

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, APRIL 21, 2022
10:00 AM
Garcia/Neyman 4/0/1 - Director Kelling Abstain
Minutes Approved on April 28, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Lisa Schoenberg, Gerald Garcia, and Jonnie Allison.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki.
- **Self-Help Enterprises (SHE)** - Carlos Bravo.
- **Provost & Pritchard (P&P)** - Jeane Hill.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Jesse Dhaliwal and Ryan Icenhower.

1. Review Minutes of 03/17/2022 Ad Hoc Meeting.

The minutes from the last meeting were provided to the attendees in the information packet to review.

2. FP/LOW Consolidation Planning Project.

*** The agenda order was adjusted to allow P&P to address the committee first.**

g. LOW MWC South Tank Replacement & SCADA System: Jeane Hill from P&P explained that they are working with SHE to put together a proposal for the design work on this project. Since they have to provide environmental documentation, she asked Lawrence Sanchez if it is possible to use a little more funding to create an EIR that could cover projects for the next 30 years. After discussion, the group concluded it is better to proceed with the current documents and request to change later when the consolidation is further along and there is more information.

1. SCADA (options that work with the FPPUD system). There was no update. Pam is still waiting to receive the quote from Ness Sanli.

a. Test Well Sites - The test wells have been completed.

1. Acquisition of the Well Site Properties - The FPPUD is still holding off on sending any letters for appraising the well site properties in order to acquire the easement to drill Well #7 on the SEA property first.

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2. Letter Addressing the Early Drilling of Well #8 - This item is also on hold since it requires the property appraisals to be completed first.

c. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.

d. Regional Project Planning Project Budget Details - There was no update on this item.

e. Claims:

1. Claim #18. Claim #18 will be submitted next month for the project costs incurred during the month of April.

2. Claim #17. A draft of Claim #17 was provided and reviewed by the attendees. There were two invoices from DJA, one from YW, and charges for FPPUD meetings and staff costs. The claim came out to a total of \$1,155.08. The information sent on the Director Detail Report was dated for February, so that will be updated and may change the claim amount.

f. Lake of the Woods MWC State SRF Waterline Replacement Application - Pam Jarecki explained that LOW has finalized the franchise agreement and is waiting for the completed State funding agreement. Jesse Dhaliwal and Ryan Icenhower are reviewing the plans and specifications and should have feedback by the end of next week.

3. Frazier Park Pipeline Replacement Project.

At the last FPPUD Board meeting it was discussed that the TA funding was approved for the environmental and design work, but that can't be accomplished until the potholing and mapping is complete. Carlos Bravo had a meeting with the State who indicated there wouldn't be a problem with changing the order that the work is funded, as long as Lawrence approved the cost estimate, which he did. Carlos will create an amendment to the SHE contract with DJA that includes the work for potholing and mapping. Once that is signed by both parties the work can start.

4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

The appraisal for the easement to drill Well #7 was completed and the total came out to \$190.00.

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The Board is interested in raising the amount they would pay for the easement. The District's legal counsel approved that change. Lawrence Sanchez didn't foresee any issues with that but asked the District to write a letter to the State explaining the increase so they could give formal approval. Dee Jaspar will write the letter.

a. Status of Bids (Well & Meters) - The bid was awarded to Unified Field Services. Dee received the signed contract back on April 20th. They have the bonds but are still waiting on the insurance documents. Once they receive that, DJA will issue a notice to proceed.

The District decided to hold off on going out to bid for the meter project since some of that money was allocated to cover the cost of drilling Well #7. Lawrence explained that if the District asked for more money, the State would need to amend the original contract, and that process could take up to six months. He recommended the District begin by providing a letter that explains the total costs versus the approved budget, and the reason the District will need additional funds.

b. Status of Nitrate Analyzer - The nitrate analyzer has been delivered to P&J Electric. They are working on building the stand it will be mounted on. They expect to have it installed in one to two weeks. Jesse Dhaliwal asked for specific revisions to the corrective action plan on file with the State. He also asked that as soon as the nitrate analyzer is installed, that the FPPUD start compiling the data and send the information to him for review.

c. Status of Claims - Carlos Bravo spoke with Oscar Cisneros since he was unavailable for the meeting. Oscar will work with Tiffany on putting together a claim to be submitted next month.

d. Review Revised Budget Adjustment Letter - The District received that final project budget with additional funds moved to the line item for planning and design. Money was also shifted from the meter project to cover the additional amount needed to drill the replacement well. Now that the final budget agreement has been finalized, Lawrence stated that the Board could resume submitting claims.

5. Connection Fee and Rate Review Evaluation.

The District received the rate study documents from RCAC. At their last meeting the FPPUD Board established a timeline for sending out the Prop 218 notices, holding a public information meeting, and conducting the public hearing.

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The next update meeting will take place on May 19, 2022.



Tiffany Matte, Clerk of the Board



Attest: Gerald Garcia, Secretary

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