

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 852 0781 4891 Meeting Password: 228708
REGULAR MEETING MINUTES FOR THURSDAY, JUNE 25, 2026, 4:00PM
Gipson/Neyman 5/0/0
Minutes Approved on July 9, 2026

1. Call to Order: 4:00pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Garcia, Gipson, Kelling, Neyman, and Schoenberg.
Director Garcia was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Deborah Angel, and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Dee Jaspar & Associates (DJA) - Curtis Skaggs.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Two members of the public.

2. Discuss/Vote/Adjust Agenda if Necessary - No change.

3. Public Comments.

Members of the public were given the opportunity to address the Board. Comments were limited to five minutes.

4. Manager's Report.

General Manager (GM) Jonnie Allison was not present for the meeting.

a. Administrative Assistant's Report.

Tiffany Matte informed the Board that candidate registration for the upcoming consolidated general election will run from July 13th - August 7th.

5. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Schoenberg met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

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Directors Neyman and Schoenberg attended the State Update Meeting. Further updates will be given under the agenda items.

6. Ad Hoc Committee Reports:

Planning Project Committee.

This committee has not met.

Easements and Deeds Committee.

This committee has not met.

Bond Book Committee.

This committee has not met.

Five Year Budget Committee.

This committee met once and will meet again on July 13th. At their last meeting they calculated the changes in revenue with the recent water rate increase.

Parcel B Project Committee.

This committee has not met.

7. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that one check was cut out of the FP/LOW Planning Account in the amount of \$5,865.00 payable to Tom Dodson.

14 checks were cut out of the Revenue/Operating Account for a total of \$8,384.36. The checks and check detail were reviewed by the Board for accuracy. There were no items over \$3,000.00.

Director Schoenberg reported she made the following transfers:

- \$260.31 from the Customer Assistance Grant Fund into the Revenue/Operating Account for a customer grant.
- \$285.53 from the Customer Assistance Grant Fund into the Revenue/Operating Account for a customer grant.
- \$510.00 from the USDA Replacement Account into the Revenue/Operating Account for an invoice from Tom Dodson & Associates for Parcel B.
- \$5,865.00 from the FP/LOW Planning Account into the Revenue/Operating Account for an invoice from Tom Dodson & Associates on Planning Claim #60.

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Motion: Move that we pay our bills.
Kelling/Schoenberg 5/0/0, Motion Passed.
Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

State Funded Grant Projects - Discussion began at 4:21pm.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Director Garcia announced the closed session at 4:22pm.

- 8. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled until the attorney is present.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199

Returned from closed session at 4:31pm.

Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):

Director Garcia announced that in the closed session there was no action taken.

- 9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

a. Discussion/Vote on Timeline and Budget.

Carlos Bravo provided a draft of the budget adjustment letter for the project.

(4A) Planning:

Budget Item	Budget	Revised	For
Consolidation Engineering	\$181,461	\$213,700.07	Increased by \$32,238.80
Consolidation MSR	\$38,000	\$33,766.75	Decreased by \$4,233,25

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(4B) Test Wells/Design:

<u>Budget Item</u>	<u>Budget</u>	<u>Revised</u>	<u>For</u>
Appraisals, Licenses, Access	\$66,000	\$43,371.50	Decreased by \$22,628.50
Fish and Wildlife Fees	\$2,000	\$0.00	Decreased by \$2,000

(4C) Engineering Report:

<u>Budget Item</u>	<u>Budget</u>	<u>Revised</u>	<u>For</u>
Engineering Report	\$112,260.49	\$108,883.44	Decreased by \$3,377.05

Motion: Move that we approve this budget request to Jonathan Miras.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.

The Certificate of Compliance is still waiting for County approval. The lot line adjustment will come later only if the property owners want it done.

c. Discussion/Vote on the Memorandum of Understanding.

The Memorandum of Understanding is being drafted by the FPPUD attorney.

d. Discussion/Vote on Lake of the Woods Projects and Consolidation.

The following updates were given by Lake of the Woods:

9.3-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:

There was no update on this item.

Generator Grant

There was no update on this item.

Well #4:

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LOW well results from May show that Iron is <100 under the 300 ug/L max level. Manganese is <20 ug/L which is under the response level of 20 ug/L, and under the notification level of 50 ug/L.

