

Frazier Park Public Utility District
P.O. Box 1525
Frazier Park, CA 93225

April 25, 2024

ATTN: Eric Manzano, Disbursement Analyst Disbursement Unit
Division of Financial Assistance
State Water Resources Control Board
P.O. Box 944212 Sacramento, CA
94244-2120

RE: Frazier Park Public Utility District Meter Replacement Project and
Emergency Well Supply Project Funding Agreement #
SWRCB0000000000D2002051 Claim # 26 for March 1, 2024 – March
31, 2024

Dear Mr. Manzano,
Claim #26 submittal:

Attached are the original and one copy of the Frazier Park Public Utility District (District) Claim # 26 for Planning project costs from March 1, 2024, through March 31, 2024.

I can be reached at (661) 245-3734 or Oscar Cisneros, Self-Help Enterprises at (559) 802 - 1631, if there are any questions.

Sincerely

Jonnie Allison
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi District
Dee Jaspas, Dee Jaspas & Associates Oscar Cisneros, Self- Help Enterprises

**STATE OF CALIFORNIA
STATE WATER RESOURCES CONTROL BOARD
REIMBURSEMENT REQUEST (INVOICE)**

DATE STAMP

FROM:	INVOICE DATE:	
	INVOICE NO.:	-
	AGREEMENT NO.:	
	PROJECT NO.:	
TO: STATE WATER RESOURCES CONTROL BOARD DIVISION OF FINANCIAL ASSISTANCE ATTN: DISBURSEMENT UNIT 16th Floor POST OFFICE BOX 944212 SACRAMENTO, CA 94244-2120	BILLING PERIOD:	
ELECTRONIC SUBMITTAL TO:	Analyst Signature:	

FOLLOWING SECTION TO BE COMPLETED BY RECIPIENT

REQUESTED REIMBURSEMENT AMOUNT:	\$	
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RECIPIENT CERTIFICATION

By signing this reimbursement request I certify, under PENALTY OF PERJURY, in addition to other legally available penalties, each of the following:

(1) This document was prepared, and any attachments were added, by me or under my direction in accordance with the terms and conditions of the Agreement (number listed above) and, to the best of my knowledge and belief, is accurate. (2) I have paid, or can certify as to the payment of, any and all fees due to the State Water Resources Control Board (State Water Board). (3) I have satisfied, or can certify as to the satisfaction of, all conditions in the Agreement that must be satisfied prior to the disbursement of the funds in this reimbursement request. (4) The costs claimed in this reimbursement request have been incurred and have been paid or will be paid within thirty (30) days of receipt of the funds requested hereby. If such costs have not been paid within 30 days, funds received under this request will be returned to the State Water Board. (5) All prior funds received from this Agreement have been disbursed within 30 days of receipt or have been returned to the State Water Board. (6) All amounts included in this invoice are for costs incurred for the Project and represent only costs authorized under the Agreement that are within the Agreement's approved scope of work and budget. (7) The Agreement might or might not include authority for indirect charges. I certify that any indirect charges included in this request are in accordance with the Agreement. (8) I am aware that there are significant penalties for submitting false or misleading information.

Signature of the Recipient's Authorized Representative	Date
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FOLLOWING SECTION IS FOR STATE USE ONLY

CALCULATION FOR REIMBURSEMENT

REIMBURSEMENT REQUESTED AMOUNT:	\$	<u>Reason(s) for Adjustment:</u>
ADJUSTMENT AMOUNT:	\$	
REIMBURSEMENT AMOUNT APPROVED:	\$	

FUNDING LINE PAYMENT ALLOCATION (ACCOUNTING DETAIL)

