

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 884 6580 6890 Meeting Password: 621441
REGULAR MEETING MINUTES FOR THURSDAY, FEBRUARY 26, 2026, 4:00PM
Additional Teleconference Location: 820 Elm Trail, Frazier Park, CA 93225
Neyman/Kelling 4/0/1 - Director Gipson Abstain
Minutes Approved on March 26, 2026

1. Call to Order: 4:00pm.

a. Pledge to the Flag.

Motion: Move that we allow Director Schoenberg to participate in this meeting remotely due to emergency circumstances.

There was no one over the age of 18 present with Director Schoenberg.

Kelling/Neyman 4/0/1 - Motion Passed

Aye: Garcia, Gipson, Kelling, and Neyman.

Abstain: Schoenberg.

b. Roll Call of Directors.

Present: Garcia, Kelling, and Neyman.

Teleconference: Gipson and Schoenberg.

Director Garcia was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel, and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier and Joan Kotnik.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- One member of the public.

2. Discuss/Vote/Adjust Agenda if Necessary.

Motion: Move that we table the Closed Session #8, and #12 the Employee Handbook.

Kelling/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

3. Public Comments - None.

4. Manager's Report.

General Manager (GM) Jonnie Allison reported that he changed the lock on the front door. By doing it himself he was able to save money on a locksmith.

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He received a quote back from M&S Security on the cost to alarm the generator sites. They wanted around \$11,000.00 to alarm each site and \$180.00 a month for monitoring. GM Allison is now researching other options. Three of the vehicles were taken to get their broken windows replaced since he was able to find a good deal off the hill.

a. Administrative Assistant's Report - No report.

5. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Schoenberg met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

Directors Kelling and Schoenberg attended the State Update Meeting. Not everyone from the State was present, so not as much was accomplished. Further updates will be given under the agenda items.

6. Ad Hoc Committee Reports:

Planning Project Committee.

This committee has not met.

Easements and Deeds Committee.

This committee has not met.

Rate Study Committee.

Directors Kelling and Schoenberg met and reviewed all of the rate study documents. Their changes were sent to Jeffrey Pontius for incorporation.

Bond Book Committee.

This committee has not met.

Employee Handbook Committee.

This committee has not met.

Five Year Budget Committee.

This committee has not met.

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Parcel B Project Committee.

This committee has not met.

7. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that one check was cut out of the FP/LOW Planning Account in the amount of \$1,050.00 for an invoice paid to Tom Dodson & Associates.

Eight checks were cut out of the Revenue/Operating Account for a total of \$2,881.83. The checks and check detail were reviewed by the Board for accuracy. There were no items over \$3,000.00.

Director Schoenberg reported she made one transfer:

- \$1,050.00 from the Revenue/Operating Account into the FP/LOW Planning Account to cover an invoice for Tom Dodson.

Director Kelling reported she made the following transfers:

- \$8,840.00 from the FP/LOW Planning Account Account into the Revenue/Operating Account to repay an invoice to Tom Dodson & Associates under Claim #52.
- \$76.23 from the FP/LOW Planning Account Account into the Revenue/Operating Account for Staff Recovery in Claim #52.
- \$466.66 from the FP/LOW Planning Account Account into the Revenue/Operating Account for Board fees in Claim #52.

Motion: Move that we pay our bills.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

- 8. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199

State Funded Grant Projects - Discussion began at 4:12pm.

9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

a. Discussion/Vote on Timeline and Budget.

There was no update on this item.

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b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.

The Certificate of Compliance application was submitted a few months ago. Dee Jaspar has a communication with the County to find out the status of that certificate.

c. Discussion/Vote on the Memorandum of Understanding.

GM Allison and the Board have begun to review the MOU provided by Lake of the Woods. They stated the importance of using, or at least incorporating, the original document that was drafted a few years ago by the FPPUD. This item will carry over to the next meeting for further review.

d. Discussion/Vote on Lake of the Woods Projects and Consolidation.

The following updates were given by Lake of the Woods:

9.3-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:

This project was raised from \$5 million to \$9.3 million. It includes replacing their South Tank, adding a full SCADA system, and replacing any of the remaining mainline that was not replaced in the last two phases of the project. Last Thursday they updated their general application, supporting documents, and resolution.

