

**Frazier Park Public Utility District  
P.O. Box 1525 Frazier  
Park, CA 93225**

April 27, 2023

ATTN: Eric Manzano, Disbursement Analyst  
Disbursement Unit  
Division of Financial Assistance  
State Water Resources Control Board  
P.O. Box 944212  
Sacramento, CA 94244-2120

RE: Frazier Park/Lake of the Woods Regional Consolidation Planning  
Project Funding Agreement # SWRCB0000000000180201500  
Claim # 29 for March 1, 2023 – March 31, 2023

Dear Mr. Manzano,  
**Claim 29 submittal:**

Attached are the original and one copy of the Frazier Park Public Utility District (District)  
Claim # 29 for Planning project costs from March 1, 2023, through March 31, 2023.

I can be reached at (661) 245-3734 or Carlos Bravo, Self-Help Enterprises at (559) 802 -  
1601, if there are any questions.

Sincerely

Jonnie Allison  
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator  
Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi  
District  
Dee Jaspar, Dee Jaspar & Associates  
Carlos Bravo, Self-Help Enterprises

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project

(2) Project Number: 1510007-001P

(3) Agreement Number: SWRCB0000000000D180201500

(5) Amount Claiming For Disbursement

Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split)	DFA* Grant Amount (please indicate split %)
<b>(4A) Planning:</b>							
Management, Administration: \$31,800	Project Management & Administration	Frazier Park PUD	03/01/23-03/31/23	See attached	\$500.00	0%	100%
Legal: \$1,397.50	Planning Project work	Young Wooldridge	03/01/23-03/31/23	99011, 99794	\$1,397.50	0%	100%
Staff Cost Recovery: \$58.75	Staff costs	Frazier Park PUD	03/01/23-03/31/23	See attached	\$58.75	0%	100%
Consolidation Engineering \$1,856.00	Well 9 Site plan	Dee Jaspar and Associates	03/01/23-03/31/23	23-00316	\$3,856.00	0%	100%
Consolidation Engineering		Dee Jaspar and Associates	03/01/23-03/31/23				
Consolidation Engineering	Admin	Dee Jaspar and Associates	03/01/23-03/31/23	23-00317	\$2,043.96		
Consolidation MSR \$9,000	Engineering MSR Work	Dee Jaspar and Associates	03/01/23-03/31/23			0%	100%
Consolidation Legal							
Planning Subtotal: \$81,800					\$7,856.21	0%	100%
<b>(4B) Test Wells/Design:</b>							
Test well Plans & Specs: \$27,540						0%	100%
Test well Eng. Admin/Plan: \$24,420	Test Well Admin	Dee Jaspar & Associates				0%	100%
Test well Eng. Admin/Plan: \$24,420	Test Well Admin	Dee Jaspar & Associates					
Test well drilling: \$22,000	Test Well Drilling	Dee Jaspar & Associates				0%	100%
Labor Compliance: \$5,040	Labor Compliance	Dee Jaspar & Associates / PCS & Associates					
Appraisals, Licenses, Access: \$2,000	Appraisals	Dee Jaspar & Associates				0%	100%
Fish & Wildlife fees: \$32,480						0%	100%
Hydrogeologist: \$22,500						0%	100%
Water Quality testing: \$13,024	Hydrogeology Report	Dee Jaspar & Associates				0%	100%
Hydrogeology Report: \$48,232							
Wells/Design Subtotal: \$454,916					\$0.00	0%	100%
<b>(4C) Project Design Report:</b>							
Project Design Report: \$36,605	PER	Dee Jspar & Associates	03/01/23-03/31/23	23-00316	\$15,660.34	0%	100%
Project Design Report: \$36,605	MSR/PER	Dee Jspar & Associates	03/01/23-03/31/23	23-00320	\$6,510.00	0%	100%
Project Design Report Subtotal: \$36,605					\$22,170.34		
<b>(4D) Environmental Documents:</b>							
Environmental Documents: \$56,216							
Environmental Documents Subtotal: \$56,216					\$0.00		
<b>(4E) Engineering Design:</b>							
Engineering Design: \$266,166							
Engineering Design Subtotal: \$266,166					\$0.00		
<b>(4F) Contingency:</b>							
Contingency: \$119,189							
Contingency Subtotal: \$119,189					\$0.00		
<b>Total Planning</b> \$1,014,892					\$30,026.55	0%	100%

# **Claim 29**

## **Task 1**

### **4A - Project Management &**

### **Administration**

### **District Directors Reports,**

### **Sign-in Sheets & Meeting**

### **Agenda/Minutes**

**March 2023**

**Monthly Report - Board of Directors**

**March 2023**

**Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly Rate or Meeting Fee</b>	<b>Total</b>
3/16/2023	1.5	Administration	Standing Committee for monthly check-in meeting	Brahma Neyman	\$33.33	<b>\$50.00</b>
3/16/2023	1.5	Administration	Standing Committee for monthly check-in meeting	Lisa Schoenberg	\$33.33	<b>\$50.00</b>
3/23/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Rebecca Gipson	\$100.00	<b>\$100.00</b>
3/23/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Lisa Schoenberg	\$100.00	<b>\$100.00</b>
3/23/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Brahma Neyman	\$100.00	<b>\$100.00</b>
3/23/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Terry Kelling	\$100.00	<b>\$100.00</b>
<b>Total</b>						<b>\$500.00</b>

**Frazier Park PUD  
Ad-Hoc Conference  
Call/Meeting Date:  
March 16, 2023**

# Sign-In Sheet

## Frazier Park Public Utility District

Date: 03/16/2023

Meeting: State Update Meeting

Time: 10:00 am

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive, Frazier Park	tiffanym.fppud@gmail.com
Brahma Neyman	4020 Park Dr Frazier Park	brahman.fppud@gmail.com
Lisa Schowben	4020 Park Dr Frazier Park	lisa.s.fppud@gmail.com

\*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, March 16, 2023, 10:00am**

1. Call to Order.
2. Roll Call of Directors and Attendees.
3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).
4. Review Minutes of 02/16/2023 Ad Hoc Meeting.
5. FP/LOW Consolidation Planning Project.
  - a. Test Well Sites.
  - b. Planning Project - SHE Technical Assistance Funding Status.
  - c. Regional Project Planning Project Budget Details.
  - d. Review of Planning Budget.
  - e. Claims.
  - f. Lake of the Woods MWC State SRF Waterline Replacement Application.
  - g. LOW MWC to Submit South Tank Replacement & SCADA System on SWRCB-DFA.
6. Frazier Park Pipeline Replacement Project.
  - a. Preliminary Engineering Work Will be Paid Through SHE TA Workplan Funds.
7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.
  - a. Appraisals and Granting of License Agreement.
  - b. Status of Bids.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, March 16, 2023, 10:00am**

- c. Status of Claims: Review Claim 13 (Dee & YW Invoices).**
- d. Review Revised Budget Adjustment Letter.**
- e. Review Information on SHE Revolving Loan.**
- 8. FPPUD Well Emergency.**
  - a. Hauled Water.**
  - b. Urgent Drinking Water Needs Application.**
- 9. Adjournment.**

\*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at [www.frazierparkwater.com](http://www.frazierparkwater.com), and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

\*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).



