

Frazier Park PUD Ad-Hoc Committee Agenda

December 21, 2023, Conf. Line 916-255-4044

- 1.) Call to Order
- 2.) Roll Call of Directors and Attendees.
- 3.) Public comments – Items Not Listed on the Agenda (Limited to five minutes – –
-(Thank you)
- 4.) Review minutes of 11/16/2023 and 12/21/2023 Ad-Hoc meeting: (See
[Attachment 1](#))

5.) FP/LOW Consolidation Planning Project.

a- Well Sites (Notice of Completion filed 9/16/21)

- i. [Acquisition of well site properties](#) (property appraisals)
- ii. [Early drilling of well 8 & 9 \(technical Memo and Funding\)](#)
- iii. Sphere of Influence Mapping
- iv. [LAFco and MSR Work](#)
- v. [Planning Timeline \(Extension\)](#)

b- Planning Project - SHE Technical Assistance funding status

- i. [Stand-By Fee Assessment](#)

c – Regional Project Planning Project budget details.

Needed: District letter to State SWRCB for Planning Budget adjustment for Administration costs.

1. Budget amendment:

- a. Black #'s were approved by State in Districts' budget adjustment letter
- b. Red #'s need Planning budget amendment approval by State.
- c. New Budget Adjustment Request:

1. PDR/Engineering report: +\$43,292, increased from \$36,605 to \$79,897
2. PER: -\$43,292 from \$43,292 to \$0.

[d. Project Budget.](#)

2. [Review of Planning Budget- \(Attachment 2\)](#)
3. [Budget Adjustment-](#)

e- Claims: [Claim 38 will be filed on January 25, 2024. Claim 39 to be filed in February \(for Jan 2024 Planning project costs\)](#)

- i. [Review invoices from Dee Jaspar and Associates and the Attorney for claim 38 \(Attachment 3\)](#)

f - [Lake of the Woods Grants and Projects](#)

6.) [Frazier Park Pipeline Replacement Project \(Future Consolidation incentive project\)](#)

a. Preliminary Engineering work will be paid through SHE TA Workplan Funds.

- i. Potholing/Mapping,
- ii. Engineering and Design Update
- iii. Engineering Contract
- iv. Project Application
- v. **Review Invoices (SHE TA Funds) (See Attachment 4)**

b. SWRCB Grant Funded Project

7.) Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project –

a. Status of Projects (Well & Meters):

b. Project Budget (Well Funding)

c. Claims:

- i. **Review invoices for claim #23 (See attachment from Oscar)**

d. SHE Revolving Loan Requests

8.) Adjournment

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, NOVEMBER 16, 2023
10:00 AM

1. **Call to Order: 10:00am.**
2. **Roll Call of Directors and Attendees.**
 - **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Tiffany Matte, Brahma Neyman, and Terry Kelling.
 - **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
 - **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
 - **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
 - **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance**
 - **Division of Drinking Water** - Ryan Icenhower and Reyna Rodriguez.
3. **Public Comments - None.**
4. **Review Minutes of 10/19/2023 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on October 26, 2023.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

The District is continuing to pursue the acquisition of the Well #8 property through the eminent domain process. They are still hoping to be able to negotiate outside of that process. The public hearing and resolution of necessity is tentatively scheduled for December 14, 2023.

The project ad hoc committee met with the owners of the Well #9 site property and discussed a layout for the property and well that would leave the owners two buildable lots. Dee Jaspar is in discussions with Jeff French to work on the arrangement of the well site and the lot lines.

ii. **Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

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10:00 AM

The technical memo has been submitted and is under review by the State.

iii. Sphere of Influence Mapping (Submitted).

There was no update on this item.

iv. LAFCo and MSR Work.

Bravish is finalizing changes to the MSR. When he is done, it will be sent to the FPPUD to confirm the changes.

Carlos Bravo has been working on the LAFCo application and needed some project clarification from Dee Jaspar.

v. Planning Timeline (Extension).

There was no update on this item.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The State requested the SHE Work Plan in a new format, so Carlos will make those changes and submit it by the end of the month.

c. Regional Project Planning Project Budget Details.

There was no update on this item.

d. Project Budget

i. Review of Planning Budget.

There was no update on this item.

ii. Budget Adjustment.

A new budget adjustment was approved by the Board at the last meeting and will be emailed to Lawrence Sanchez.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
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10:00 AM

e. Claims.

i. Review Invoices for Claim #36.

There was one invoice from Young Wooldridge, three invoices from DJA, and charges for Director fees and staff recovery. The total invoices came to \$13,886.35, but two charges will be removed from DJA Invoice 23-01015 because there was not enough in the budget. The charges will be put back on when the budget adjustment is approved. The total claim came out to \$12,486.66.

f. Lake of the Woods Grants and Projects.

The following updates were provided by Pam Jarecki.

3.5-million-dollar grant - Line Replacement & Permanent Generators:

This project is moving along and should be done by the end of the year or early January depending on weather. Sierra will be scheduling the pressure testing, lab testing and bringing sections of the sub-division online. Permanent pavement patch may have to be pushed to later in the Spring due to weather. Meeting with the State DDW review start up plan.

The generator project:

We will not hear anything until the later part of 2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

These permits are done:

- California Department of Fish and Wildlife Lake and Streambed Alteration Notification is complete
- Army Corps of Engineers Section 404 Nationwide Permit
- Regional Water Quality Control Board Section 401 Water Quality Certification
- CEQA Notice of Exemption completed and filed at the State Clearinghouse

Still waiting on these permits:

- United States Forest Service Special Use Permit SF299 Application form and supporting exhibits to renew the permit for the springs, pipeline to the springs, and the North and South Tanks were completed and submitted to USFS on March 14, 2023.

