

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, OCTOBER 20, 2022**  
**10:00 AM**  
Kelling/Neyman 3/0/0 - Garcia and Gipson Absent  
Minutes Approved on October 27, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, and Jonnie Allison.
- **Lake of the Woods MWC (LOW)** - Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)**
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance** - Lawrence Sanchez.
  - **Division of Drinking Water** - Jesse Dhaliwal.

\*The agenda was adjusted to accommodate those who needed to leave early.

**4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

- a. Appraisals and Granting of Temporary Easements - There was no update on this item.
- b. Status of Bids (Well & Meters) - Bids were opened for the meter replacement project. There was a large bid spread that ranged from just over \$1 million, to just under \$4 million. DJA is reviewing the bids now and will update the Board on his recommendation and how it will affect the overall project budget at the next meeting.
- c. Status of Nitrate Analyzer - This item will be removed from the agenda. The nitrate analyzer is functioning and the District has been returned to compliance. The notice will be sent to customers next week.
- d. Status of Claims - Oscar Cisneros provided a draft of Claim #8. There were two invoices from DJA. The claim came out to \$5,875.42.
- e. Review Revised Budget Adjustment Letter - There was no update on this item.
- f. Review information on SHE Revolving Loan - Oscar Cisneros spoke with Jessi Snyder, who indicated the commitment letter should be going out next week. If Lawrence Sanchez approves the cost of water hauling as reimbursable under the project, the bridge loan could be used to cover those costs.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, OCTOBER 20, 2022**  
**10:00 AM**  
Kelling/Neyman 3/0/0 - Garcia and Gipson Absent  
Minutes Approved on October 27, 2022

**5. FPPUD Well Emergency.**

a. Hauled Water - Lawrence explained that the DFA recommended applying for funding to cover the expenses for hauling water under the Urgent Drinking Water application.. Once the application is submitted, they expect it would take about two to three weeks to approve. If the District were to use the existing project funding agreement, it would have to be amended, which could take up to six months.

b. Urgent Drinking Water Needs Application - Discussion was covered under the previous item.

**1. Review Minutes of 09/15/2022.**

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board at their last meeting.

**2. FP/LOW Consolidation Planning Project.**

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

1. Acquisition of the Well Site Properties - Letters were sent to the owners of the production well properties notifying them of the District's intent to purchase the properties or permanent easements, as well as other necessary easements. Soon the District will begin the negotiation process.

2. Early Drilling of Well #8 - Dee Jaspar sent the project information requested by Lawrence Sanchez. The DFA will not be able to consider any agreement amendments until the CEQA work has been completed. First, the District would need to begin negotiations for the property. If both parties are unable to reach an agreement, CEQA work could begin since the eminent domain process would proceed. CEQA costs would be able to be paid through SHE Technical Assistance (TA) funds when the State confirms that the project can move forward.

3. Sphere of Influence (SOI) Mapping - Dee provided a final draft to Blair Knox and Bud Rice with LAFCo. They are still reviewing the map.

4. LAFCo and MSR Work - The District is waiting on an updated quote from Stanley Hoffman Associates for the MSR.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, OCTOBER 20, 2022**  
**10:00 AM**  
Kelling/Neyman 3/0/0 - Garcia and Gipson Absent  
Minutes Approved on October 27, 2022

5. Planning Timeline - The project timeline has been brought up to date but the Board will reevaluate it when there are updates on the SOI map and the MSR.
- b. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.
- c. Regional Project Planning Project Budget Details - The requested budget adjustment detailed in the last meeting was approved by the State.
- d. Review of Planning Budget - Carlos Bravo provided an updated project budget spreadsheet to show what has been spent to date, including the recent budget update.
- e. Claims:
1. Claims. Claim #24 will be submitted next month for the project costs incurred during the month of October.
  2. Claim #23. A draft of Claim #23 was provided and reviewed by the attendees. There was one invoice from Young Wooldridge, one invoice from DJA, and charges for FPPUD meetings and staff costs. The claim came out to a total of \$3,643.70.
- f. Lake of the Woods MWC State SRF Waterline Replacement Application - LOW is waiting for approval from the State to add additional waterlines to the overall project.
- g. LOW MWC South Tank Replacement & SCADA System - This project is still in the design phase.

**3. Frazier Park Pipeline Replacement Project.**

- a. Preliminary engineering work will be paid through SHE TA Work Plan funds.
1. Potholing and Mapping, Environmental and Design - The potholing and mapping work is still moving forward. Dee Jaspar will have an update when he returns to the office. General Manager (GM) Jonnie Allison recommends using project funding to replace one of the transmission lines on either East End or Pine Canyon.
  2. Possibility of Breaking Up Grant Into Various Phases - The District still wants to break out the project into phases, but will need to wait until there is more information from the potholing and mapping work.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, OCTOBER 20, 2022**  
**10:00 AM**  
Kelling/Neyman 3/0/0 - Garcia and Gipson Absent  
Minutes Approved on October 27, 2022

3. Work Plan Status - The amended Work Plan was approved and sent to the State for signatures. Once fully executed, the additional funds for environmental and design work will be available.

4. Review Invoices (SHE TA Funds) - Carlos provided invoices from DJA for the ad hoc to review. Charges were for the work on potholing and mapping. There have been about \$180,000.00 in project invoices so far.

The next update meeting will take place on November 17, 2022.



\_\_\_\_\_  
Tiffany Matte, Clerk of the Board



\_\_\_\_\_  
Attest: Gerald Garcia, Secretary

seal