

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, DECEMBER 16, 2021
10:00 AM
Schoenberg/Neyman 4/0/0 - Director Garcia Absent
Minutes Approved on January 27, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Oscar Cisneros and Carlos Bravo.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)**
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Ryan Icenhower.

1. Review Minutes of 11/18/2021 Ad Hoc Meeting.

The minutes from the last meeting were provided to the attendees in the information packet.

2. FP/LOW Consolidation Planning Project.

a. Test Well Sites - At the last meeting Dee Jaspar explained that the property appraisers are very busy and that it will be a month or two before they can schedule the work.

b. Test Well Contract with Johnson Drilling:

1. Test Well Payments. The final progress payment and retention were sent to Johnson Drilling and are included for reimbursement in Claim #12.

2. Test Well Reports. The finalized report was issued and sent to the Board, the attorney, and the State. The Board voted to approve the report at the last meeting.

c. Planning Project - SHE Technical Assistance Funding Status - No update.

d. Regional Project Planning Project Budget Details - Carlos Bravo provided a draft of the budget request letter that will be sent to Lawrence Sanchez when it is approved by the Board. There is currently \$12,500.00 set aside for appraisals. An additional \$7,500.00 will be needed in order to cover the pipeline easement for Well Site #2. Those funds will be transferred from the budget line item for contingency. Lawrence Sanchez gave his verbal approval for the budget transfer.

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e. Claims:

1. Claim #14. Claim #14 will be submitted next month for the project costs incurred during the month of December.

2. Claim #13. A draft of Claim #13 was provided and reviewed by the attendees. It came out to a total of \$1,862.00.

3. Board Rotation. The ad hoc committee updated the attendees on the new FPPUD Board positions that were approved at the last meeting.

- President: Director Gipson
- Vice President: Director Schoenberg
- Treasurer: Director Neyman
- Secretary: Director Garcia
- JPIA Representative: Director Kelling

f. Lake of the Woods MWC State SRF Waterline Replacement Application - Pam Jarecki reported that LOW is waiting for the Plans and Specifications from P&P as well as the amended franchise agreement with Kern County. LOW's legal counsel has reviewed the funding agreement and they have drafted and approved the required Resolution.

g. LOW MWC South Tank Replacement & SCADA System:

1. Environmental (NOE for line replacement). No update.

2. SCADA (options that work with the FPPUD system). Because of the future annexation, the State suggested LOW contact Frazier Park to get information as to whether their new SCADA system would be compatible with the FPPUD's system. General Manager (GM) Jonnie Allison provided contact information for Ness Sanli, one of the Frazier Park system's designers. LOW is coordinating with Ness to meet with their operator and President.

3. South Tank (Will FPPUD utilize the tank after the annexation?). FPPUD said yes, they will utilize the tank after the annexation.

4. System (5 wells and blending station). No update.

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3. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Will be Paid Through SHE TA Work Plan Funds - Carlos Bravo had a meeting with the State, and they indicated that the TA funding agreement should be in place by February.

1. Potholing/Mapping, Environmental and Design. Will be paid through SHE once their Work Plan with the State is approved.

2. DWR Funding. This funding is on hold while the FPPUD works through funding with the SWRCB.

3. General and Construction Package submittal. The application would only require a General Package which will be submitted before the July 1, 2022 deadline.

4. Community Water System COVID Relief Program.

There has been no update from the State on the application. The State did confirm that the District will not have to provide 1099 forms to the fund recipients.

5. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Bids (Well & Meters) - The bidding period ended and the District did not receive any bids for Drilling Well #7. Dee Jaspar spoke with Ken Schmidt who recommended that the District go back out to bid, allowing for both the direct and reverse drilling methods. The project specifications will be updated.

The FPPUD explained their concerns over well drilling and brought up the idea of moving forward on drilling Well #8 before regional construction funding is approved. Lawrence responded by explaining there is a lot of preliminary work that would need to be completed before the District is able to drill a well. He stated that when the time comes he would help out any way he could.

b. Status of Claims. - Oscar Cisneros provided a draft of Claim #1. He explained that he reviewed previously submitted project invoices with Dee Jaspar, and three of them will be submitted to Tulare County for reimbursement. The claim was for a total of \$18,705.00.

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The total project funding allocated for planning and design was \$20,296.00. The two invoices in Claim #1 included charges under that budget line item for a total of \$18,131.00.

6. Connection Fee and Rate Review Evaluation.

RCAC has not provided any updates to the Rate Study. GM Allison sent an email asking for an update.

The next update meeting will take place on January 20, 2022.



Tiffany Matte, Clerk of the Board



Attest: Gerald Garcia, Secretary

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