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10:00 AM

Basis of Design:

This has been delayed because we have found new information while doing Phase 2 that impacts Phase 3 designs. P&P is hoping to have a draft report and preliminary plans by the end of next week.

Schedule Update:

- Basis of Design Memo – Late Nov 2023.
- Environmental Documents – are done.
- 90% Design Plans, Specs, and Estimate – Late December 2023: may push into January depending on the impact of the changes found doing Phase 2.

Well #4:

Well #4 has been put offline, we are collecting data on the high iron and manganese.

Blending station:

Nitrates are between 4.9 and 5.2 the month of October All wells are level or dropping 0.5 to 6 feet.

Dee requested mapping info for the annexation connection by mid-November and LOW responded with: The connection to Well #6 site or at Lakewood Place, or at our existing blending station, depending on the status of our infrastructure at the time.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

The potholing and mapping is complete.

ii. Engineering and Design.

The plans are done to the point that they are ready to be submitted with the funding application.

iii. Engineering Contract.

Carlos needs to clarify with Lawrence Sanchez if he needs a contract between the engineer and SHE, or the engineer and the FPPUD.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
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10:00 AM

iv. Project Application.

The auditors are completing the financial statements that need to be included in the application.

v. Review Invoices.

There was one new invoice from DJA for this project. Invoice #23-01046 in the amount of \$11,264.00.

b. SWRCB Grant Funded Project.

There was no update on this item.

7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

One of the items that needed addressing in the sanitary survey was the abandonment of Well #7. The survey asked that the item be corrected in the next 30 days. Currently, that change order is waiting for final formal approval by the State, but Lawrence said previously that he didn't expect approval by the end of the year. Ryan Icenhower was able to clarify that the timeline for correction was not set in stone, as long as the District was working toward the fix.

The meters have been delivered to the contractor. Curtis Skaggs will speak with the contractor this afternoon to get an updated delivery date for the service brass.

b. Project Budget (Well Funding).

There was no update on this item.

c. Claims.

i. Review Invoices for Claim #21.

Oscar Cisneros provided a draft of Claim #21. There were two invoices from DJA. The total claim came out to \$339.00.

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STATE UPDATE STANDING COMMITTEE
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10:00 AM

d. SHE Revolving Loan Requests.

There was no update on this item.

8. Adjournment.

The meeting was adjourned at 10:48am.

The next update meeting will take place on December 21, 2023.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

seal

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

1. **Call to Order: 10:03am.**

2. **Roll Call of Directors and Attendees.**
 - **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Tiffany Matte, Brahma Neyman, and Lisa Schoenberg.
 - **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
 - **Self-Help Enterprises (SHE)** - Carlos Bravo.
 - **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
 - **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Ryan Icenhower.

3. **Public Comments - None.**

4. **Review of Minutes of 11/16/2023 State Update Standing Committee Meeting.**

The meeting minutes were not available. This item will carry over to the next State Update Meeting.

5. **FP/LOW Consolidation Planning Project.**

a. Well Sites.

i. Acquisition of Well Site Properties.

At the last Board Meeting the District held a public hearing to consider:

1. Whether the public interest and necessity require the Project, the Project being the acquisition of interest in real property and the use of those interests for the construction, operation, repair and maintenance of the District's Well #8;
2. Whether the Project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury; and
3. Whether the property sought to be acquired is necessary to the Project.

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Afterward, the Board passed the Resolution of Necessity to proceed with the eminent domain process. Lawrence Sanchez requested a copy of that resolution. The attorney has not yet filed the complaint with the court.

ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).

Dee Jaspar is continuing to work on the technical memo. Today he should finish the Drinking Water Source Assessment for both Well #8 and Well #9. He also needs to include the project options in the engineering portion of the memo. He hopes to have the technical memo complete by the middle of January.

iii. Sphere of Influence Mapping (Submitted).

There was no update on this item.

iv. LAFCo and MSR Work.

Bravish has issued the next draft of the MSR which will be reviewed by both the FPPUD Board and Lake of the Woods.

v. Planning Timeline (Extension).

Lawrence has asked the District to send an updated timeline in order to continue processing the amendment. Dee Jaspar responded with updates, which the committee reviewed.

Task#.	Deliverable	Estimated Due Date
1	<u>Project Management, Administration, and Legal</u>	
	a. MOU - Draft Interconnection Water Service Agreement	December 2024
	b. Municipal Services Review (MSR)	January 2024
	c. Sphere of Influence Map	September 2022
	d. Apply to LAFCo to Amend the Sphere of Influence Map	January 2024
	e. Apply for Approval of Revised Annexation Map	Completed
2	<u>Test Wells</u>	
	a. Test Well Plans and Specifications with Detailed Cost Breakdown	Complete
	b. Hydrogeological Assessment Report	Complete
	c. Draft Source Water Assessment Program Report	December 2023

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10:00 AM

Task#.	Deliverable	Estimated Due Date
3	<u>Engineering Report</u>	
	a. Draft Engineering Report	Complete
	b. Final Engineering Report with Detailed Cost Breakdown	January 2024
4	<u>Environmental Documents</u>	
	a. Environmental Documents to the Office of Planning and Research and the Division's Environmental Review Unit	December 2024
	b. Biological and Cultural Resources Survey Reports for all Project Sites	December 2024
5	<u>Engineering Design for Selected Construction Project</u>	
	a. Draft Plans and Specifications	July 2024
	b. Final Plans and Specifications with Detailed Cost Breakdown	December 2024
	c. Construction Application	January 2025
6	<u>Contingency</u>	
	a. Other (as applicable)	To be Determined

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The Work Plan has been sent to SHE management for review.

c. Regional Project Planning Project Budget Details.

The District sent a budget adjustment request to the State back in November, but it has not been approved yet. Lawrence Sanchez requested an updated project budget, which he will need before any budget changes can be approved. DJA will put together the new budget and submit it to Lawrence at the next State Update Meeting.

d. Project Budget

i. Review of Planning Budget.

