

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, FEBRUARY 17, 2022
10:00 AM
Schoenberg/Kelling 4/0/1 - Director Garcia Abstain
Minutes Approved on March 24, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Jesse Dhaliwal.

1. Review Minutes of 01/20/2022 Ad Hoc Meeting.

The minutes from the last meeting were provided to the attendees in the information packet to review.

* The chair addressed agenda items out of order while waiting for all attendees to arrive.

4. Community Water System COVID Relief Program.

Tiffany Matte gave a progress update on the program. All of the funds have been distributed and she is working on the required final reports.

6. Connection Fee and Rate Review Evaluation.

The ad hoc committee met with David Hossli from RCAC to go over the Rate and Fee Study. The full Board approved increases and is moving forward with the Prop 218 Process. The Stand-By Fee increase will not be able to be included as part of this study.

2. FP/LOW Consolidation Planning Project.

The State sent Amendment #1 of the Planning Funding Agreement to extend the timeline. The FPPUD Board approved the amendment, the pages were signed by the Board President, and they were sent out in the mail today.

a. Test Well Sites - The test wells have been completed. The District is now working on acquiring the well sites.

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1. Acquisition of the Well Site Properties - The appraisers plan to have their work done by the end of March.

Included in the appraisals will be pipeline and access easements. The FPPUD's attorney is working on sending a letter to SEA regarding the upcoming negotiations.

2. Letter Addressing the Early Drilling of Well #8 - There is still preliminary work to be completed before the District is able to move forward with Well #8. This work is eligible for reimbursement under the current project funding agreement. Lawrence Sanchez asked for additional information in writing to justify the need to acquire funding before the construction phase of the regional project.

b. Test Well Contract with Johnson Drilling - This item will be removed.

c. Planning Project - SHE Technical Assistance Funding Status - The TA Work Plan was approved by the State. SHE is waiting to receive the executed agreement.

d. Regional Project Planning Project Budget Details - The Board approved the budget adjustment letter requesting an additional \$7,000 to cover the meeting charges. The letter was signed by the FPPUD Board President and will be emailed this afternoon.

e. Claims:

1. Claim #16. Claim #16 will be submitted next month for the project costs incurred during the month of February.

2. Claim #15. A draft of Claim #15 was provided and reviewed by the attendees. It came out to a total of \$1,178.66. This draft did not include the charges for staff administration, so it will be corrected before it is submitted to the Board for approval.

Lawrence confirmed that Claim #12, #13, and #14 were approved on February 19th.

3. Board Rotation. The ad hoc confirmed that the new FPPUD Board President was added to all of the documents for the projects.

f. Lake of the Woods MWC State SRF Waterline Replacement Application - Pam Jarecki reported that LOW received the executed agreement that will cover the soft costs for this project.

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The franchise agreement with the County should be completed by the middle of March. LOW should be ready to go out to bid for this project in the next few weeks.

g. LOW MWC South Tank Replacement & SCADA System:

1. SCADA (options that work with the FPPUD system). There was no update.

5. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

Jesse Dhaliwal asked for an update on the nitrate violation and the installation of the nitrate analyzer on Well #5. GM Allison explained that the District is still waiting on delivery of the analyzer. Once it comes in, it will take about two weeks for it to be installed.

a. Status of Bids (Well & Meters) - Dee explained that the District received four bids for drilling Well #7. DJA wrote up a Recommendation for Award, recommending Unified Field Services as the lowest bidder. They bid \$1,077 million for the project using Bakersfield Well & Pump as the driller. The bids came in above the initial engineer's estimate of \$976,000.00. Lawrence Sanchez explained that the State would not have an issue with the increased cost if the District awards the project to the lowest bidder. Additional funds can be transferred from the contingency to cover the need when the project is further along.

DJA is continuing to move forward on the plans and specifications for the meter project. Dee Jaspar expects the draft documents to be completed by the end of the month.

b. Status of Claims - Oscar Cisneros provided a draft of Claim #3. It included four invoices for a total of \$10,726.97. He explained that Claim #3 will be submitted when the budget adjustment is approved.

c. Review Budget Adjustment Letter - Oscar will prepare the budget adjustment letter when he gets the final spreadsheet from Dee Jaspar that shows the breakdown of the planning and design costs.

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The next update meeting will take place on March 17, 2022.



Tiffany Matte, Clerk of the Board



Attest: Gerald Garcia, Secretary

seal