FISCAL SUPPLIER ID NO.: _____

PURCHASE ORDER NO.	FUNDING DESCRIPTION	PROGRAM NO.	BY	RECEIPT NO.	AMOUNT
					\$
					\$
					\$
					\$
					\$

TOTAL REIMBURSEMENT APPROVED FOR THIS REQUEST: \$

STATE USE ONLY: APPROVAL FOR PAYMENT

Disbursement Manager Signature	Date
Authorized Manager Signature	Date

**STATE OF CALIFORNIA
STATE WATER RESOURCES CONTROL BOARD
REIMBURSEMENT REQUEST**

(1) INVOICE DATE:	
(2) INVOICE NO.:	-
AGREEMENT NO.:	
PROJECT NO.:	

MAIL TO: STATE WATER RESOURCES CONTROL BOARD
 DIVISION OF FINANCIAL ASSISTANCE
 ATTN: DISBURSEMENT UNIT POST
 OFFICE BOX 944212
 SACRAMENTO, CA 94244-2120

ELECTRONIC SUBMITTAL TO:
STREET ADDRESS: 1001 I STREET, 16TH FLOOR
 SACRAMENTO, CA 95814

AGREEMENT LOAN and/or GRANT RECIPIENT: _____

STREET/P.O. BOX: _____

CITY AND ZIP CODE: _____

AUTHORIZED REPRESENTATIVE: _____ **TITLE:** _____

STATE USE ONLY		STATE USE ONLY				
	(3)	(4)	(5)	(6)	(7)	(8)
BUDGET LINE ITEM	BUDGETED AMOUNT	AMOUNT CLAIMED FOR PAYMENT THIS PERIOD	AMOUNT PREVIOUSLY PAID	APPROVED PAYMENT FOR THIS REQUEST	AMOUNT APPROVED FOR PAYMENT TO DATE	% OF LINE ITEM BUDGET SPENT TO DATE
TOTAL						

COMMENTS (STATE USE ONLY):

STATE USE ONLY: APPROVAL FOR PAYMENT

All Quarterly Reports have been submitted to date.

Draft deliverables submitted for disbursement >70% of total financing amount (Grants Only)

Final deliverables submitted for disbursement >90% of total financing amount (Grants Only)

Water Code 5103 Compliant Yes, No, N/A

_____ **Project Manager Signature** _____ **Date**

_____ **Reviewer Signature** _____ **Date**

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park Public Utility District Meter Replacement Project and Emergency Well Supply Project
 (2) Project Number: 1510007-002C
 (3) Agreement Number: SWRCB0000000000D2002051

						Amount Claiming	For Disbursement
Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split %)	DFA* Grant Amount (please indicate split %)
(4A) Construction							
Phase 1 Well							
Phase 2 Meters	RVS Software Neptune meter Computa	RVS Software	03/01/2024 - 03/31/2024	#190192	\$1,250.00	0%	100%
Pre-Purchased Material/Equipment:\$0							
Land/ Right of Way: \$0							
Construction Subtotal: \$3,271,927.00							
(4B) Planning/Design:							
Planning/ Design Subtotal: \$20,296.00							
(4C) Construction Management:							
	<i>Meters project correspondence and sp</i>	Dee Jaspar and Associates	03/01/2024 - 03/31/2024	#24-00314R	\$2,702.55	0%	100%
Construction Management Subtotal:\$279,048.00							
(4D) Administration:							
	Special meeting 3.26.24 board & admir	Frazier Park Public Utility Distri	03/01/2024 - 03/31/2024	N/A	\$426.00	0%	100%
Administration Subtotal: \$37,900.00							
(4E) Contingency:							
Contingency Subtotal: \$388,256.00							
Total: \$3,997,427.00						\$4,378.55	0%

Instructions: Add additional rows as needed for each category

1. Complete the project name
2. Complete the project number
3. Complete the agreement number
4. Allocate the allowances (cost costs) accordingly into the appropriate categories
5. If there are multiple funding sources please indicate the splits
6. Please subtotal each category

Definition:

* DFA (Division of Financial Assistance through the State Water Resources Control Board)

