

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, FEBRUARY 20, 2020**  
**10:00 AM**  
Neyman/Schoenberg 4/0/0 - Director Gipson absent  
Minutes Approved on February 27, 2020

Conference Attendees:

- **Frazier Park Public Utility District** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Self-Help Enterprises** - Dave Warner, and Oscar Cisneros.
- **Dee Jaspar & Associates** - Dee Jaspar.
- **State Water Resources Control Board:**
  - **Division of Financial Assistance** - Lawrence Sanchez.
  - **Division of Drinking Water** - Ryan Icenhower.

**1. Frazier Park Regional Planning Project.**

Dave Warner began the meeting by confirming the receipt of signed permission for subsurface surveys on all three possible test well site locations. Per signed contract, \$1,000 was paid to Soledad Enrichment Action (SEA) for access to their property. Reimbursement for this cost will be submitted under planning Claim #3. FPPUD General Manager (GM) Jonnie Allison spoke with Nathan from SEA when he dropped off the check, and learned that the buyers are holding off on purchasing the property until the final agreement has been signed. Once signed, they will purchase under the provisions of that agreement.

The surveys were scheduled to be conducted on February 19th, 20th, and 21st. Once completed, Dee Jaspar estimates it will take about 2 weeks to get the mapped cross sections, and about a month to get the full report. Once the results of the subsurface surveys are in, the next step will be to move forward with an agreement on the 2 sites with the most potential. FPPUD attorney Alan Doud is drafting the License Agreements for the test wells. The agreements will include an appraisal of the property, and the amount to be paid for a permanent easement, or fee for ownership. The District would then have those options if the test wells produce adequate water supply and quality.

Lawrence Sanchez explained that, typically, the agency will file a CEQA Notice of Exemption (NOE) when initiating a Planning Project Application. It would have been very broad and not included any site specific information. Before the test well sites are drilled, Dave Warner will contact Tom Dodson to see if a more detailed NOE will need to be filed for each specific site location.

Dave Warner gave an update on the Technical Assistance funding available for the project. The contract with Dee Jaspar was adjusted to include the cost of the subsurface surveys. \$9,500 was budgeted for appraisals and title reports on the test well sites.

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If the appraisals cost more than the amount budgeted, Lawrance believes it would be an eligible cost under the project funds for test wells, or even taken out of contingency. \$5,500 is allocated for engineering work. After paying several invoices for legal work to Young Wooldridge, there is only about \$300 left in that budget item.

The contract between the District and Dee Jaspar for Planning Project engineering work is complete and ready for Board approval. It will be sent to Lawrance Sanchez for final review, and added to the agenda for the February 27th meeting.

Claim #2 was submitted to the State in December, but payment has not been received by the FPPUD. Claim #3 is being prepared for work in December, January, and February, and will be approved at the Regular Planning Meeting in March.

Dee Jaspar explained the next steps for the test wells in the Planning Project. Once the sites are defined, then a set of specifications and drawings will be prepared for the test wells, that will designate items like the depth, and any tests needed. Once those plans and specs are approved by the State, Self-Help Enterprises (SHE), and the FPPUD Board, then the project will go out to bid. It will be advertised for 30 days, then DJA will take about 15 days to review the information on the bids to make sure it fits the project and estimate. The lowest, valid bidder will be recommended to the District, for awarding of the project. Once awarded, the bidder has time to put together all of the documentation required for that work. When that is approved, Dee Jaspar will issue a notice to proceed. The contractor will have 15 days to mobilize, and complete the work according to the time of completion specified in the plans. The test wells will be drilled at the 2 best site locations, and the third site will only be used if needed. When that time comes, Dee Jaspar and the District will be in contact with the State to speed up testing and approval so that if the third site is needed, the contractor won't need to demobilize, and then mobilize again. Dee is estimating the project will go out to bid in April or May, when the cold weather will not be an issue.

For the final update on the Planning Project, GM Allison gave an update on the LOW Mobile Village. Bob Connor was not able to attend the last Planning Meeting, but should be coming to the meeting on February 27th. He is still not sure what he wants to do since Frazier Park will not be taking over the water system in his mobile home park. Dave Warner, Oscar Cisneros, Director Schoenberg, and GM Allison will be making another personal visit in the afternoon to speak with him and give more information on the project. Lawrence Sanchez is willing to help with making calculations on costs to the mobile village, and any other financial concerns the owner may have.

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**2. Pipeline Replacement Project.**

Lawrence Sanchez brought up the idea of folding the Pipeline Replacement Project into the existing regional project. He wanted to get FPPUD's view on this so he could bring it up to management at the State. Planning contingency funds could be used to begin the preliminary work, so that the District isn't waiting on a separate project application that could take a year to fund. There is currently about \$93,000 in the contingency fund. The ad hoc committee expressed that the Board is unwilling to use Planning Project contingency funds for that purpose. They do not want to risk running out of money for regional project related work, and possibly have to pay out of District funds. An application for Technical Assistance has already been submitted by the FPPUD for SHE. Those funds could possibly be used to help pay for costs.

The first step in moving the project forward is potholing and mapping of the District's existing water lines. Dee Jaspar calculated a rough estimate of about \$140,000 for that work. A PER and Scope of Work would also be drafted. If the CEQA filing for the regional project could also include replacing pipeline, that would save additional costs.

The next update meeting will take place on March 19, 2020.



**Tiffany Matte, Clerk of the Board**



**Attest: Terry Kelling, Secretary**

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