**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, MARCH 16, 2023**  
**10:00 AM**  
Neyman/Kelling 3/0/0 - Directors Garcia and Gipson Absent  
Minutes Approved on March 23, 2023

1. **Call to Order: 10:05am.**
2. **Roll Call of Directors and Attendees.**

Meeting Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance** - Artena Kubik and Lawrence Sanchez.
  - **Division of Drinking Water** - Ryan Icenhower.

3. **Public Comments** - None.
4. **Review Minutes of 02/16/2023 Ad Hoc Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board on February 23rd.

5. **FP/LOW Consolidation Planning Project.**

**a. Test Well Sites.**

1. Acquisition of the Well Site Properties - The District received the appraisal report from Alliance Ag for the Well #8 site property. The appraised value was \$8,257.00. Alan Doud is writing a letter to send to the property owners now and it will include a copy of the appraisal report.

Jeff French sent the District a map of the Well #9 site property. DJA is currently working on the preliminary design now. Once that is finished the District can talk to the property owners again and begin negotiations.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, MARCH 16, 2023**  
**10:00 AM**  
Neyman/Kelling 3/0/0 - Directors Garcia and Gipson Absent  
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2. Early Drilling of Well #8 - The District is interested in moving forward as quickly as possible with drilling both Well #8 and Well #9. Lawrence Sanchez asked for a tech memo for the planning project in order to pursue State funding to drill these wells before the construction phase of the project.

Dee estimates the cost of Well #9 with the piping to be over \$15 million.

3. Sphere of Influence (SOI) Mapping - There was no update on this item.

4. LAFCo and MSR Work - Dee Jaspar is finishing up his portion of the MSR. As soon as that is done he will send his reports over to Bravish from Stanley Hoffman Associates so he can complete the MSR.

5. Planning Timeline - The deliverable date on the MSR will be changed to April. Dee will also add the technical memo to the project timeline.

**b. Planning Project - SHE Technical Assistance Funding Status** - There was no update on this item.

**c. Regional Project Planning Project Budget Details.**

Lawrence Sanchez approved the budget amendment request letter that was submitted last month.

**d. Review of Planning Budget.**

Carlos Bravo reviewed the project line items that were over budget. Expenses that were charged to the line item for test wells will now be charged to the line item for consolidation engineering. The amount budgeted for the MSR and consolidation engineering are also running low. The FPPUD project ad hoc committee will meet with Carlos and Dee Jaspar next week to review the budget further and create the needed budget adjustment request.

**e. Claims.**

1. Claims. Claim #29 will be submitted next month for the project costs incurred during the month of March.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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**10:00 AM**  
Neyman/Kelling 3/0/0 - Directors Garcia and Gipson Absent  
Minutes Approved on March 23, 2023

2. Claim #28. A draft of Claim #28 was provided and reviewed by the attendees. There were two invoices from DJA and charges for FPPUD meetings and staff costs. The claim came out to a total of \$10,389.77.

**f. Lake of the Woods MWC State SRF Waterline Replacement Application.**

The final budget for this project was approved by the State so they are moving forward with the project.

**g. LOW MWC to Submit South Tank Replacement & SCADA System on SWRCB-DFA.**

For this grant LOW is still working on the engineering and design as well as the forest service permits.

**6. Frazier Park Pipeline Replacement Project.**

**a. Preliminary Engineering Work Will be Paid Through SHE TA Workplan Funds.**

1. Potholing and Mapping, Environmental and Design - The engineer is working on the design for the pipeline replacement on Summit Trail. When the weather clears up Lyles Construction will return for a few more days of potholing.

2. Possibility of Breaking Up Grant Into Various Phases - There was no update on this item.

3. Review Invoices (SHE TA Funds) - Carlos provided invoice #23-00248 from DJA which came to a total of \$1,760.00.

**7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

**a. Appraisals and Granting of License Agreement** - There was no update on this item.

**b. Status of Bids (Projects).**

Dee Jaspar explained that Well #7 has failed. The water quality came in too high on fluorides and the water production was too low.

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It is his recommendation that the well be abandoned. Lawrence Sanchez asked that the District write a letter to the State saying that they wish to abandon the well and explain why. He has not dealt with this situation before so he will bring that letter to his management.

The meters and meter boxes have been ordered for an AMI system. Brough Construction projected it will take about a year to get them in. Lawrence is currently working on amending the funding agreement for this project so he will include the change to the project timeline.

**c. Status of Claims: Review Claim 13 (Dee & YW Invoices).**

Oscar Cisneros provided a draft of Claim #13. There were two invoices from DJA. The claim came out to a total of \$1,077.00. The District has not yet received a check from for Claim #10, so Oscar will follow up with the State to find out the status.

**d. Review Revised Budget Adjustment Letter** - There was no update on this item.

**e. Review Information on SHE Revolving Loan.**

Self-Help Enterprises has wired the funds to FPPUD's Meter/Well Account for the first draw request.

**8. FPPUD Well Emergency.**

**a. Hauled Water** - The District had an emergency leak and needed to haul water for about two days. Mark Magtoto will need to get confirmation from the Division of Drinking Water in order to consider a new funding application.

**b. Urgent Drinking Water Needs Application.**

The claim was submitted to the State for the total eligible covered costs of the water hauling. That request is still under review.

**9. Adjournment.**

The meeting was adjourned at 11:24am.

FRAZIER PARK PUBLIC UTILITY DISTRICT  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
STATE UPDATE MEETING MINUTES FOR THURSDAY, MARCH 16, 2023  
10:00 AM  
Neyman/Kelling 3/0/0 - Directors Garcia and Gipson Absent  
Minutes Approved on March 23, 2023

The next update meeting will take place on April 20, 2023.



Tiffany Matte, Clerk of the Board



Attest: Gerald Garcia, Secretary

seal

# **Frazier Park PUD**

## **District Meeting Date:**

### **March 23, 2023**

# Sign-In Sheet

## Frazier Park Public Utility District

Date: 03-23-2023

Meeting: Regular State Planning  
& Project Meeting

Time: 6:00 pm

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive, Frazier Park	tiffanym.fppud@gmail.com
Brookman Neyman	4020 Park Dr. FRAZIER PARK	brookman.fppud@gmail.com
Lisa Schowben	4020 Park Dr. Frazier Park	Lisa.S.fppud@gmail.com
Jonnie Allison	4020 Park Dr. Frazier Park	Jonniea.FPPUD@gmail.com
Terry Kelling	4020 Park Dr. Frazier Park	terryk.fppud@gmail.com
Rebecca Gipson	Teleconference	

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**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 893 1029 9918      Meeting Password: 624492**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, March 23, 2023, 6:00PM**  
Additional Teleconference Location: 820 Elm Trl, Frazier Park, CA 93225

*Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.*

- 1. Call to Order.**
  - a. Pledge to the Flag.**
  - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items not listed on Agenda (Limited to five minutes - Thank you!).**
- 4. Standing Committee Reports: Accounts Payable Committee; State Update Meeting Committee; Quarterly Financial Committee.**
- 5. Ad Hoc Committee Reports: Project Committee and Financial Committee.**