Claim 26
Funding Agreement Scope
of Work Task 4:
4A -Construction Meters:
Meter Replacement Project
RVS Software for new meter compatibility

Invoice # 190192

March 27, 2024,
Charges: \$1,250.00

RVS SOFTWARE

803 Shamrock Dr Leander TX 78641

(512) 260-7994 (800) 227-9195

Invoice

03-27-2024

Account #: 1532
Invoice #: 190192

Frazier Park Public Utility Dist.
PO Box 1525
Frazier Park, CA. 93225

APR 01 2024

Description	Qty	Unit Price	Amount
Neptune-ARBNSIGHT/360 - Reading Interface	1.00	1,250.00	1,250.00
Sales Tax			0.00
Invoice Total:			1,250.00

Software for new meter compatability

~~to recat.~~

POSTED
65012

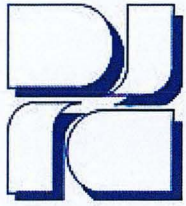
Accty Prog Serv

Toll-free direct line for orders. (Forms & Supplies)
1-866-RVS-BILL (1-866-787-2455) or (512) 260-4195

Claim 26
Funding Agreement Scope
of Work Task 4:
4C -Construction Management:
Meter Replacement Project
Project correspondence and
emergency meeting

Invoice # 24-00314R

March 31, 2024,
Charges: \$2,702.55



DEE JASPAR AND ASSOCIATES, INC.
 2730 Unicorn Road
 Building A
 Bakersfield, CA 93308
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1001021- **B**

INVOICE

Invoice submitted to:
 Frazier Park Public Utility District
 PO Box 1525
 Frazier Park, CA 93255
 Jonnie

March 31, 2024

Invoice # 24-00314R

In Reference To: Meter Replacement Project

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
3/19/2024	CMS Senior Engineer I Preconstruction meeting agenda and correspondence	1.00 169.50/hr	169.50
3/20/2024	CMS Senior Engineer I Preconstruction meeting, meeting minutes, and correspondence	4.00 169.50/hr	678.00
3/21/2024	CMS Senior Engineer I Conference call, meeting minutes, sign artwork, and correspondence	2.00 169.50/hr	339.00
	DJ Principal Engineer State Conference Call & Preparation	1.00 217.00/hr	217.00
3/22/2024	CMS Senior Engineer I Quarterly report and correspondence	1.50 169.50/hr	254.25
	CMM Staff Engineer I Submittal Review	1.00 133.00/hr	133.00
3/25/2024	CMS Senior Engineer I Project correspondence	0.50 169.50/hr	84.75
3/26/2024	CMM Staff Engineer I Submittal Review	1.50 133.00/hr	199.50
	DJ Principal Engineer Special Meeting	0.50 217.00/hr	108.50
3/27/2024	CMS Senior Engineer I Progress payment #2 review and correspondence	1.00 169.50/hr	169.50

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Frazier Park Public Utility District

	<u>Hrs/Rate</u>	<u>Amount</u>
3/27/2024 DJ Principal Engineer Special Board Meeting	0.50 217.00/hr	108.50
3/28/2024 CMS Senior Engineer I Project letter and correspondence	1.00 169.50/hr	169.50
For professional services rendered	<u>15.50</u>	<u>\$2,631.00</u>
Additional Charges :		
3/20/2024 Roundtrip Mileage = 90 miles		60.30
3/31/2024 IN-HOUSE COLOR COPIES		11.25
Total costs		<u>\$71.55</u>
For professional services rendered	<u>15.50</u>	<u>\$2,702.55</u>
Total amount of this bill		<u><u>\$2,702.55</u></u>

Billings from March 1 to March 31, 2024

IN-HOUSE COPIES/PRINTS

Mar-24

Project

Color @

\$0.15

B & W @

\$0.08

Frazier Park PUD - Meter Replacement Project

75

\$11.25

Claim 26
Funding Agreement Scope
of Work Task 4:
4D -Administration:
Meter Replacement Project
Special Meeting 3.26.2024 Board and Admin
Staff Fees

