

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**MINUTES FOR THURSDAY, JUNE 8, 2017**  
**6:00 PM**

Schoenberg/Gipson 3/0/1 - Director Kelling abstain, Director Garcia absent  
Minutes Approved on July 13, 2017

**1. Call to Order: 6:00pm.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors:** Garcia, Gipson, and Schoenberg - Director Kelling absent.  
Director Neyman present as the chairperson.  
Also present: Jonnie Allison.

**2. Discussion/Vote/Adjust Agenda if Necessary.**

**Motion: Move that we table #9 and #11 until the next Regular Meeting in July, or the second meeting in June.**

**Schoenberg/Gipson 4/0/0, Motion Passed - Director Kelling absent.**

**3. Public Comments - None.**

**4. Report of Officers:**

**President:** Director Neyman went on a tour of the FPPUD's Cold Springs Canyon Property. It is his belief that the District should put the land up for sale because of the difficulty of access, and the spring is producing very little water.

**Vice-President:** Director Garcia wanted to note that he saw the construction taking place on the dog house for Well #5. He wished to express the crew is doing good work.

**Secretary:** None.

**Treasurer:** Director Schoenberg reported she went to the last Board Meeting for both Lake of the Woods (LOW) and Krista Mutual Water Companies. The second vote for shareholders to turn over assets did not pass. They will be holding another vote next month.

Director Schoenberg spoke with Tiffany Matte, who submitted the first list of delinquent accounts and stand-by fees to Kern County for the yearly Special Assessment. She went through the Kern County Tax Roll and compared it to the current list of active accounts to ensure anyone with water service was removed from the list submitted.

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Tiffany also called FPPUD attorney Ernest Conant to find out why certain parcels included a multiplier in previous years, which assessed that property multiple stand-by fees. He was not aware of any reason to do so, and recommended that multiple fees be removed. Last year the District assessed \$8,764.30 in stand-by fees through the Kern County Tax Assessor's office, this year with the corrections, the amount submitted will be \$6,077.20.

**Member at Large:** Absent.

**5. Board Member Initiatives - None.**

**6. Manager's Report.**

Alarm systems have been installed in both the yard, and the office building. The Board members will be assigned a code when General Manager (GM) Jonnie Allison returns from vacation.

Construction continues on the Well #5 dog house. It will be constructed to look like Well #6, and have a large aluminum hatch on the roof in case there was ever a need to access the well.

GM Allison also explained that he is almost certain that the water from Cold Springs Canyon surfaces twice before it is visible on FPPUD property. This makes the spring unusable unless it is treated.

Should Lake of the Woods fail to get the needed votes on the third try, GM Allison would like the Board to think about giving him direction to contact Jesse Dhaliwal to ask what the State's position is on this issue.

The office building is in desperate need of repair, both the inside and the outside of the building. GM Allison was directed to seek out quotes for discussion at the next Regular Meeting Agenda in July.

There were four after hours call outs.

Cal Rural Water was contacted about leak detection. They asked for a map of the system, now GM Allison is waiting to hear from them.

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After two meetings with Dee Jaspar, and walking a lot of the system, GM Allison explained it will be nearly impossible to make a list of all of the valves needed. Many pipes are undersized, and it is really not known what is in the ground. Dee will look into getting valves with adapters, and the crew could possibly lay the new mainline. He will ask for as many as he can get, but focus more on the smart meters. Engineer Frank Springer also provided a quote for \$11,000 but has not worked with GM Allison on looking into the system.

**a. Administrative Assistant's Report - None.**

**7. Ad Hoc Committee Reports.**

**a. SGMA Information.**

Director Schoenberg explained she attended Krista Mutual Water Company's Board Meeting where Tejon-Castac Water identified that they are in a basin, along with Lebec and Krista. If there was a desire to be one basin, there would have to be a Basin Modification. This means the FPPUD is a separate, upgradient basin from that area.

**b. Depreciation of Assets.**

No Report.

**8. Discussion/Vote on Forming a GSA/GSP with Local Water Companies.**

Frazier Park shares a basin with part of Lake of the Woods, and possibly a few private well owners. The local basin is low priority, but when the time comes, the District could look into grants to help form the GSA.

**9. Continue Discussion/Reading of the Brown Act.** (Tabled per adjustment of the Agenda.)

**10. Accounts Payable and Financial Information.**

The Board made note they need to look into the AT&T bill to make sure it is not being paid multiple times.

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**Motion: Move that we pay our bills.**

**Schoenberg/Garcia 4/0/0, Motion Passed - Director Kelling absent.**

**11. Discussion/Vote on 2015-2016 Audited Financial Statements.** (Tabled per adjustment of the Agenda.)

**12. Discussion/Vote on 2017-2018 Proposed Budget.**

- **Bookkeeper Linda Sheldon arrived.**

The Board went over the Proposed Budget line by line and got about a third of the way through. Any changes were noted with the Bookkeeper.

**Motion: Move that we take a 10 minute break at 7:25pm.**

**Garcia/Gipson 4/0/0, Motion Passed - Director Kelling absent.**

**Return from Break: 7:39pm.**

Final information for the budget will be available after the close of the fiscal year on June 30th. The Board agreed to appoint an Ad Hoc committee to work with Linda Sheldon to finalize numbers for the proposed budget. The vote on approval of the committee will be carried over to the next scheduled meeting.

**13. Discussion/Vote/Approval of an Engineer for a Preliminary Engineering Report (PER) for the Meter and Valve Replacement Project.**

Discussed under Agenda Item #6 - Manager's Report.

**14. Review and Approve Meeting Minutes for 05/11/2017, and 05/25/2017.**

**Motion: Move that we approve the minutes for Thursday, May 11, 2017 with the possibility for amendments for typos, or other errors that may need to be corrected.**

**Schoenberg/Gipson 4/0/0, Motion Passed - Director Kelling absent.**



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**Motion: Move that we approve the minutes for Thursday, May 25, 2017 with the possibility for amendments for typos, or other errors that may need to be corrected.**

**Gipson/Garcia 4/0/0, Motion Passed - Director Kelling absent.**

**15. Discussion/Vote on Future Agenda Items.**

Regular Planning Meeting June 22, 2017:

- Carryover discussion on the 2017-2018 proposed budget.

Regular Meeting July 13, 2017:

- Discussion/Vote on Cold Springs Canyon Property.
- An agenda item to discuss new paint and flooring for the FPPUD office building.

**16. Adjournment.**

**Motion: Move that we adjourn.**

**Gipson/Garcia 4/0/0, Motion Passed - Director Kelling absent.**

**Meeting Adjourned: 8:35pm.**

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**



\_\_\_\_\_  
Tiffany Matte, Clerk of the Board



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Attest: Rebecca Gipson, Secretary

seal