There was no update on this item.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
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10:00 AM

ii. Budget Adjustment.

This item was covered in the previous discussion.

e. Claims.

i. Review Invoices for Claim #37.

There was one invoice from Young Wooldridge, three invoices from DJA, and charges for Director fees and staff recovery. The total invoices came to \$5,906.00, with charges removed from DJA Invoice 23-01108 because there was not enough in the budget. The charges will be put back on when the new budget is approved.

f. Lake of the Woods Grants and Projects.

The following updates were provided by Pam Jarecki:

3.5-million-dollar grant - Line Replacement & Permanent Generators:

This project is moving along and should be done by the end of February depending on weather. We have had timing issues with the holidays and gas and county. Sierra will be scheduling the pressure testing, lab testing and bringing sections of the sub-division online in January. Permanent pavement patch may have to be pushed to later in the Spring due to weather.

The generator project:

We will not hear anything until the later part of 2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

There has been nothing new since our last meeting.

Still waiting on these permits:

- United States Forest Service Special Use Permit SF299 Application form and supporting exhibits to renew the permit for the springs, pipeline to the springs, and the North and South Tanks were completed and submitted to USFS on March 14, 2023.

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STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

Basis of Design:

This has been delayed because we have found new information while doing Phase 2 that impacts Phase 3 designs. P&P is hoping to have a draft report and preliminary plans by the end of January.

Schedule Update:

- Basis of Design Memo – Late January 2024.
- Environmental Documents – are done.
- 90% Design Plans, Specs, and Estimate – Late January 2024: impacted by changes found doing Phase 2.

Well #4:

Well #4 has been put offline, we are collecting data on the high iron and manganese.

Blending station:

Nitrates are between 3.3 and 4.3 for the months of November and December. All wells are dropping 2 to 5 feet.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

The potholing and mapping is complete.

ii. Engineering and Design.

The draft plans are completed to 95% and have been submitted for the grant application.

iii. Engineering Contract.

Lawrence confirmed that a contract between the engineer and the FPPUD is needed as part of the construction application.

iv. Project Application.

Draft to be Approved
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10:00 AM

The auditors are completing the financial statements that need to be included in the application.

v. Review Invoices.

There was one new invoice from DJA for this project. Invoice #23-01139 in the amount of \$13,590.50.

b. SWRCB Grant Funded Project.

There was no update on this item.

7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

Lawrence has drafted everything needed for the closeout of the well and sent it to his management. He anticipates having the formal letter to move forward sometime in January.

General Manager (GM) Jonnie Allison previously asked the Board for approval to install temporary fencing along the property line between the District and C&C land. When he went out to the site with the surveyor, it looked like C&C had brought over corral fencing that they were going to install. He no longer sees a need for the temporary replacement. The contractor is receiving the meters but the brass fittings are still scheduled to be delivered in February or March.

b. Project Budget (Well Funding).

There was no update on this item.

c. Claims.

i. Review Invoices for Claim #22.

Oscar Cisneros provided a draft of Claim #22. There was one invoice from DJA. The total claim came out to \$169.50.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

d. SHE Revolving Loan Requests.

There was no update on this item.

8. Adjournment.

The meeting was adjourned at 11:16am.

The next update meeting will take place on January 18, 2024.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

seal

Frazier Park PUD Planning Budget and payment of funds

	Budget	32	33	34	35	36	37	38	Spent to date	Balance
Management, Administration:	\$54,591	\$633.34	\$566.66	\$366.66	\$566.66	\$466.66	\$300.00	\$500.00	\$36,382.59	\$18,208.41
Legal:	\$25,553	\$3,597.75	\$520.00	\$130.00	\$2,580.00	\$2,487.50	\$2,720.00		\$21,747.59	\$3,805.41
Staff Cost Recovery:	\$6,348	\$104.00	\$91.00	\$65.00	\$65.00	\$39.00	\$65.00	\$91.00	\$3,683.07	\$2,664.62
Annexation Costs									\$0.00	
Engineering/Admin	\$45,757	\$868.00	\$2,196.82	\$354.00	\$3,797.50	\$4,792.00			\$45,747.13	\$10.14
MSR	\$38,000			\$11,810.00			\$108.50		\$33,766.75	\$4,233.25
Legal	\$19,000							\$5,008.88	\$0.00	\$19,000.00
Test well Plans & Specs:	\$27,012								\$27,012.31	\$0.00
Test well Eng. Admin	\$24,420								\$24,435.00	-\$15.00
Test well drilling:	\$201,386								\$201,385.73	\$0.00
Labor Compliance:	\$1,680								\$1,680.00	\$0.00
Appraisals, Licenses, Access:	\$66,000				\$651.00				\$34,501.16	\$31,498.84
Fish & Wildlife fees:	\$2,000								\$0.00	\$2,000.00
Hydrogeologist & inspection	\$28,889								\$28,889.42	-\$0.42
Water Quality testing:	\$4,530								\$4,530.21	-\$0.21
Hydrogeology Report:	\$6,831								\$6,831.00	\$0.00
									\$0.00	
Engineering Report:	\$96,729	\$3,290.50	\$7,486.50	\$1,519.00	\$2,821.00	\$3,146.50	\$2,170.00	\$868.00	\$69,632.48	\$27,096.52
									\$0.00	
Environmental Documents:	\$100,000								\$434.00	\$99,566.00
									\$0.00	
Engineering Design	\$266,166	\$8,894.51	\$10,583.00	\$17,819.64	\$11,224.51	\$1,555.00	\$542.50	\$441.00	\$51,060.16	\$215,105.84
									\$0.00	
Contingency	\$0								\$0.00	\$0.00
	\$1,014,892	\$17,388.10	\$21,443.98	\$32,064.30	\$21,705.67	\$12,486.66	\$5,906.00	\$6,908.88	\$591,718.60	\$423,173.40