March 26, 2024,
Charges: \$426.00

Sign-In Sheet

Frazier Park Public Utility District

Date: 03-26-2024

Meeting: Special Meeting
meter-well project

Time: 9:30 am

Name - Print	Address	Email Address
Tiffany Mathe	4020 Park Drive, Frazier Park	tiffany.m.fppud@gmail.com
Lisa Schoenberg	4020 Park Drive Frazier Park	l.s.45.fppud@gmail.com
Brahma Neyman	4020 Park Drive FRAZIER PARK	brahma.n.fppud@gmail.com
Becky Gipson	4020 Park Drive, FP	
Terry Kelling	4020 Park Dr. F.P. 93225	terryk.fppud@gmail.com
Jonnie Allison	4020 Park Dr. FP 93225	Jonniea.fppud@gmail.com

*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

Monthly Report - Board of Directors

MARCH 2024

Frazier Park Public Utility District

FPPUD Meter Replacement Project and Emergency Well Supply Project Number 1510007-002C

Date	Hours	Project Task #	Description	Personnel	Hourly Rate or Meeting Fee	Total
3/26/2024	Flat Rate	Administration	Frazier Park Board of Directors Special Meeting	Terry Kelling	\$100.00	\$100.00
3/26/2024	Flat Rate	Administration	Frazier Park Board of Directors Special Meeting	Lisa Schoenberg	\$100.00	\$100.00
3/26/2024	Flat Rate	Administration	Frazier Park Board of Directors Special Meeting	Brahma Neyman	\$100.00	\$100.00
3/26/2024	Flat Rate	Administration	Frazier Park Board of Directors Special Meeting	Rebecca Gipson	\$100.00	\$100.00
Total						\$400.00

Monthly Report - Admin Staff

MARCH 2024

Frazier Park Public Utility District

FPPUD Meter Replacement Project and Emergency Well Supply Project Number 1510007-002C

Date	Hours	Project Task #	Description	Personnel	Hourly rate	Total
3/26/2024	1	Administration	Frazier Park Board of Directors Special Meeting	Clerk of the Board	\$26.00	\$26.00
Total	1					\$26.00

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 825 8092 7933 Meeting Password: 273427
SPECIAL MEETING MINUTES FOR TUESDAY, MARCH 26, 2024, 9:30AM
Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225
Neyman/Garcia 5/0/0
Minutes Approved on April 11, 2024

1. Call to Order: 9:30am.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Gipson, Kelling, Neyman and Schoenberg.

Absent: Garcia.

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Oscar Cisneros.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- Young Wooldridge (YW) - Alan Doud.

2. Discussion/Vote/Adjust Agenda if Necessary - No change.

3. Public Comments - None.

4. Discussion/Vote on FPPUD Meter Replacement Project and Emergency Well Supply Project.

a. Discussion/Vote/Update on Meter Replacement.

The Board called this Special Meeting because Lawrence Sanchez notified the District that claims need to be submitted by March 31st in order to be paid out before the end of the fiscal year. The meters will be delivered to the contractor today, and will need to be paid for. Due to the high cost of 1200 meters, the District will be unable to pay until reimbursement is received from the State. Curtis Skaggs from DJA is working with Brough Construction and Neptune to get an invoice so it can be included in Claim #25 and filed before the deadline.

Jeff Brough has expressed that he does not want to find the space to store all of the meters in his yard. As long as he is willing to continue to take responsibility for the meters, and sign a statement to that effect, the District is willing to put a sea train in their yard and store the meters there. The FPPUD crew has cleared an area for the placement of the trailer and storage container.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
SPECIAL MEETING MINUTES FOR TUESDAY, MARCH 26, 2024, 9:30AM
Neyman/Garcia 5/0/0
Minutes Approved on April 11, 2024

Ferguson has received the service brass but Brough is concerned about taking possession of them because there is a 35% restocking fee on returns. GM Allison will consult with DJA to confirm what parts are needed. The District will purchase the parts since they will be used for the system in the future. Parts used by Brough will be purchased from the District at cost.

b. Discussion/Vote on Funding.