**Financial Business:**

- 6. Discussion/Vote on Accounts Payable and Financial Information.**

**Unfinished Business:**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**



**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Thursday, March 23, 2023, 6:00PM**

7. **CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't. Code §54956.8**  
**Property: 255-320-28**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Veronica Alcaraz, Carlos Saucedo**  
**Under Negotiation: Price and Terms of Payment**
8. **CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't. Code §54956.8**  
**Property: 256-070-54 & 256-070-55**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Jeff French, Emilie Wainright**  
**Under Negotiation: Price and Terms of Payment**
9. **Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**
  - a. **Discussion/Vote/Review of the Project Timeline.**
  - b. **Discussion/Vote on the Budget Adjustment Request.**
  - c. **Discussion/Vote on the Project Technical Memo.**
  - d. **Discussion/Vote on the Acquisition and Development of the Well #8 Property.**
  - e. **Discussion/Vote on the Acquisition and Development of the Well #9 Property.**
  - f. **Discussion/Vote/Update on District Sphere of Influence Map for the Annexation - Tabled.**
  - g. **Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**
  - h. **Discussion/Vote on the Memorandum of Understanding - Tabled.**
  - i. **Discussion/Vote on Lake of the Woods Projects and Consolidation.**
  - j. **Discussion/Vote on Claim #28 and Other Claims and Payouts.**
10. **Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**
  - a. **Discussion/Vote/Update on Well #7.**

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**Thursday, March 23, 2023, 6:00PM**

- b. Discussion/Vote/Update on the Meter Replacement.
  - c. Discussion/Vote on Claim #13 and Other Claims and Payouts.
  - d. Discussion/Vote/Update on Bridge Loan Requests and Payments.
11. Discussion/Vote on Pipeline Replacement Project.
- a. Discussion/Vote on Potholing and Mapping.
  - b. Discussion/Vote on the Project Budget.
  - c. Discussion/Vote on the Project Plans and Specifications.
  - d. Discussion/Vote on the Project Application.
12. Discussion/Vote/Update on the Urgent Drinking Water Needs Funding.
13. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.
- a. Discussion/Vote/Update on Purchasing of the Generators.
  - b. Discussion/Vote on Engineering and Design.
14. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement.
- a. Discussion/Vote/Update on Elm Tank.
  - b. Discussion/Vote on Parcel B.
15. Discussion/Vote on the Employee Handbook.

**Brief Recess (Approximately 10 minutes, every one and a half hours).**

**New Business:**

- 16. Discussion/Vote on Changing the Start Times for Regular Board Meetings.
- 17. Review and Approve Meeting Minutes for 03/16/2023 State Update Meeting.
- 18. Discussion/Vote on Future Agenda Items.
- 19. Adjournment.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968  
Meeting ID: 893 1029 9918 Meeting Password: 624492  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MARCH 23, 2023, 6:00PM**

**1. Call to Order: 6:02pm.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors:**

Present: Kelling, Neyman, and Schoenberg.

Teleconference: Gipson.

Absent: Garcia.

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Patricia Hampton, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo and Oscar Cisneros.

**2. Discussion/Vote/Adjust Agenda if Necessary.**

**Motion: Move that we table Item #7, #8, and #15.**

**Neyman/Kelling 4/0/0, Motion Passed.**

**Aye: Gipson, Kelling, Neyman, and Schoenberg.**

**Absent: Garcia.**

**3. Public Comments - None.**

**4. Standing Committee Reports:**

**Accounts Payable Committee.**

Director Schoenberg stepped in as an alternate for Director Neyman. She and Director Kelling met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item. The committee verified that the bridge loan deposit was made, and so the check to Unified Field Services was prepared.

**State Update Meeting Committee.**

Director Neyman gave a brief update on what was discussed during the meeting. Additional updates will be given under the corresponding agenda items.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MARCH 23, 2023, 6:00PM**

**Quarterly Financial Committee.**

This committee will meet in the beginning of April.

**5. Ad Hoc Committee Reports:**

**Project Committee.**

No report.

**Financial Committee.**

No report.

**6. Discussion/Vote on Accounts Payable and Financial Information.**

Deborah Angel reported that one check was cut out of the Meter/Well Account to Unified Field Services for Progress Payment #3 in the amount of \$324,956.18.

One check was cut out of the FP/LOW Planning Account in the amount of \$6,429.50 for Claim #25.

16 checks were cut out of the Revenue/Operating Account for a total of \$20,922.46.

The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

**Motion: Move that we pay our bills.**

**Kelling/Neyman 4/0/0, Motion Passed.**

**Aye: Gipson, Kelling, Neyman, and Schoenberg.**

**Absent: Garcia.**

**7. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled.**

**Conference with Real Property Negotiators. Gov't Code §54946.8**

**Property: 255-320-28**

**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**

**Negotiating Parties: Veronica Alcaraz, Carlos Saucedo**

**Under Negotiation: Price and Terms of Payment**

**8. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled.**

**Conference with Real Property Negotiators. Gov't Code §54946.8**

**Property: 256-070-54 & 256-070-55**

**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**

**Negotiating Parties: Jeff French, Emilie Wainright**

**Under Negotiation: Price and Terms of Payment**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MARCH 23, 2023, 6:00PM**  
State Funded Grant Projects - Discussion began at 6:13pm.

**9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

**a. Discussion/Vote/Review of the Project Timeline.**

There was no update on this item.

**b. Discussion/Vote on the Budget Adjustment Request.**

The Project Ad Hoc Committee will meet with Dee Jaspar and Carlos Bravo on Monday to review the project budget and make the necessary adjustments.

**c. Discussion/Vote on the Project Technical Memo.**

Dee Jaspar is working on the memo now. An abbreviated version will be included as part of the MSR.

**d. Discussion/Vote on the Acquisition and Development of the Well #8 Property.**

There was no update on this item.

**e. Discussion/Vote on the Acquisition and Development of the Well #9 Property.**

Dee is preparing the layout for Well #9. Negotiations on the property will start at a later date.

**f. Discussion/Vote/Update on District Sphere of Influence Map for the Annexation - Tabled.**

**g. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**

The draft engineer report will be ready next week. After that Stanley Hoffman associates will work on their portion, which should be completed by the end of April.

**h. Discussion/Vote on the Memorandum of Understanding - Tabled.**

**i. Discussion/Vote on Lake of the Woods Projects and Consolidation.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MARCH 23, 2023, 6:00PM**

Lake of the Woods got the final budget approval on the \$3.5 million grant for pipeline replacement. The change order for additional replacement is still being processed. The contractor was given the go ahead to begin work.

The \$5 million is still moving forward. They are working on the paperwork to include generators as part of that project.

**j. Discussion/Vote on Claim #28 and Other Claims and Payouts.**

**Claim #28 - \$10,389.77.**

**Director Fees - \$683.32.**

**Staff Administration Costs - \$88.12.**

**Dee Jaspar & Associates Invoices for February 2023 - \$9,618.33.**

Invoice #23-00211, dated 02/28/2023, in the amount of \$6,956.25.

Invoice #23-00212, dated 02/28/2023, in the amount of \$2,662.08.

**Motion: Move that we approve Claim #28 in the amount of \$10,389.77 with the invoices that Carlos called out.**

**Neyman/Kelling 4/0/0, Motion Passed.**

**Aye: Gipson, Kelling, Neyman, and Schoenberg.**

**Absent: Garcia.**

**10. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**

**a. Discussion/Vote/Update on Well #7.**

Because of the low production and bad water quality results, Well #7 will be abandoned. Dee Jaspar will write out a detailed explanation to Lawrence Sanchez. He is also putting in a change order for filling in the well with concrete.