**Frazier Park Public Utility District
P.O. Box 1525 Frazier
Park, CA 93225**

January 25, 2024

ATTN: Eric Manzano, Disbursement Analyst
Disbursement Unit
Division of Financial Assistance
State Water Resources Control Board
P.O. Box 944212
Sacramento, CA 94244-2120

RE: Frazier Park/Lake of the Woods Regional Consolidation Planning
Project Funding Agreement # SWRCB0000000000180201500
Claim # 38 for December 1, 2023 – December 31, 2023

Dear Mr. Manzano,
Claim 38 submittal:

Attached are the original and one copy of the Frazier Park Public Utility District (District)
Claim #38 for Planning project costs from December 1, 2023, through December 30, 2023.

I can be reached at (661) 245-3734 or Carlos Bravo, Self-Help Enterprises at (559) 802 -
1601, if there are any questions.

Sincerely

Jonnie Allison
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator
Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi
District
Dee Jaspar, Dee Jaspar & Associates
Carlos Bravo, Self-Help Enterprises

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project

(2) Project Number: 1510007-001P

(3) Agreement Number: SWRCB00000000000D180201500

(5) Amount Claiming For Disbursement

Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split	DFA* Grant Amount (please indicate split %)
(4A) Planning:							
Management, Administration: \$54	Project Management&Administr	Frazier Park PUD	12/01/23-12/31/23	See attached	\$500.00	0%	100%
Legal: \$	Planning Project work	Young Wooldridge	12/01/23-12/31/23	107444, 107446	\$5,008.88	0%	100%
Staff Cost Recovery: \$	Staff costs	Frazier Park PUD	12/01/23-12/31/23	See attached	\$91.00	0%	100%
Consolidation Engineering \$ 4	Engineering Admin	Dee Jaspar and Associates				0%	100%
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates					
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates					
Consolidation MSR \$	MSR Report	Dee Jaspar and Associates				0%	100%
Consolidation Legal \$19,000							
ing Subtotal: \$189,249					\$5,599.88	0%	100%
(4B) Test Wells/Design:							
Test well Plan & Specs: \$27,912						0%	100%
Test well Eng. Admin/Plan \$24,420	Test Well Admin	Dee Jaspar & Associates				0%	100%
Test well Eng. Admin/Plan \$24,420	Test Well Admin	Dee Jaspar & Associates					
Test well drilling: \$21	Test Well Drilling	Dee Jaspar & Associates				0%	100%
Labor Compliance: \$1,699	Labor Compliance	Dee Jaspar & Associates/FCS & Associates					
Appraisals, Licenses, Access: \$	Appraisals	Dee Jaspar & Associates				0%	100%
Fish & Wildlife fees: \$2,000							
Hydrogeologist: \$28,889						0%	100%
Water Quality testing: \$4,530						0%	100%
Hydrogeology Report: \$6,831	Hydrogeology Report	Dee Jaspar & Associates				0%	100%
						0%	100%
Wells/Design Subtotal: \$362,748					\$0.00	0%	100%
(4C) Engineering Report:							
Engineering Report: \$96,729	Engineering report	Dee Jaspar & Associate	12/01/23-12/31/23	23-01210	\$868.00	0%	100%
Engineering Report: \$96,729						0%	100%
ect Design Report Subtotal: \$96,729					\$868.00		
(4D) Environmental Documents:							
Environmental Documents: \$100,000	Mapping for NOE	Dee Jaspar & Associates					
Environmental Documents Subtotal: \$100,000					\$0.00		
(4E) Engineering Design:							
Engineering Design \$266,166	Well Design	Dee Jaspar & Associate	12/01/23-12/31/23	23-01211	\$441.00	0%	100%
Engineering Design Subtotal: \$266,166					\$441.00	0%	100%
(4F) Contingency:							
Contingency: \$0							
Contingency Subtotal: \$0					\$0.00		
Total Planning \$1,014,892					\$6,908.88	0%	100%

Claim 38

Task 1

4A - Project Management & Administration

District Directors Reports, Sign-in Sheets & Meeting Agenda/Minutes

December 2023

Monthly Report - Board of Directors

December 2023

Frazier Park Public Utility District

Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P

Date	Hours	Project Task #	Description	Personnel	Hourly Rate or Meeting Fee	Total
12/21/2023	1.25	Administration	Standing Committee for monthly check-in meeting	Brahma Neyman	\$33.33	\$0.00
12/21/2023	1.25	Administration	Standing Committee for monthly check-in meeting	Lisa Schoenberg	\$33.33	\$0.00
12/21/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Lisa Schoenberg	\$100.00	\$100.00
12/21/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Gerald Garcia	\$100.00	\$100.00
12/21/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Rebecca Gipson	\$100.00	\$100.00
12/21/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Terry Kelling	\$100.00	\$100.00
12/21/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Brahma Neyman	\$100.00	\$100.00
Total						\$500.00

**Frazier Park PUD
Ad-Hoc Conference
Call/Meeting Date:
December 21, 2023**

Sign-In Sheet

Frazier Park Public Utility District

Date: 12-21-2023

Meeting: State Update Meeting

Time: 10:00 am

Name - Print	Address	Email Address
Brahma Neyman	4020 Park Dr	brahman.fppud@gmail.com
Lisa Schowber	4020 Park Drive	LITAS.fppud@gmail.com
Jonnie Allison	4020 Park Drive	Jonniea.fppud@gmail.com
Tiffany Matte	4020 Park Drive, Frazier Park	tiffanym.fppud@gmail.com

*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
State Update Meeting Standing Committee
Meeting Agenda for Thursday, December 21, 2023, 10:00am