There was no additional information on this item.

c. Discussion/Vote on Claims and Payouts.

Claim #25 - To be determined

Brough Construction Progress Payment #2 - Meter invoice not yet received.

Dee Jaspar & Associates Invoices for February 2024 - \$339.00.

Invoice #24-00215, dated 2/29/2024, in the amount of \$339.00.

Motion: Move that we pre-approve the invoice from Brough for the meters that are being delivered today, and that we add it to the current claim to be approved on Thursday night, and if there are any issues on Thursday night then we can remove it. If the invoice comes in today and Oscar is able to update the claim, I motion that we approve Claim #25 with the Brough invoice, and that we can stop it on the 28th if there's a problem. We will not issue a check to Brough until the meters are delivered.

Neyman/Gipson 3/0/1, Motion Passed.

Aye: Gipson, Neyman, and Schoenberg.

Abstain: Kelling.

Absent: Garcia.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Director Schoenberg announced the closed session at 9:59am.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
SPECIAL MEETING MINUTES FOR TUESDAY, MARCH 26, 2024, 9:30AM
Neyman/Garcia 5/0/0
Minutes Approved on April 11, 2024

5. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199

6. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't Code §54956.8
Property: 256-070-54 & 256-070-55
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Jeff French, Emilie Wainright
Under Negotiation: Price and Terms of Payment

Returned from closed session at 10:32am.

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):
Director Schoenberg announced that in the closed session there was no action taken.

7. **Discussion/Vote on Future Agenda Items.**

Regular State Planning and Project Meeting March 28, 2024.

Regular Meeting April 11, 2024.

8. **Adjournment.**

Motion: Move that we adjourn.
Neyman/Gipson 4/0/0, Motion Passed.
Aye: Gipson, Kelling, Neyman, and Schoenberg.
Absent: Garcia.
Meeting Adjourned: 10:33am.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
SPECIAL MEETING MINUTES FOR TUESDAY, MARCH 26, 2024, 9:30AM
Neyman/Garcia 5/0/0
Minutes Approved on April 11, 2024

At every special meeting, the legislative body shall provide the public with an opportunity to address the body on any item described in the notice before or during consideration of the item. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

Seal

FRAZIER PARK PUBLIC UTILITY DISTRICT

Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225

Teleconference Via: Zoom.com - Phone in +1 (408) 638-0968

Meeting ID: 825 8092 7933 Meeting Password: 273427

Special Meeting Agenda for Tuesday, March 26, 2024, 9:30am

Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225

Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.

- 1. Call to Order.**
 - a. Pledge to the Flag.**
 - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Discussion/Vote on FPPUD Meter Replacement Project and Emergency Well Supply Project.**
 - a. Discussion/Vote/Update on Meter Replacement.**
 - b. Discussion/Vote on Funding.**
 - c. Discussion/Vote on Claims and Payouts.**
- 5. CLOSED SESSION pursuant to Gov't Code §54957.**

Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).

Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.

Kern County Superior Court, Case No. BCV-24-100199

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Conference with Real Property Negotiators. Gov't. Code §54956.8

Property: 256-070-54 & 256-070-55

Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.

Negotiating Parties: Jeff French, Emilie Wainright

Under Negotiation: Price and Terms of Payment

7. Discussion/Vote on Future Agenda Items.

8. Adjournment.

*At every special meeting, the legislative body shall provide the public with an opportunity to address the body on any item described in the notice before or during consideration of the item. (Brown Act Code Sec 54954.3(a)).

*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at www.frazierparkwater.com, and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

Board Meetings are video recorded and broadcast both on YouTube and the District's website.