

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, DECEMBER 15, 2022**  
**10:00 AM**  
Schoenberg/Kelling 5/0/0  
Minutes Approved on December 22, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance** - Joel Greathouse, Mark Magtoto, and Lawrence Sanchez.
  - **Division of Drinking Water** - Ryan Icenhower and Reyna Rodriguez.

**1. Review Minutes of 11/17/2022 Ad Hoc Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board on December 8th.

**2. FP/LOW Consolidation Planning Project.**

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

1. Acquisition of the Well Site Properties - Dee Jaspar, the FPPUD ad hoc committee, and GM Allison met briefly with Carlos Saucedo and Veronica Alcaraz from C&C Properties. C&C spoke about their future plans for their property, and the FPPUD talked about their need for the wellsite and where it would be located. The FPPUD has not yet met with Emilie Wainright and Jeff French about the Well #9 site location.

2. Early Drilling of Well #8 - The District cannot move forward on this until the property is acquired.

3. Sphere of Influence (SOI) Mapping - Dee provided a final draft to Blair Knox and Bud Rice with LAFCo. It was then sent to Stanley Hoffman Associates so they can update their quote for MSR work.

4. LAFCo and MSR Work - DJA is working with Bravish from Stanley Hoffman Associates on the budget for the updated MSR.

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5. Planning Timeline - There were changes needed on the timeline which included the deliverable date for the MSR. Dee will update the timeline and send it out.

b. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.

c. Regional Project Planning Project Budget Details.

1. Budget Amendment:

- Staff Recovery Cost: + \$547.69. Increased from \$5,800.00 to \$6,347.69.
- Test Wells Plans and Specs - \$547.69. Decreased from \$27,560 to \$27,012.31.
- Consolidation MSR + \$7,000.00. Increased from \$13,000.00 to \$20,000.00.
- Appraisals, Licenses, Access + \$15,000. Increased from \$31,000.00 to \$46,000.00.
- Test Well Drilling - \$7,000.00 and \$15,000.00. Decreased from \$256,600.00 to \$234,600.00.

d. Review of Planning Budget - This was covered in the discussion above.

e. Claims:

1. Claims. Claim #26 will be submitted next month for the project costs incurred during the month of December.

2. Claim #25. A draft of Claim #25 was provided and reviewed by the attendees. There was one invoice from DJA, and charges for FPPUD meetings and staff costs. The claim came out to a total of \$7,035.26.

\*The agenda was adjusted to accommodate those who needed to leave early.

**5. FPPUD Well Emergency.**

Mark Magtoto explained that he is waiting on the hauled water expense budget from the District before the application can move forward. He also needed to know if there will be any more water hauling or if the budget will be submitted as a completed project. Tiffany Matte informed him that after reviewing details with Oscar Cisneros, she will be ready to send the budget information to him that afternoon. She also confirmed that there will be no further water hauling needed. The total came out to around \$196,000.00.

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**2. FP/LOW Consolidation Planning Project.**

f. Lake of the Woods MWC State SRF Waterline Replacement Application - LOW originally wanted to add additional water lines to the project when the bids came in under budget. The State is currently reviewing the request to see if it is possible to add the additional work.

g. LOW MWC South Tank Replacement & SCADA System - This project is still moving forward as scheduled. They are working on the forestry permits for the tank and springs.

**3. Frazier Park Pipeline Replacement Project.**

a. Preliminary engineering work will be paid through SHE TA Work Plan funds.

1. Potholing and Mapping, Environmental and Design - DJA is plotting all of the field work now. There are notes from the engineers and the contractor that are being put together. As soon as that is done, they will take the remaining budget and do a little more exploratory work.

2. Possibility of Breaking Up Grant Into Various Phases - Lawrence Sanchez reiterated that the District can set up the project how they need to. If there is a liability issue in one area, the District can design that as a phase in order to get the work done faster.

3. Work Plan Status - Dee Jaspar clarified that he will be using all of his budget for potholing and mapping first, then moving into the TA funding for planning and design.

4. Review Invoices (SHE TA Funds) - Carlos provided invoice #22-01155 from DJA which was for a total of \$8,116.00.

**4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

a. Appraisals and Granting of License Agreement - There was no update on this item.

b. Status of Bids (Well & Meters) - The contractor has had difficulties developing the well. They are still working on it and plan to do test pumping in the next week or two. That test pumping will determine how much water that well will produce.

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Once it is determined what the long term yield will be, then the District can decide whether to: complete the well; install a smaller pump; or abandon the well completely.

The bids came in for the meter replacement. The engineer's estimate for this portion of the project was \$1.9 million. The lowest bid came from Brough Construction in the amount of \$1.3 million. DJA has had several discussions about the project with the low bidder and they indicated that they will do the project if it is awarded to them. DJA recommends awarding the project to Brough Construction.

Dee estimates the total combined project cost to come out to around \$3.5 million, with a grant budget of \$3.9 million.

d. Status of Claims - Oscar Cisneros provided a draft of Claim #10. There were two invoices from DJA. The claim came out to a total of \$18,946.56.

e. Review Revised Budget Adjustment Letter - There was no update on this item.

f. Review information on SHE Revolving Loan - There was no update on this item.

**6. Water Bottling Business with Spring Purchased Between FPPUD and Lebec.**

GM Allison plans on going to the Department of Public Health to try and get information on whether or not anyone has applied for a bottled water selling permit.

The next update meeting will take place on January 19, 2023.



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**Tiffany Matte, Clerk of the Board**



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**Attest: Gerald Garcia, Secretary**

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