- 1. Call to Order.**
- 2. Roll Call of Directors and Attendees.**
- 3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Review Minutes of 11/16/2023 State Update Standing Committee Meeting.**
- 5. FP/LOW Consolidation Planning Project.**
 - a. Well Sites.**
 - i. Acquisition of Well Site Properties.**
 - ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).**
 - iii. Sphere of Influence Mapping (Submitted).**
 - iv. LAFCo and MSR Work.**
 - v. Planning Timeline (Extension).**
 - b. Planning Project - SHE Technical Assistance Funding Status.**
 - i. Stand-By Fee Assessment.**
 - c. Regional Project Planning Project Budget Details.**
 - d. Project Budget.**
 - i. Review of Planning Budget.**
 - ii. Budget Adjustment.**
 - e. Claims.**
 - i. Review Invoices for Claim #37.**
 - f. Lake of the Woods Grants and Projects.**

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
State Update Meeting Standing Committee
Meeting Agenda for Thursday, December 21, 2023, 10:00am

- 6. Frazier Park Pipeline Replacement Project.**
 - a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**
 - i. Potholing and Mapping.**
 - ii. Engineering and Design.**
 - iii. Engineering Contract.**
 - iv. Project Application.**
 - v. Review Invoices.**
 - b. SWRCB Grant Funded Project.**
- 7. Frazier Park Public Utility District Meter Replacement Project and
Emergency Replacement Well and Water Supply Project.**
 - a. Status of Projects (Well and Meters).**
 - b. Project Budget (Well Funding).**
 - c. Claims.**
 - i. Review Invoices for Claim #22.**
 - d. SHE Revolving Loan Requests.**
- 8. Adjournment.**

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
State Update Meeting Standing Committee
Meeting Agenda for Thursday, December 21, 2023, 10:00am

*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at www.frazierparkwater.com, and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

1. **Call to Order: 10:03am.**

2. **Roll Call of Directors and Attendees.**
 - **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Tiffany Matte, Brahma Neyman, and Lisa Schoenberg.
 - **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
 - **Self-Help Enterprises (SHE)** - Carlos Bravo.
 - **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
 - **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Ryan Icenhower.

3. **Public Comments - None.**

4. **Review of Minutes of 11/16/2023 State Update Standing Committee Meeting.**

The meeting minutes were not available. This item will carry over to the next State Update Meeting.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

At the last Board Meeting the District held a public hearing to consider:

1. Whether the public interest and necessity require the Project, the Project being the acquisition of interest in real property and the use of those interests for the construction, operation, repair and maintenance of the District's Well #8;
2. Whether the Project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury; and
3. Whether the property sought to be acquired is necessary to the Project.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

Afterward, the Board passed the Resolution of Necessity to proceed with the eminent domain process. Lawrence Sanchez requested a copy of that resolution. The attorney has not yet filed the complaint with the court.

ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).

Dee Jaspar is continuing to work on the technical memo. Today he should finish the Drinking Water Source Assessment for both Well #8 and Well #9. He also needs to include the project options in the engineering portion of the memo. He hopes to have the technical memo complete by the middle of January.

iii. Sphere of Influence Mapping (Submitted).

There was no update on this item.

iv. LAFCo and MSR Work.

Bravish has issued the next draft of the MSR which will be reviewed by both the FPPUD Board and Lake of the Woods.

v. Planning Timeline (Extension).

Lawrence has asked the District to send an updated timeline in order to continue processing the amendment. Dee Jaspar responded with updates, which the committee reviewed.

Task#.	Deliverable	Estimated Due Date
1	<u>Project Management, Administration, and Legal</u>	
	a. MOU - Draft Interconnection Water Service Agreement	December 2024
	b. Municipal Services Review (MSR)	January 2024
	c. Sphere of Influence Map	September 2022
	d. Apply to LAFCo to Amend the Sphere of Influence Map	January 2024
	e. Apply for Approval of Revised Annexation Map	Completed
2	<u>Test Wells</u>	
	a. Test Well Plans and Specifications with Detailed Cost Breakdown	Complete
	b. Hydrogeological Assessment Report	Complete
	c. Draft Source Water Assessment Program Report	December 2023

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
 4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

Task#.	Deliverable	Estimated Due Date
3	<u>Engineering Report</u>	
	a. Draft Engineering Report	Complete
	b. Final Engineering Report with Detailed Cost Breakdown	January 2024
4	<u>Environmental Documents</u>	
	a. Environmental Documents to the Office of Planning and Research and the Division's Environmental Review Unit	December 2024
	b. Biological and Cultural Resources Survey Reports for all Project Sites	December 2024
5	<u>Engineering Design for Selected Construction Project</u>	
	a. Draft Plans and Specifications	July 2024
	b. Final Plans and Specifications with Detailed Cost Breakdown	December 2024
	c. Construction Application	January 2025
6	<u>Contingency</u>	
	a. Other (as applicable)	To be Determined

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The Work Plan has been sent to SHE management for review.

c. Regional Project Planning Project Budget Details.

The District sent a budget adjustment request to the State back in November, but it has not been approved yet. Lawrence Sanchez requested an updated project budget, which he will need before any budget changes can be approved. DJA will put together the new budget and submit it to Lawrence at the next State Update Meeting.

d. Project Budget

i. Review of Planning Budget.

There was no update on this item.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

ii. Budget Adjustment.

This item was covered in the previous discussion.

e. Claims.

i. Review Invoices for Claim #37.

There was one invoice from Young Wooldridge, three invoices from DJA, and charges for Director fees and staff recovery. The total invoices came to \$5,906.00, with charges removed from DJA Invoice 23-01108 because there was not enough in the budget. The charges will be put back on when the new budget is approved.

f. Lake of the Woods Grants and Projects.