Blending Station:

Samples for 6-3-2026 - Nitrates were 4, Fluoride was 1.2.

Wells:

- Wells from last month – average down -1 ft
- January 2024 average 24 ft
- January 2025 average 12 ft
- January 2026 average 29 ft
- From this time last year they average 24 ft

Average is for active wells only

e. Discussion/Vote on Claim #60 and Other Claims and Payouts.

Claim #60 - \$34,989.08

Director Fees - \$433.34

Staff Recovery - \$77.74

Dee Jaspar & Associates Invoice for May 2026

Invoice #26-00515, dated 05/31/2026, in the amount of \$26,837.00

Young Wooldridge Invoices for May 2026

Invoice #135073, dated 05/31/2026, in the amount of \$444.00

Invoice #135074, dated 05/31/2026, in the amount of \$1,332.00

Tom Dodson & Associates Invoice for May 2026

Invoice #FP-081-14, dated 06/15/2026, in the amount of \$5,865.00

Motion: Move that we approve Claim #60 with the invoices that Carlos stated in the amount of \$34,989.08.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

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10. Discussion/Vote/Update on FP/LOW Consolidation Construction Project.

a. Discussion/Vote on Engineering and Design.

DJA is working on the plans and specifications. They plan to issue a draft set by the end of July.

b. Discussion/Vote on the Project Application.

Carlos Bravo is continuing to gather documents and hopes to have the general package ready for Board approval at the first meeting in July.

c. Discussion/Vote on a Contract Between the FPPUD and Dee Jaspar & Associates.

DJA will put together a contract for the construction phase of the project.

11. Discussion/Vote/Update on Well #8 & Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

The engineering and design is complete.

b. Discussion/Vote on the Project Application.

Although it will not hold up the funding agreement, work cannot be started until Carlos Bravo uploads the environmental package being prepared by Tom Dodson.

c. Discussion/Vote on Well #8 Property Acquisition.

There is a meeting with the property owners scheduled for July 10th.

12. Discussion/Vote on the Parcel B Water Tank Replacement Project: Timeline, Budget, Environmental, and Engineering.

a. Discussion/Vote/Approve the Project Funding Agreement.

James Golden provided the funding agreement executed by HUD and the County of Kern. The project grant is for \$908,500.00.

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Motion: Move that we approve the Community Development Activity Frazier Park Public Utility District Tank Replacement and Improvements (CARES) Project CD #24.19.CV1.1 County/Frazier Park Public Utility District, in the amount of \$908,500.00. Anything above that Frazier Park is responsible to pay for.
Neyman/Gipson 5/0/0, Motion Passed.
Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

13. Discussion/Vote/Review of the District's Response to the Grand Jury Report.

The Board read the District's response out loud. They noted any amendments needed.

Motion: Move that we approve this letter response for the 2025-2026 Grand Jury Report with the one amendment that we mentioned.
Neyman/Gipson 5/0/0, Motion Passed.
Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

14. Discussion/Vote on Resolution FP-20260625-01 - In the Matter of Consolidating to the General Election.

The Board read the resolution out loud and noted any amendments.

Motion: Move that we approve - Before the Board of Directors of the Frazier Park Public Utility District Resolution FP-20260625-01 - In the Matter of Consolidating to the General Election with the amendment mentioned.
Neyman/Kelling 5/0/0, Motion Passed.
Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

15. Review and Approve Meeting Minutes for 06/18/2026 State Update Meeting.

Move that we approve the Minutes for the 06/18/2026 State Update Meeting, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.
Kelling/Gipson 5/0/0, Motion Passed.
Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

16. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.

There was no discussion on this item.

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17. Discussion/Vote on Destruction of Obsolete/Damaged Records.

Two forms were given to the Board for approval. One form was for damaged records, the other for obsolete records that were digitized.

Motion: Move that we authorize to destroy damaged records and that we also approve the Authorization to Destroy Obsolete Records, dated 06/25/2026.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

18. Discussion/Vote on Future Agenda Items.

Regular Meeting July 9, 2026.

Regular State Planning & Project Meeting July 23, 2026.

19. Adjournment.

Motion: Move that we adjourn.

Gipson/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Meeting Adjourned: 5:16pm.

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At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

Seal