**b. Discussion/Vote/Update on the Meter Replacement.**

The AMI meters have been ordered. They will take about a year to be delivered.

**c. Discussion/Vote on Claim #13 and Other Claims and Payouts.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MARCH 23, 2023, 6:00PM**

**Claim #13 - \$1,077.00.**

**Dee Jaspar & Associates Invoices for February 2023- \$1,077.00.**

Invoice #23-00217, dated 02/28/2023, in the amount of \$79.50.

Invoice #23-00219, dated 02/28/2023, in the amount of \$997.50.

**Motion: Move that we approve Claim #13 in the amount of \$1,077.00 with the invoices that Oscar stated.**

**Neyman/Kelling 4/0/0, Motion Passed.**

**Aye: Gipson, Kelling, Neyman, and Schoenberg.**

**Absent: Garcia.**

**d. Discussion/Vote/Update on Bridge Loan Requests and Payments.**

The District received the money for the first funding request on the bridge loan from Self-Help Enterprises. That amount covered the check being paid to Unified Field Services for Progress Payment #3. Oscar Cisneros explained that the loan can be repaid with a check payable to Self-Help Enterprises, sent to the attention of Jessi Snyder.

**11. Discussion/Vote on Pipeline Replacement Project.**

**a. Discussion/Vote on Potholing and Mapping.**

Lyles is still waiting on clear weather to finish up the last few days of potholing work.

**b. Discussion/Vote on the Project Budget.**

Once the mapping information is complete Dee Jaspar can move forward with putting together the project budget.

**c. Discussion/Vote on the Project Plans and Specifications.**

There was no update on this item.

**d. Discussion/Vote on the Project Application.**

There was no update on this item.



Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MARCH 23, 2023, 6:00PM**

**12. Discussion/Vote/Update on the Urgent Drinking Water Needs Funding.**

The project claim is still under review. Oscar will reach out to Mark Magtoto for an update.

**State Funded Grant Projects - Discussion concluded at 6:43pm.**

**13. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.**

**a. Discussion/Vote/Update on the Purchase and Delivery of the Generators.**

All of the generators have been delivered to the District. The final payment to PTS Rentals is dependent on the performance and final inspection of the generators. Dee is waiting on information from PTS so he can complete the permit application for San Joaquin Air Pollution Control District.

**b. Discussion/Vote on Engineering and Design.**

Once the generator locations are determined for each site, Dee can prepare plans for the slabs. Some of the sites may require a grading plan.

**14. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement.**

**a. Discussion/Vote/Update on Elm Tank.**

Once the weather clears up GM Allison will look into moving forward with repairs. He will need to determine if the tank can be drained without any of the residents losing water. While doing the repairs they will also need to dig under the tank in order to remove the drain for resealing and repair.

**b. Discussion/Vote on Parcel B.**

GM Allison reached out to Dan Johnson through email. He explained the situation with Parcel B to see if there are any options for funding. Dan is out of town and GM Allison will update the Board when he gets a response.

**15. Discussion/Vote on the Employee Handbook - Tabled.**

**\*Director Gipson left the meeting due to technical difficulties.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MARCH 23, 2023, 6:00PM**

**16. Discussion/Vote on Changing the Start Time for Regular Board Meetings.**

GM Allison asked the Board to consider moving the time for the second regular board meeting to earlier in the day during business hours. The Board discussed the time change and agreed to move the meeting time for the second regular board meeting to 4:00pm.

**Motion: Move that for our Regular State Planning Meeting (which is normally the fourth Thursday of every month), that the time on Thursdays be changed to starting at 4:00pm.**

**Neyman/Kelling 3/0/0, Motion Passed.**

**Aye: Kelling, Neyman, and Schoenberg.**

**Absent: Garcia and Gipson.**

**17. Review and Approve Meeting Minutes for 03/16/2023 State Update Meeting.**

**Motion: Move that we approve the State Update Meeting Minutes for Thursday, March 16, 2023 with any of the amendments that were sent to Tiffany previous to and after the meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.**

**Neyman/Kelling 3/0/0, Motion Passed.**

**Aye: Kelling, Neyman, and Schoenberg.**

**Absent: Garcia and Gipson.**

**\*Diretor Gipson returned to the meeting.**

**18. Discussion/Vote on Future Agenda Items.**

Regular Meeting April 13, 2023.

Regular State Planning & Project Meeting April 27, 2023.

**Motion: Move that we go back to financial business Item #6.**

**Neyman/Kelling 4/0/0, Motion Passed.**

**Aye: Gipson, Kelling, Neyman, and Schoenberg.**

**Absent: Garcia.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MARCH 23, 2023, 6:00PM**

**6. Discussion/Vote on Accounts Payable and Financial Information.**

Director Neyman reported he made a transfer from the FP/LOW Planing Account to the Revenue/Operating Account for board and staff fees for Claim #25. He also made a transfer from the Capital Improvement Reserve Account into the Revenue/Operating Account for DJA Invoice #23-00216 for work on Elm Tank.

Hh

**19. Adjournment.**

**Motion: Move that we adjourn.**

**Neyman/Kelling 4/0/0, Motion Passed.**

**Aye: Gipson, Kelling, Neyman, and Schoenberg.**

**Absent: Garcia.**

**Meeting Adjourned: 7:03pm.**

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**

\_\_\_\_\_  
**Attest: Gerald Garcia, Secretary**

seal

# **Claim 29**

## **Scope of Work Task 1:**

### **Task 1: 4A - Planning - Staff Cost Recovery**

# **District staff charges February 2023**

**Monthly Report - Admin Staff  
March 2023  
Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly rate</b>	<b>Total</b>
3/16/2023	1.5	Administration	Clerk of the Board Services for monthly check-in meeting	Clerk of the Board	\$23.50	<b>\$35.25</b>
3/23/2023	1	Administration	Clerk of the Board Services for monthly planning meeting	Clerk of the Board	\$23.50	<b>\$23.50</b>
<b>Total</b>	<b>2.5</b>					<b>\$58.75</b>

# **Claim 29**

**Task 1 – Planning**  
**4A - Planning**

**Legal**

**Invoice #99011**

**March 31, 2023**

**Charges: \$487.50**



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP • EST. 1939  
1800 30TH STREET, FOURTH FLOOR  
BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM  
EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM  
PHONE: (661) 327-9661  
FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

**CONFIDENTIAL**

FRAZIER PARK PUBLIC UTILITY DISTRICT  
PO BOX 1525  
FRAZIER PARK CA 93225

March 31, 2023

Client ID 13078-5 AFD  
Invoice No. 99011

Statement for period through March 31, 2023

**LEGAL SERVICES REGARDING: CEQA COMPLIANCE**

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

Fees	T.K.	Hours	Amount
03/24/23 CONDUCT FURTHER EVALUATION OF POSSIBLE CEQA EXEMPTIONS FOR WELL SITE ACQUISITION. CONFER WITH DEE JASPAR.	AFD	0.70	\$227.50
03/30/23 PREPARE FOR AND PARTICIPATE IN MEETING WITH AD HOC AND D. JASPAR TO DISCUSS CEQA OPTIONS FOR ACQUISITION OF WELL SITE.	AFD	0.80	\$260.00