The following updates were provided by Pam Jarecki:

3.5-million-dollar grant - Line Replacement & Permanent Generators:

This project is moving along and should be done by the end of February depending on weather. We have had timing issues with the holidays and gas and county. Sierra will be scheduling the pressure testing, lab testing and bringing sections of the sub-division online in January. Permanent pavement patch may have to be pushed to later in the Spring due to weather.

The generator project:

We will not hear anything until the later part of 2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

There has been nothing new since our last meeting.

Still waiting on these permits:

- United States Forest Service Special Use Permit SF299 Application form and supporting exhibits to renew the permit for the springs, pipeline to the springs, and the North and South Tanks were completed and submitted to USFS on March 14, 2023.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

Basis of Design:

This has been delayed because we have found new information while doing Phase 2 that impacts Phase 3 designs. P&P is hoping to have a draft report and preliminary plans by the end of January.

Schedule Update:

- Basis of Design Memo – Late January 2024.
- Environmental Documents – are done.
- 90% Design Plans, Specs, and Estimate – Late January 2024: impacted by changes found doing Phase 2.

Well #4:

Well #4 has been put offline, we are collecting data on the high iron and manganese.

Blending station:

Nitrates are between 3.3 and 4.3 for the months of November and December. All wells are dropping 2 to 5 feet.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

The potholing and mapping is complete.

ii. Engineering and Design.

The draft plans are completed to 95% and have been submitted for the grant application.

iii. Engineering Contract.

Lawrence confirmed that a contract between the engineer and the FPPUD is needed as part of the construction application.

iv. Project Application.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

The auditors are completing the financial statements that need to be included in the application.

v. Review Invoices.

There was one new invoice from DJA for this project. Invoice #23-01139 in the amount of \$13,590.50.

b. SWRCB Grant Funded Project.

There was no update on this item.

7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

Lawrence has drafted everything needed for the closeout of the well and sent it to his management. He anticipates having the formal letter to move forward sometime in January.

General Manager (GM) Jonnie Allison previously asked the Board for approval to install temporary fencing along the property line between the District and C&C land. When he went out to the site with the surveyor, it looked like C&C had brought over corral fencing that they were going to install. He no longer sees a need for the temporary replacement. The contractor is receiving the meters but the brass fittings are still scheduled to be delivered in February or March.

b. Project Budget (Well Funding).

There was no update on this item.

c. Claims.

i. Review Invoices for Claim #22.

Oscar Cisneros provided a draft of Claim #22. There was one invoice from DJA. The total claim came out to \$169.50.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, DECEMBER 21, 2023
10:00 AM

d. SHE Revolving Loan Requests.

There was no update on this item.

8. Adjournment.

The meeting was adjourned at 11:16am.

The next update meeting will take place on January 18, 2024.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

seal

Frazier Park PUD
District Meeting Date:
December 21, 2023

Sign-In Sheet

Frazier Park Public Utility District

Date: 12 / 21 / 2023

Meeting: Regular State Planning
& Project Meeting

Time: 4:00 pm

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive, Frazier Park	t.tany.m.fppud@gmail.com
Rebecca Gipson	Teleconference	
ERRAD GARCIA	4020 PARK DR, FRAZIER PARK	gerryg.fppud@gmail
Bahma Neyman	4020 Park Dr. Frazier Park	D.Rahman.fppud@gmail
Lisa Schoenberg	4020 Park Dr FP, CA	l.s.s.fppud@gmail.com
Terry Kelling	4020 Park Dr. FP. 93225	terryk.fppud@gmail.com
Jonnie Allison	4020 Park Drive, FP 93225	Jonniea.fppud@gmail.com

*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 836 8657 3197 Meeting Password: 415064
Regular State Planning & Project Meeting Agenda
Thursday, December 21, 2023, 4:00PM
Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225

Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.

- 1. Call to Order.**
 - a. Pledge to the Flag.**
 - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items not listed on Agenda (Limited to five minutes - Thank you!).**
- 4. Standing Committee Reports: Accounts Payable Committee; State Update Meeting Committee.**
- 5. Ad Hoc Committee Reports: Project Committee; Financial Committee; Generator Pad Construction Committee.**

Financial Business:

- 6. Discussion/Vote on Accounts Payable and Financial Information.**

Unfinished Business:

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, December 21, 2023, 4:00PM

- 7. CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't. Code §54956.8
Property: 255-320-28
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Veronica Alcaraz, Carlos Saucedo
Under Negotiation: Price and Terms of Payment
- 8. CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't. Code §54956.8
Property: 256-070-54 & 256-070-55
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Jeff French, Emilie Wainright
Under Negotiation: Price and Terms of Payment
- 9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**
 - a. Discussion/Vote/Review of the Project Timeline and Extension.**
 - b. Discussion/Vote on the Budget Adjustment.**
 - c. Discussion/Vote/Update on the Stand-By Fee Assessment and Funding.**
 - d. Discussion/Vote on the Project Technical Memo.**
 - e. Discussion/Vote on the Acquisition and Development of Well #8 Property.**
 - f. Discussion/Vote on the Acquisition and Development of Well #9 Property.**
 - g. Discussion/Vote on District Sphere of Influence Map for the Annexation - Submitted/Tabled.**
 - h. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**
 - i. Discussion/Vote on the Memorandum of Understanding - Tabled.**
 - j. Discussion/Vote on Lake of the Woods Projects and Consolidation.**
 - k. Discussion/Vote on Claim #37 and Other Claims and Payouts.**
- 10. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**
 - a. Discussion/Vote/Update on Well #7.**

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, December 21, 2023, 4:00PM

- b. Discussion/Vote/Update on the Meter Replacement.
- c. Discussion/Vote on Claim #22 and Other Claims and Payouts.
- d. Discussion/Vote/Update on Bridge Loan Requests and Payments.
- 11. Discussion/Vote/Update on Pipeline Replacement Project.
 - a. Discussion/Vote on Potholing and Mapping - Completed.
 - b. Discussion/Vote on Engineering and Design.
 - c. Discussion/Vote on the Engineering Contract.
 - d. Discussion/Vote on the Project Application.
- 12. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.
 - a. Discussion/Vote/Update on the Purchase of the Generators.
 - b. Discussion/Vote/Update on the Generator Pads.
- 13. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement, and Funding.

