

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, Ca. 93225
Regular Planning Meeting
MINUTES FOR THURSDAY, FEBRUARY 22, 2018
6:00 P.M.

Neyman/Garcia 4/0/1 - Director Gipson abstain
Minutes Approved on March 8, 2018

1. Call to Order: 6:00pm.

a. Pledge to the Flag.

b. Roll Call of Directors: Garcia, Neyman and Schoenberg. Director Gipson absent.
Director Kelling present as the chairperson.
Also present: Jonnie Allison and Tiffany Matte.

2. Discussion/Vote/Adjust Agenda if Necessary - No change.

3. Public Comments - None. Present: Carlos Bravo, Dee Jaspar, Pamela Jarecki, Osiel Jaime (SWRCB), Aayush Khurana (SWRCB), and two members of the public.

4. Manager's Report.

General Manager (GM) Jonnie Allison explained, a customer contacted the District when they realized they were being charged at the 1" meter rate, but receive water from a ¾" meter. Staff looked into the account audit and determined the amount owed to the customer. A refund check will be given.

a. Administrative Assistant's Report - No Report.

Discussion/Possible Vote on FP-LOW Area Annexation Project - Discussion began at 6:10pm.

5. Update/Discussion on Regional Project FFAST Planning Application.

Carlos Bravo spoke with Lawrence Sanchez via email. The application is currently going through the approval process and is still on track to be funded in March.

6. Discussion/Vote with State Water Resources Control Board (SWRCB) on the Regional Annexation Project, Definitions, Maps, Annexation, and Participants.

Osiel Jaime, a representative from the SWRCB Division of Drinking Water addressed the Board to discuss water systems that would like to join the Regional Project, and systems that are considering dropping out.

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, Ca. 93225
Regular Planning Meeting
MINUTES FOR THURSDAY, FEBRUARY 22, 2018
6:00 P.M.
Neyman/Garcia 4/0/1 - Director Gipson abstain
Minutes Approved on March 8, 2018

He explained that the State wants consolidation, and is in full support of the project. Mr. Jaime and the Board spoke in length with the owner of the Lake of the Woods Mobile Village to address his concerns, and to clarify his goal in regard to the annexation. At this time, the Mobile Village would like to remain a part of the annexation, be included in the District boundary, but not be provided water until it is necessary.

In order to move forward in the project, the Board desired to set a definitive date for anyone who wishes to join in, or back out, to come to a final decision. The legal description and District boundary maps will need to be redrawn and submitted to LAFCo for approval. Dee Jaspar anticipates this process will take about 60 days.

Aayush Khurana, another representative from the SWRCB, addressed the Board about a system that has recently become interested in joining the Regional Project. It is the State's position that anyone desiring to join, be given another opportunity. The Latter Day Saints (LDS) church is a public water system whose well has run out of water. They currently pay to have water hauled in. Also of concern is the fluctuating levels of nitrates that have been measured in the water. Any requirements the church must meet will have to be approved by their corporate Natural Resource Department, located in Salt Lake City.

7. Discussion/Vote on Approving an Ad Hoc Committee for Work on All MOUs.

This item will be carried over to the next Regular Meeting since not all Board Members were present.

8. Discussion/Possible Vote on Lake of the Woods/Frazier Park Planning, Work Plan, and Pre-Planning Project Task 3 and Task 4 Activities:

a. Discussion/Vote on Lake of the Woods Transfer Agreement/MOU.

No new information. GM Allison will email the FPPUD attorney for an update.

b. Discussion on MOUs for Shepherd of the Mountain Lutheran Church, LOW Mobile Home Park, Bear Court, and Individual Well Owners.

Carlos Bravo spoke with someone from the State, and provided them a copy of the original ballot, as signed by those who wanted to be a part of the annexation.

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, Ca. 93225
Regular Planning Meeting
MINUTES FOR THURSDAY, FEBRUARY 22, 2018
6:00 P.M.

Neyman/Garcia 4/0/1 - Director Gipson abstain
Minutes Approved on March 8, 2018

After reviewing the document, which also contained information on what would be required, the State believed it could be used as the MOU. A sample of this letter was provided to the Board, and will be sent to Ernest Conant to see if anything needs to be added or changed.

c. Discussion/Review of Claims, Payouts, and Requests for Payment - No requests.

9. Discussion/Vote on Application for Grant Funding - Meter Replacement.

a. Plans and Specs for Preliminary Engineering Report (PER).

Dee Jaspar has started preparing the specification package for the project. He anticipates having it done about the same time the meters are mapped, in about 60 days.

b. Environmental Work.

Carlos Bravo reported Self-Help Enterprises has received a quote from both Tom Dodson & Associates and Live Oak for environmental work needed for the project. They have selected Tom Dodson, because his quote was about \$10,000.00 cheaper. This amount was added to the amended Work Plan so it could be paid for through Prop 1 funding.

c. Project Work Plan.

The Work Plan has been updated and sent to the State for approval. The timeline was adjusted for the project, so Carlos now anticipates submitting the grant application by the end of June.

Motion: Move to take a break at 7:15pm.

Neyman/Garcia 4/0/0, Motion Passed - Director Gipson absent.

Return from break: 7:33pm.

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, Ca. 93225
Regular Planning Meeting
MINUTES FOR THURSDAY, FEBRUARY 22, 2018
6:00 P.M.

Neyman/Garcia 4/0/1 - Director Gipson abstain
Minutes Approved on March 8, 2018

10. Accounts Payable and Financial Information.

Checks were cut for the regularly occurring invoices. The Board reviewed the invoices and checks to insure accuracy. The credit card bill was received but will need to be hand delivered in order to avoid a late payment.

Motion: Move that we pay our bills.

Neyman/Garcia 4/0/0, Motion Passed - Director Gipson absent.

11. Discussion/Vote on Forming an Ad Hoc Committee to Research Banking Options.

The Board discussed closing the District's safe deposit box since there doesn't seem to be a need for it. Any critical documents can be stored in a fireproof safe, in the FPPUD office. They also discussed the desire to move any money market accounts that were created per USDA bond requirements, to an institution that will earn interest. Discussion and will carry over due to not having all Board Members present.

12. Filling Out Renewal for Public Official Bonds.

The annual renewal of the Board of Directors Bonds came due. The forms were signed and will be submitted to JPIA.

13. Discussion/Vote on Future Agenda Items.

Regular Meeting March 8, 2018:

- Carry over discussion/vote on approving an ad hoc committee for work on all MOUs.
- Carry over discussion/vote on forming an ad hoc committee to research banking options.

Regular Planning Meeting March 22, 2018.

14. Adjournment.

Motion: Move that we adjourn.

Neyman/Garcia 4/0/0, Motion Passed - Director Gipson absent.

Meeting adjourned: 8:03pm.

**FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, Ca. 93225
Regular Planning Meeting
MINUTES FOR THURSDAY, FEBRUARY 22, 2018
6:00 P.M.**

Neyman/Garcia 4/0/1 - Director Gipson abstain
Minutes Approved on March 8, 2018

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Lisa Schoenberg, Secretary

seal