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	1.50	\$325.00	\$487.50

**TOTAL FEES** **\$487.50**

PRIOR STATEMENT BALANCE	\$0.00
CURRENT CHARGES	\$487.50
<b>PAY THIS AMOUNT</b>	<b>\$487.50</b>

Any Payments Received After 03/31/23 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

# **Claim 29**

**Task 1 – Planning**  
**4A - Planning**

**Legal**

**Invoice #99794**

**March 31, 2023**

**Charges: \$910.00**





THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP · EST. 1939

1800 30TH STREET, FOURTH FLOOR

BAKERSFIELD . CA. 93301

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

HTTP://WWW.YOUNGWOOLDRIDGE.COM

EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM

PHONE: (661) 327-9661

FACSIMILE: (661) 327-1087

**CONFIDENTIAL**

FRAZIER PARK PUBLIC UTILITY DISTRICT  
PO BOX 1525  
FRAZIER PARK CA 93225

March 31, 2023

Client ID 13078-24 AFD  
Invoice No. 99794

Statement for period through March 31, 2023

**LEGAL SERVICES REGARDING: EMINENT DOMAIN, FPPUD PLANNING PROJECT**

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

Fees	T.K.	Hours	Amount
03/16/23 CORRESPOND WITH D. JASPAR REGARDING POSSIBLE CONDEMNATION OF WELL SITE.	AFD	0.40	\$130.00
03/23/23 RESEARCH POSSIBLE CEQA EXEMPTIONS APPLICABLE TO ACQUISITION OF LAND AND CONSTRUCTION OF REPLACEMENT WELL.	AFD	2.20	\$715.00
DISCUSS CEQA AND RESOLUTION OF NECESSITY WITH A. DOUD.	BAS	0.20	\$65.00

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	2.60	\$325.00	\$845.00
BAS	BRETT A. STROUD	0.20	\$325.00	\$65.00

**TOTAL FEES** **\$910.00**

PRIOR STATEMENT BALANCE	\$776.00
TOTAL PAYMENTS AND ADJUSTMENTS	-\$678.50
CURRENT CHARGES	\$910.00
<b>PAY THIS AMOUNT</b>	<b>\$1,007.50</b>

Any Payments Received After 03/31/23 Will Appear on Your Next Statement

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

**Detail of Payments and Adjustments**

---

<b>Date</b>	<b>Check No.</b>	<b>Description</b>	<b>Amount</b>
04/17/23	10077	Payment Received-FRAZIER PARK PUBLIC UTILITY DISTRICT	\$678.50

Only current Charges of \$910.00 will be included in claim 29 because past due amounts were included in previous claims.

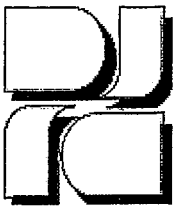
Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

**Claim 29**  
**Funding Agreement**  
**Scope of Work Task 2:**  
**4A - Planning**  
**Consolidation Engineering Charges:**

**Invoice # 23-00316**

**March 31, 2023**  
**Charges:\$3,856.00**



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- **BC**

# INVOICE

Invoice submitted to:  
 Frazier Park Public Utility District  
 PO Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfpud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

March 31, 2023

Invoice # 23-00316

In Reference To: DWR Grant Fund for Regional Project  
 Test Wells  
 Draft PER (Preliminary Engineering Report)  
 34,324

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
3/2/2023	JT	Staff Engineer II Well No. 9 - Begin site plan. <b>Consolidation Engineering</b>	8.00 120.50/hr	964.00
3/3/2023	JT	Staff Engineer II Well No. 9 - Continue site plan. <b>Consolidation Engineering</b>	8.50 120.50/hr	1,024.25
3/9/2023	JT	Staff Engineer II Well No. 9 - Cover sheet and site plan. <b>Consolidation engineering</b>	4.50 120.50/hr	542.25
3/10/2023	JT	Staff Engineer II Well No. 9 - pipeline layout P&P. <b>Consolidation Engineering</b>	8.00 120.50/hr	964.00
	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	1.00 217.00/hr	217.00
3/11/2023	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	8.00 217.00/hr	1,736.00
3/13/2023	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	4.50 217.00/hr	976.50
	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	3.50 217.00/hr	759.50
3/14/2023	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	8.00 217.00/hr	1,736.00
3/15/2023	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	4.50 217.00/hr	976.50

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

## Frazier Park Public Utility District

			<u>Hrs/Rate</u>	<u>Amount</u>
3/15/2023	DJ	Principal Engineer Preliminary Engineering Report	3.00 217.00/hr	651.00
		PER		
3/16/2023	DJ	Principal Engineer Preliminary Engineering Report	6.00 217.00/hr	1,302.00
		PER		
3/17/2023	DJ	Principal Engineer Preliminary Engineering Report	6.00 217.00/hr	1,302.00
		PER		
3/25/2023	DJ	Principal Engineer  Preliminary Engineering Report	2.50  217.00/hr	542.50
		PER		
3/27/2023	DJ	Principal Engineer Preliminary Engineering Report	7.00 217.00/hr	1,519.00
		PER		
3/28/2023	JT	Staff Engineer II Well No. 9 - Continue site plan.	3.00 120.50/hr	361.50
		Consolidation Engineering		
	DJ	Principal Engineer Preliminary Engineering Report	8.00 217.00/hr	1,736.00
		PER		
3/29/2023	PG	Executive Assistant I Preliminary Engineering Report - Print 1 set (663 pages) of Water Study Report.	0.13 84.00/hr	10.50
		PER		
3/30/2023	JT	Staff Engineer II Well No. 9 - update overall site plan drawing.	2.00 120.50/hr	241.00
	DJ	Principal Engineer Preliminary Engineering Report	4.50 217.00/hr	976.50
		PER		
	DJ	Principal Engineer Preliminary Engineering Report	1.00 217.00/hr	217.00
		PER		
3/31/2023	JT	Staff Engineer II Update Cover sheet and begin updating site plan based on review comments.	4.75 120.50/hr	572.38
		For professional services rendered	106.38	\$19,327.38
		Additional Charges :		
3/30/2023		Preliminary Engineering Report - Bind 1 set of Water Study Report- 1 Binder	PER	21.55
3/31/2023		Preliminary Engineering Report - IN-HOUSE PLOTTER PRINTS	PER	7.00
		Preliminary Engineering Report - IN-HOUSE BLACK & WHITE COPIES/PRINTS	PER	8.16

Frazier Park Public Utility District

		<u>Amount</u>
3/31/2023 Preliminary Engineering Report - IN-HOUSE COLOR COPIES/PRINTS	PER	152.25
Total costs		<u>\$188.96</u>
For professional services rendered	<u>106.38</u>	<u>\$19,516.34</u>
Total amount of this bill		<u><u>\$19,516.34</u></u>

Billings from March 1 to March 31,2023

Consolidation Engineering-----\$964.00+\$1,024.25+\$542.25+\$964.00+\$361.50-----=\$3,856.00  
 PER-\$217.00+\$1,736+\$976.50+\$759.50+\$1,736.00+\$976.50+\$651.00+\$1,302.00+\$542.50+  
 \$1,519.00+\$1,736.00+\$10.50+\$241.00+\$976.50+\$217.00+\$572.38+\$21.55+\$7.00+\$8.16+\$152.25--=\$15,660.34  
 Total Charges-----\$3,856.00+\$15,660.34-----=\$19,516.34

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.