Brief Recess (Approximately 10 minutes, every one and a half hours).

New Business:

- 14. Discussion/Vote on Mainline Extension for Kiwanis Trail.
- 15. Discussion/Vote on Resolution FP-20231221-01 - Resolution for Change of Officers of the District/Authorized Banking.
- 16. Review and Approve Meeting Minutes for 10/10/2023 AP Standing Committee, 10/12/2023 Regular Meeting, 10/17/2023 Quarterly Financial Standing Committee, 10/24/2023 AP Standing Committee, and 10/26/2023 Regular State Planning and Project Meeting.
- 17. Discussion/Vote on Future Agenda Items.
- 18. Adjournment.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, December 21, 2023, 4:00PM

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Claim 38

Scope of Work Task 1:

Task 1: 4A - Planning - Staff Cost Recovery

District staff charges December 2023

**Monthly Report - Admin Staff
December 2023
Frazier Park Public Utility District**

Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P

Date	Hours	Project Task #	Description	Personnel	Hourly rate	Total
12/21/2023	1.25	Administration	Clerk of the Board Services for monthly check-in meeting	Clerk of the Board	\$26.00	\$32.50
12/21/2023	2.25	Administration	Clerk of the Board Services for monthly planning meeting	Clerk of the Board	\$26.00	\$58.50
Total	3.5					\$91.00

Claim 38

Task 1 – Planning

4A - Planning

Legal

Invoice #107444, 107446

December 31, 2023

Charges: \$5,008.88



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP · EST. 1939

1800 30TH STREET, FOURTH FLOOR
BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM

EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM

PHONE: (661) 327-9661

FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

FRAZIER PARK PUBLIC UTILITY DISTRICT
PO BOX 1525
FRAZIER PARK CA 93225

December 31, 2023

Client ID 13078-24 AFD
Invoice No. 107444

Statement for period through December 31, 2023

LEGAL SERVICES REGARDING: EMINENT DOMAIN, FPPUD PLANNING PROJECT

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

Fees	T.K.	Hours	Amount
12/01/23 PARTICIPATE IN CALL WITH J. ALLISON, D. JASPAR, LANDOWNERS AND COUNSEL FOR LANDOWNERS TO DISCUSS ACQUISITION OF WELL SITE 8.	AFD	2.00	\$650.00
12/04/23 PREPARE SCRIPT FOR HEARING ON RESOLUTION OF NECESSITY AND AND DEVELOP LIST OF HEARING EXHIBITS. UPDATE RESOLUTION OF NECESSITY. TRANSMIT MATERIALS TO DISTRICT.	AFD	3.00	\$975.00
12/08/23 COMPILE AND ORGANIZE DOCUMENTS FOR HEARING ON RESOLUTION OF NECESSITY. FINALIZE DRAFTS OF RESOLUTION AND HEARING SCRIPT. DRAFT LANGUAGE FOR AGENDA.	AFD	2.00	\$650.00
12/11/23 REVISE SCRIPT FOR HEARING ON RESOLUTION OF NECESSITY. FURTHER REVISE RESOLUTION. CONFER WITH DISTRICT STAFF REGARDING RECORD OF PROCEEDINGS.	AFD	1.40	\$455.00
12/14/23 PARTICIPATE IN BOARD MEETING AND HEARING ON RESOLUTION OF NECESSITY.	AFD	0.70	\$227.50
12/18/23 DISCUSS PROCEDURE FOR INITIATING EMINENT DOMAIN ACTION.	BAS	0.20	\$65.00
12/26/23 DRAFT ED PLEADINGS AND SUMMONS.	CVO	1.50	\$375.00
12/27/23 DRAFTING ED PLEADINGS AND SUMMONS.	CVO	2.50	\$625.00
12/28/23 DRAFTING ED PLEADINGS AND SUMMONS.	CVO	2.00	\$500.00

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	9.10	\$325.00	\$2,957.50
BAS	BRETT A. STROUD	0.20	\$325.00	\$65.00

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
CVO	CONOR O'BRIEN	6.00	\$250.00	\$1,500.00

TOTAL FEES **\$4,522.50**

PRIOR STATEMENT BALANCE	\$7,755.00
TOTAL PAYMENTS AND ADJUSTMENTS	-\$130.00
CURRENT CHARGES	\$4,522.50
PAY THIS AMOUNT	\$12,147.50

Any Payments Received After 12/31/23 Will Appear on Your Next Statement

Detail of Payments and Adjustments

Date	Check No.	Description	Amount
12/18/23	10121	Payment Received-FRAZIER PARK PUBLIC UTILITY DISTRICT	\$130.00

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP · EST. 1939

1800 30TH STREET, FOURTH FLOOR
BAKERSFIELD . CA. 93301

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EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM

PHONE: (661) 327-9661

FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

FRAZIER PARK PUBLIC UTILITY DISTRICT
PO BOX 1525
FRAZIER PARK CA 93225

December 31, 2023

Client ID 13078-100 AFD
Invoice No. 107446

Statement for period through December 31, 2023

LEGAL SERVICES REGARDING: COSTS

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

COSTS AND EXPENSES	Amount
12/31/23 COMPUTER GENERATED EXHIBITS	\$486.38
TOTAL COSTS AND EXPENSES	\$486.38

PRIOR STATEMENT BALANCE	\$3.41
TOTAL PAYMENTS AND ADJUSTMENTS	-\$3.41
CURRENT CHARGES	\$486.38
PAY THIS AMOUNT	\$486.38

Any Payments Received After 12/31/23 Will Appear on Your Next Statement

Detail of Payments and Adjustments

<u>Date</u>	<u>Check No.</u>	<u>Description</u>	<u>Amount</u>
12/18/23	16077	Payment Received-FRAZIER PARK PUBLIC UTILITY DISTRICT	\$3.41

