$9,119.73.

e. Review Revised Budget Adjustment Letter - There was no update.

f. Review information on SHE Revolving Loan - The District should be receiving the commitment letter soon. Oscar will follow up today to see if that letter is ready.

The next update meeting will take place on September 15, 2022.



\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**



\_\_\_\_\_  
**Attest: Gerald Garcia, Secretary**

seal