**IN-HOUSE COPIES/PRINTS**

**Mar-23**

<b>Project</b>	<b>Color @</b>	<b>\$0.15</b>	<b>B &amp; W @</b>	<b>\$0.08</b>
Frazier Park PUD DWR Grant Funding Regional Project	1015	<b>\$152.25</b>	102	<b>\$8.16</b>



Diasparr	2023-03-09 Regular Meeting Agenda.pdf	2023-03-08T22:20:19	Print	4	LETTER	1		
Diasparr	Binder1.pdf	2023-03-08T22:24:41	Print	26	LETTER	1	26	30
Diasparr	EnvelopePDF.aspx	2023-03-08T16:51:24	Print	36	LETTER	1	36	36
Diasparr	Microsoft Word - Regional Study Memorandum.docx	2023-03-08T19:17:52	Print	9	LETTER	1	9	9
Diasparr	Microsoft Word - Regional Water Supply Study.docx	2023-03-08T19:26:41	Print	34	LETTER	1	14	14
Diasparr	Please_Docusign_PV_INSTALLATION_AGREEMENT.pdf	2023-03-08T20:49:01	Print	36	LETTER	1	36	36
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Diasparr	Water Usage(2).xlsx	2023-03-17T10:56:42	Print	1	LETTER	1	1	1
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Diasparr	Microsoft Word - Regional Water Supply Study.docx	2023-03-22T19:25:56	Print	1	LETTER	1	1	1
Diasparr	Water Usage(2).pdf	2023-03-22T18:53:46	Print	1	LETTER	1	1	1
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Diasparr	Water Usage(2).xlsx	2023-03-22T17:32:29	Print	1	LETTER	1	1	1
Diasparr	Water Usage(2).xlsx	2023-03-22T17:32:05	Print	1	LETTER	1	1	1
Diasparr	Water Usage(3).pdf	2023-03-22T19:26:07	Print	1	LETTER	1	1	1
Diasparr	Water Usage(4).pdf	2023-03-22T19:26:19	Print	1	LETTER	1	1	1
Diasparr	Water Usage(5).pdf	2023-03-22T19:26:36	Print	1	LETTER	1	1	1
Diasparr	Water Usage(6).pdf	2023-03-22T19:26:55	Print	1	LETTER	1	1	1
Diasparr	Water Usage(7).pdf	2023-03-22T19:27:12	Print	1	LETTER	1	1	1
Diasparr	Regional Groundwater Assessment Cuddy Canyon Galli Grp 2008.pdf	2023-03-01T10:33:35	Print	196	LETTER	1	196	196
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Diasparr	Report-Well1 Final-signed.pdf	2023-03-09T12:42:27	Print	98	LETTER	1	98	98
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	2234	2030	204
Frazier PPU DWR Grant Regional Proj.	1015	102	
	\$152.25	\$8.16	
Frazier PPU D Professional Services Admin	1015	102	
	\$152.25	\$8.16	

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						Frazier Park PUD DWR Grant Regional Proj. \$7.00
						Frazier Park PUD Professional Services Admin. \$7.00

PO Number:  
Contact: PATTY WASSERMAN  
Desktop Location:  
CC:  
Release:  
ASSET:  
Status: In Process  
Payment info: Account Billing.  
Tracking: See below

Comments:

Shipping to:  
DEE JASPAR & ASSOCIATES  
2730 UNICORN RD BLDG A  
BAKERSFIELD, CA 93308-6854

To Be  
SKU Cust # Ord Shipped B/O UM Price Ext

0209692 209692 2 2 0 each 2.990 5.980

Office Depot(reg) Brand Durable View 3-Ring Binder, 2" Round Rings, 49% Recycled, White Eco-Conscious, Eco-Recycled, RecycledContract Item

1247752 1247752 3 3 0 each 10.890 32.670

[IN]PLACE(reg) Heavy-Duty Nonstick View 3-Ring Binder, 3" Round Rings, White Eco-Conscious, Eco-Recycled, Recycled

0544224 544224 3 3 0 each 19.590 58.770

QuickFit(reg) View 3-Ring Binder, 4" Locking Angle D-Rings, White Eco-Conscious, Eco-Recycled, Diverse-Supplier, Recycled

\$19.59

10% 1.96

\$21.55

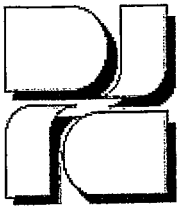
Subtotal: 97.42

Tax: 7.06

**Claim 29**  
**Funding Agreement**  
**Scope of Work Task 2:**  
**4A - Planning**  
**Consolidation Engineering Charges:**

**Invoice # 23-00317**

**March 31, 2023**  
**Charges:\$2,043.96**



DEE JASPAR AND ASSOCIATES, INC.

2730 Unicorn Road  
Building A  
Bakersfield, CA 93308  
PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- C

# INVOICE

Invoice submitted to:

Frazier Park Public Utility District  
P.O. Box 1525  
Frazier Park, CA 93225  
tiffanym.fppud@gmail.com  
cc  
Jonniea.fppud@gmail.com

March 31, 2023

Invoice # 23-00317

In Reference To: Administration

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
3/16/2023	DJ	Principal Engineer State Regional Conference Call	1.50 217.00/hr	325.50
		<b>Consolidation Engineering/Admin</b>		
3/20/2023	DJ	Principal Engineer Engineering/Administration	3.00 217.00/hr	651.00
		<b>Consolidation Engineering/Admin</b>		
3/24/2023	DJ	Principal Engineer Conference Call State Budget (Regional Project )	2.50 217.00/hr	542.50
		<b>Consolidation Engineering/Admin</b>		
3/25/2023	DJ	Principal Engineer Conference Call Regional State Budget	1.00 217.00/hr	217.00
		<b>Consolidation Engineering/Admin</b>		
3/30/2023	DJ	Principal Engineer Well 8 Conference Call	0.50 217.00/hr	108.50
		<b>Consolidation Engineering/Admin</b>		
	PG	Executive Assistant I Annexation Cost Engineering Administration MSR - Print 1 set (663 pages) of Water Study Report.	0.13 84.00/hr	10.50
		<b>Consolidation Engineering</b>		
		For professional services rendered	8.63	\$1,855.00

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST-DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Frazier Park Public Utility District

Additional Charges :

	<u>Amount</u>
3/30/2023 Annexation Cost Engineering Administration MSR - Bind 1 set of Water Study Report - 1 Binder <b>Consolidation Engineering/Admin</b>	21.55
3/31/2023 Annexation Cost Engineering Administration MSR - IN HOUSE PLOTTER PRINTS <b>Consolidation Engineering/Admin</b>	7.00
Annexation Cost Engineering/Administration MSR - IN-HOUSE BLACK & WHITE COPIES/PRINTS <b>Consolidtion Engineering/Admin</b>	8.16
Annexation Cost Engineering/Administration MSR - IN-HOUSE COLOR COPIES/PRINTS <b>Consolidation Engineering/Admin</b>	152.25
Total costs	<u>\$188.96</u>
For professional services rendered	8.63 <u>\$2,043.96</u>
Total amount of this bill	<u><u>\$2,043.96</u></u>

Billings from March 1 to March 31,2023

**Consolidation Engineering/Admin---\$325.50+\$651.00+\$542.50+\$217.00+\$108.50-----=\$1,844.50**

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.