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

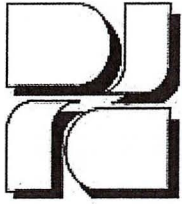
Claim 38
Funding Agreement
Scope of Work Task 3:
4C- Test Wells/Design report:

Engineering Report

Invoice #:23-01210

December 31, 2023

Charges: 868.00



DEE JASPAR AND ASSOCIATES, INC.
 2730 Unicorn Road
 Building A
 Bakersfield, CA 93308
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-**B6**

INVOICE

Invoice submitted to:
 Frazier Park Public Utility District
 PO Box 1525
 Project No. 1510007-001P
 Frazier Park, CA 93225
 tiffanymfppud@gmail.com
 CC:
 Jonniea.fppud@gmail.com

December 31, 2023

Invoice # 23-01210

In Reference To: Regional Annexation Planning Project
 Test Wells
 Draft PER (Preliminary Engineering Report)
 34,324

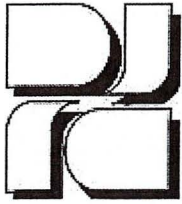
Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
12/28/2023	DJ Principal Engineer Preliminary Engineering Report	1.50 217.00/hr	325.50
12/30/2023	DJ Principal Engineer Preliminary Engineering Report	2.50 217.00/hr	542.50
	For professional services rendered	<hr/> 4.00	<hr/> \$868.00
	For professional services rendered	<hr/> 4.00	<hr/> \$868.00

Billings from December 1 to December 31, 2023

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Claim 38
Funding Agreement
Scope of Work Task 5:
4E-Engineering Design:
Invoice: #23-01211
December 31, 2023
Charges: \$441.00



DEE JASPAR AND ASSOCIATES, INC.
 2730 Unicorn Road
 Building A
 Bakersfield, CA 93308
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- E

INVOICE

Invoice submitted to:
 Frazier Park Public Utility District
 PO Box 1525
 Project No. 1510007-001P
 Frazier Park, CA 93225
 tiffanymfppud@gmail.com
 CC:
 Jonniea.fppud@gmail.com

December 31, 2023

Invoice # 23-01211

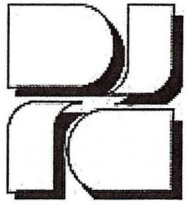
In Reference To: Engineering Design
 266,166

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
12/12/2023 DJ Principal Engineer Well 8 Design on County Road Bridge	1.00 217.00/hr	217.00
For professional services rendered	<u>1.00</u>	<u>\$217.00</u>
Additional Charges :		
12/31/2023 IN-HOUSE PLOTTER PRINTS		112.00
IN-HOUSE PLOTTER PRINTS		112.00
Total costs		<u>\$224.00</u>
For professional services rendered	<u>1.00</u>	<u>\$441.00</u>
Total amount of this bill		<u><u>\$441.00</u></u>

Billings from December 1 to December 31, 2023

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.



DEE JASPAR AND ASSOCIATES, INC.
2730 Unicorn Road
Building A
Bakersfield, CA 93308
PH(661) 393-4796 FX(661) 393-4799

Client/Job No. S0300420-PH2

INVOICE

Invoice submitted to:
Self-Help Enterprises
PO Box 6520
Visalia, CA 93290

December 31, 2023

Invoice # 23-01239

In Reference To: Frazier Park P. U. D.
Pipeline Design

Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
12/1/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
12/4/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
12/5/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
12/6/2023	CMM	Staff Engineer I Pipeline Design Task 27	6.00 133.00/hr	798.00
12/7/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
12/8/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
12/12/2023	CMM	Staff Engineer I Pipeline Design Task 27	5.00 133.00/hr	665.00

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Self-Help Enterprises

			<u>Hrs/Rate</u>	<u>Amount</u>
12/13/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
	JW	Staff Engineer II DRAFTING	1.00 120.50/hr	120.50
12/14/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
	JW	Staff Engineer II DRAFTING	1.00 120.50/hr	120.50
12/15/2023	CMM	Staff Engineer I Pipeline Design Task 27	5.00 133.00/hr	665.00
12/18/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
12/21/2023	CMM	Staff Engineer I Pipeline Design Task 27	3.00 133.00/hr	399.00
12/22/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
12/27/2023	DJ	Principal Engineer Task 26 Geotechnical work Geotechnical Work and Construction Management	4.00 217.00/hr	868.00
12/28/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
	DJ	Principal Engineer Task 26 Geotechnical Work Geotechnical Work	2.00 217.00/hr	434.00
12/29/2023	CMM	Staff Engineer I Pipeline Design Task 27	6.00 133.00/hr	798.00
For professional services rendered			105.00	\$14,444.00

Self-Help Enterprises

Additional Charges :

	<u>Amount</u>
12/31/2023 IN-HOUSE COLOR COPIES/PRINTS	7.65
Total costs	<u>\$7.65</u>
For professional services rendered	<u>105.00</u> <u>\$14,451.65</u>
Total amount of this bill	<u><u>\$14,451.65</u></u>

Billings from December 1 to December 31, 2023

Task 27 Charges----\$13,149.65-----=\$13,149.65
 Task 26 Charges----\$868+\$434-----=\$ 1,302.00
 Total Charges-----\$13,149.65+\$1,302-----=\$14,451.65

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