**IN-HOUSE COPIES/PRINTS**

**Mar-23**

<b>Project</b>	<b>Color @</b>	<b>\$0.15</b>	<b>B &amp; W @</b>	<b>\$0.08</b>
Frazier Park PUD Professional Services Admin	1015	<b>\$152.25</b>	102	<b>\$8.16</b>



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Diaspar	Microsoft Word - Regional Water Supply Study(Transmittal).docx	2023-03-28T17:53:57	Print	1	LETTER	1	1	1
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Diaspar	Cover.pdf	2023-03-30T11:22:31	Print	1	LETTER	1	1	1
Diaspar	Microsoft Word - Cover.docx	2023-03-30T11:24:43	Print	1	LETTER	1	1	1
Diaspar	Microsoft Word - Regional Water Supply Study(3-27-23).docx	2023-03-30T11:05:33	Print	1	LETTER	2	2	2
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	2234	2030	204
Frazier PPUD DWR Grant Regional Proj.		1015	102
		\$152.25	\$8.16
Frazier PPUD Professional Services Admin		1015	102
		\$152.25	\$8.16



PO Number:  
Contact: PATTY WASSERMAN  
Desktop Location:  
CC:  
Release:  
ASSET:  
Status: In Process  
Payment info: Account Billing.  
Tracking: See below

Comments:

Shipping to:  
DEE JASPAR & ASSOCIATES  
2730 UNICORN RD BLDG A  
BAKERSFIELD, CA 93308-6854

To Be  
SKU Cust # Ord Shipped B/O UM Price Ext

0209692 209692 2 2 0 each 2.990 5.980

Office Depot(reg) Brand Durable View 3-Ring Binder, 2" Round Rings, 49% Recycled, White Eco-Conscious, Eco-Recycled, RecycledContract Item

1247752 1247752 3 3 0 each 10.890 32.670

[IN]PLACE(reg) Heavy-Duty Nonstick View 3-Ring Binder, 3" Round Rings, White Eco-Conscious, Eco-Recycled, Recycled

0544224 544224 3 3 0 each 19.590 58.770

QuickFit(reg) View 3-Ring Binder, 4" Locking Angle D-Rings, White Eco-Conscious, Eco-Recycled, Diverse-Supplier, Recycled

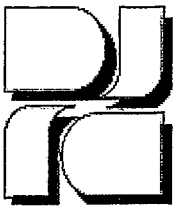
\$19.59

10% 1.96

\$21.55

Subtotal: 97.42  
Tax: 7.06

**Claim 29**  
**Funding Agreement**  
**Scope of Work Task 2:**  
**4C -Project Design Report**  
**Project Design Report:**  
**Invoice # 23-00316**  
**March 31, 2023**  
**Charges: \$15,660.34**



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- **BC**

# INVOICE

Invoice submitted to:  
 Frazier Park Public Utility District  
 PO Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfpud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

March 31, 2023

Invoice # 23-00316

In Reference To: DWR Grant Fund for Regional Project  
 Test Wells  
 Draft PER (Preliminary Engineering Report)  
 34,324

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
3/2/2023	JT	Staff Engineer II Well No. 9 - Begin site plan. <b>Consolidation Engineering</b>	8.00 120.50/hr	964.00
3/3/2023	JT	Staff Engineer II Well No. 9 - Continue site plan. <b>Consolidation Engineering</b>	8.50 120.50/hr	1,024.25
3/9/2023	JT	Staff Engineer II Well No. 9 - Cover sheet and site plan. <b>Consolidation engineering</b>	4.50 120.50/hr	542.25
3/10/2023	JT	Staff Engineer II Well No. 9 - pipeline layout P&P. <b>Consolidation Engineering</b>	8.00 120.50/hr	964.00
	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	1.00 217.00/hr	217.00
3/11/2023	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	8.00 217.00/hr	1,736.00
3/13/2023	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	4.50 217.00/hr	976.50
	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	3.50 217.00/hr	759.50
3/14/2023	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	8.00 217.00/hr	1,736.00
3/15/2023	DJ	Principal Engineer Preliminary Engineering Report <b>PER</b>	4.50 217.00/hr	976.50

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

## Frazier Park Public Utility District

			<u>Hrs/Rate</u>	<u>Amount</u>
3/15/2023	DJ	Principal Engineer Preliminary Engineering Report	3.00 217.00/hr	651.00
		PER		
3/16/2023	DJ	Principal Engineer Preliminary Engineering Report	6.00 217.00/hr	1,302.00
		PER		
3/17/2023	DJ	Principal Engineer Preliminary Engineering Report	6.00 217.00/hr	1,302.00
		PER		
3/25/2023	DJ	Principal Engineer  Preliminary Engineering Report	2.50  217.00/hr	542.50
		PER		
3/27/2023	DJ	Principal Engineer Preliminary Engineering Report	7.00 217.00/hr	1,519.00
		PER		
3/28/2023	JT	Staff Engineer II Well No. 9 - Continue site plan.	3.00 120.50/hr	361.50
		Consolidation Engineering		
	DJ	Principal Engineer Preliminary Engineering Report	8.00 217.00/hr	1,736.00
		PER		
3/29/2023	PG	Executive Assistant I Preliminary Engineering Report - Print 1 set (663 pages) of Water Study Report.	0.13 84.00/hr	10.50
		PER		
3/30/2023	JT	Staff Engineer II Well No. 9 - update overall site plan drawing.	2.00 120.50/hr	241.00
	DJ	Principal Engineer Preliminary Engineering Report	4.50 217.00/hr	976.50
		PER		
	DJ	Principal Engineer Preliminary Engineering Report	1.00 217.00/hr	217.00
		PER		
3/31/2023	JT	Staff Engineer II Update Cover sheet and begin updating site plan based on review comments.	4.75 120.50/hr	572.38
		For professional services rendered	106.38	\$19,327.38
		Additional Charges :		
3/30/2023		Preliminary Engineering Report - Bind 1 set of Water Study Report- 1 Binder	PER	21.55
3/31/2023		Preliminary Engineering Report - IN-HOUSE PLOTTER PRINTS	PER	7.00
		Preliminary Engineering Report - IN-HOUSE BLACK & WHITE COPIES/PRINTS	PER	8.16



Frazier Park Public Utility District

		<u>Amount</u>
3/31/2023 Preliminary Engineering Report - IN-HOUSE COLOR COPIES/PRINTS	PER	152.25
Total costs		<u>\$188.96</u>
For professional services rendered	<u>106.38</u>	<u>\$19,516.34</u>
Total amount of this bill		<u><u>\$19,516.34</u></u>

Billings from March 1 to March 31,2023

Consolidation Engineering-----\$964.00+\$1,024.25+\$542.25+\$964.00+\$361.50-----=\$3,856.00  
 PER-\$217.00+\$1,736+\$976.50+\$759.50+\$1,736.00+\$976.50+\$651.00+\$1,302.00+\$542.50+  
 \$1,519.00+\$1,736.00+\$10.50+\$241.00+\$976.50+\$217.00+\$572.38+\$21.55+\$7.00+\$8.16+\$152.25--=\$15,660.34  
 Total Charges-----\$3,856.00+\$15,660.34-----=\$19,516.34

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.



**IN-HOUSE COPIES/PRINTS**

**Mar-23**

<b>Project</b>	<b>Color @</b>	<b>\$0.15</b>	<b>B &amp; W @</b>	<b>\$0.08</b>
Frazier Park PUD DWR Grant Funding Regional Project	1015	<b>\$152.25</b>	102	<b>\$8.16</b>

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Diasparr	Microsoft Word - Regional Water Supply Study.docx	2023-03-22T19:25:56	Print	1	LETTER	1	1	1
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Diasparr	Water Usage(2).xlsx	2023-03-22T18:48:36	Print	1	LETTER	1	1	1
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Diasparr	INVOICE 2549.pdf	2023-03-09T11:40:26	Print	1	LETTER	1	1	1
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Diasparr	Report-Well1 Final-signed.pdf	2023-03-09T11:45:28	Print	2	LETTER	1	2	2
Diasparr	Appraisal Report 768-21 Well 9 Formulas Updated.pdf	2023-03-09T16:19:53	Print	6	LETTER	1	6	6
		2023-03-09T17:35:55	Copy	2	LETTER	3	6	6
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		2023-03-09T16:18:23	Copy	10	LETTER	1	10	10
DOC030923.pdf		Save as file 2023-03-09T15:24:48	1				1	1
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		2023-03-15T16:30:40	Copy	1	LETTER	1	1	1
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Diasparr	Copy of Well 6 1_1_21 to 3_15_23.xlsx	2023-03-16T16:03:01	Print	2	LEDGER	1	2	2
Diasparr	Copy of Well 6 1_1_21 to 3_15_23.xlsx	2023-03-16T15:56:01	Print	3	LETTER	1	1	1
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Diasparr	Microsoft Word - APPENDIX.docx	2023-03-23T14:29:52	Print	1	LETTER	1	1	1
Diasparr	Microsoft Word - APPENDIX.docx	2023-03-23T14:28:58	Print	1	LETTER	1	1	1
Diasparr	Microsoft Word - Regional Water Supply Study.docx	2023-03-23T12:49:52	Print	21	LETTER	1	21	21
		2023-03-23T16:19:36	Copy	1	LETTER	1	1	1
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Diasparr	Cost Estimate.xlsx	2023-03-25T16:07:54	Print	2	LETTER	1	2	2
Diasparr	Cost Estimate.xlsx	2023-03-25T16:07:12	Print	2	LETTER	1	2	2
Diasparr	Publications1	2023-03-25T17:12:57	Print	1	LETTER	1	1	1
Diasparr	Regional Water Supply Study.pdf	2023-03-25T17:16:22	Print	22	LETTER	1	22	22
Diasparr	Regional Water System Cost Estimate.xlsx	2023-03-25T15:24:01	Print	3	LETTER	1	3	3
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Diasparr	Regional Water System Cost Estimate-Report.xlsx	2023-03-25T15:29:43	Print	3	LETTER	1	3	3
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DOC032523-004.pdf		Save as file 2023-03-25T16:12:43	2				2	2
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Diasparr	DOC032123-001.pdf	2023-03-27T09:41:52	Print	2	LETTER	1	2	2
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		Save as file 2023-03-21T19:00:49	2				2	2

Diaspar	Microsoft Word - Regional Water Supply Study(3-27-23).docx	2023-03-28T17:40:03	Print	22	LETTER	1	22	22
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		2023-03-28T18:38:35	Copy	2	LETTER	1	2	2
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DOC032823-001.pdf			Save as file	2023-03-28T18:04:07		93	93	93
PWasserman	Complete Report.pdf	2023-03-29T13:07:20	Print	663	LETTER	2	1326	1326
Diaspar	Complete Appendix.pdf	2023-03-30T11:19:08	Print	1	LETTER	1	1	1
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DOC033023.pdf			Save as file	2023-03-30T11:30:00		1	1	1

	2234	2030	204
Frazier PPU DWR Grant Regional Proj.	1015	102	
	\$152.25	\$8.16	
Frazier PPU D Professional Services Admin	1015	102	
	\$152.25	\$8.16	

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						Frazier Park PUD DWR Grant Regional Proj. \$7.00
						Frazier Park PUD Professional Services Admin. \$7.00

PO Number:  
Contact: PATTY WASSERMAN  
Desktop Location:  
CC:  
Release:  
ASSET:  
Status: In Process  
Payment info: Account Billing.  
Tracking: See below

Comments:

Shipping to:  
DEE JASPAR & ASSOCIATES  
2730 UNICORN RD BLDG A  
BAKERSFIELD, CA 93308-6854

To Be  
SKU Cust # Ord Shipped B/O UM Price Ext

0209692 209692 2 2 0 each 2.990 5.980

Office Depot(reg) Brand Durable View 3-Ring Binder, 2" Round Rings, 49% Recycled, White Eco-Conscious, Eco-Recycled, RecycledContract Item

1247752 1247752 3 3 0 each 10.890 32.670

[IN]PLACE(reg) Heavy-Duty Nonstick View 3-Ring Binder, 3" Round Rings, White Eco-Conscious, Eco-Recycled, Recycled

0544224 544224 3 3 0 each 19.590 58.770

QuickFit(reg) View 3-Ring Binder, 4" Locking Angle D-Rings, White Eco-Conscious, Eco-Recycled, Diverse-Supplier, Recycled

\$19.59

10% 1.96

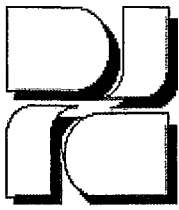
\$21.55

Subtotal: 97.42

Tax: 7.06

**Claim 29**  
**Funding Agreement**  
**Scope of Work Task 2:**  
**4C -Project Design Report**  
**Project design Report:**  
**Invoice # 23-00320**  
**February 28, 2023**  
**Charges: \$6,510.00**





DEE JASPAR AND ASSOCIATES, INC.

2730 Unicorn Road

Building A

Bakersfield, CA 93308

PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000919

## INVOICE

Invoice submitted to:

Frazier Park Public Utility District

P.O. Box 1525

Frazier Park, CA 93225

Terry Kelling

March 31, 2023

Invoice # 23-00320

In Reference To: Frazier Park Regional Annexation Project

### Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
3/1/2023	DJ Principal Engineer MSR Preparation	6.00 217.00/hr	1,302.00
3/2/2023	DJ Principal Engineer MSR	3.00 217.00/hr	651.00
3/6/2023	DJ Principal Engineer MSR	3.50 217.00/hr	759.50
3/8/2023	DJ Principal Engineer MSR	6.00 217.00/hr	1,302.00
3/9/2023	DJ Principal Engineer MSR	3.50 217.00/hr	759.50
3/10/2023	DJ Principal Engineer MSR	2.00 217.00/hr	434.00
3/20/2023	DJ Principal Engineer Regional Study MSR	3.00 217.00/hr	651.00
3/24/2023	DJ Principal Engineer Regional Study MSR	1.50 217.00/hr	325.50
3/25/2023	DJ Principal Engineer Regional Study MSR	1.50 217.00/hr	325.50

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Frazier Park Public Utility District

	<u>Hours</u>	<u>Amount</u>
For professional services rendered	30.00	\$6,510.00
	<u>          </u>	<u>Amount</u>
For professional services rendered	30.00	\$6,510.00

Billings from March 1 to March 31,2023

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.