Well #4:

Results from February show that Iron is at 240 ug/L still under the 300 ug/L max level, and Manganese is <20 ug/L still under the 50 ug/L max level.

Blending Station:

Samples for Nitrates were 3.51, and Fluoride was 1.1 for February. We have seen Fluoride stay consistently under 1.2 for all of last year, and the nitrates have been the highest since the middle of 2024.

Wells:

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- Wells from last month are up 4.5 ft to 15.5 ft
- January 2024 are down 6 ft to up 23.5 ft
- January 2025 are down 24 ft to up 17.8 ft.

e. Discussion/Vote on Claim #56 and Other Claims and Payouts.

Eric Manzano emailed and provided an explanation of the shortages of Claims #50 and #52. Tiffany Matte has been working with Carlos Bravo to reconcile the charges on those claims.

Claim #56 - \$3,810.35

Director Fees - \$533.34.

Staff Recovery - \$55.44.

Dee Jaspar & Associates Invoice for January 2026

Invoice #26-00118R, dated 01/31/2026, in the amount of \$1,735.57

Young Wooldridge Invoices for May 2025 and January 2026

Invoice #123629, dated 05/31/2025, in the amount of \$325.00

Invoice #131368, dated 01/31/2026, in the amount of \$111.00

Tom Dodson & Associates Invoice for February 2026

Invoice #FP-081-11, dated 02/20/2026, in the amount of \$1,050.00

Motion: Move that we approve Claim #56 in the amount of \$3,810.00 with the invoices that Tiffany has stated for the record.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Motion: Move that we take a five minute break.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Meeting Break: 4:29pm - 4:34pm

Motion: Move that we go back to the Manager's Report.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

4. Manager's Report.

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GM Allison met with Curtis Skaggs to go over the design for Parcel B. This tank will have cathodic protection, a landing every 16 ft of the ladder, an anchor point on the lid of the tank so a diver can attach a safety rope, and a ladder on the inside of the tank. Tom Dodson is working on applying for a CEQA exemption for this project. He has also started work on the Biota and the NEPA exclusion. Dee Jaspar had a conversation with James Golden and clarified that the District will have 120 days from August 12th to complete the final money draw downs from HUD funding. August 12th is also the deadline to bid out, award, and be under contract on the project. Dee expects to have the design done by the middle of March.

10. Discussion/Vote/Update on Well #8 & Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

Ryan Icenhower has given final approval on the plans and specifications.

b. Discussion/Vote on the Project Application.

Everything has been submitted and the application is under review.

c. Discussion/Vote on Well #8 Property Acquisition.

The District is waiting for the settlement hearing scheduled for March 6.

State Funded Grant Projects - Discussion concluded at 4:48pm.

11. Discussion/Vote on the Rate Study.

a. Discussion/Review of the Rate Study Report and Notice of Public Hearing.

The Board reviewed the final changes to the Rate Study Report and approved of the final document. The Board also reviewed the Notice of Public Hearing and confirmed that they will not hold an informational meeting prior to the public hearing.

Motion: Move that we not hold an informational meeting for the public, and just go straight into the public hearing.

Kelling/Neyman 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

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The Board read the notice of public hearing and set the date for mailing the public hearing notices to, on or before March 13th. The public hearing would need to take place at least 45 days after the mailing date, and the Board chose May 23rd, 12:00pm at the park community building for that hearing.

Motion: Move that we approve the Proposition 218 Notification of Public Hearing, and the date will be May 23rd at 12:00pm, and the we delete from the notice the informational meeting

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

b. Discussion/Vote on Resolution FP-20260226-01: Resolution Establishing Procedures for a Proposition 218 Majority Protest Hearing and Calling for a Majority Protest Hearing on a Proposed Increase in the District's Base Water Rate and Usage Rate.

Motion: Move that we approve Resolution FP-20260226-01: Resolution Establishing Procedures for a Proposition 218 Majority Protest Hearing and Calling for a Majority Protest Hearing on a Proposed Increase in the District's Base Water Rate and Usage Rate, on the second page, the notice will be mailed and postmarked before or no later than March 13, 2026, the hearing is set to be held at 12:00pm on the 23rd of May at the Frazier Park Recreation Building, removing the line naming Jonnie as the disinterested party.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

12. Discussion/Vote on the Employee Handbook - Tabled.

13. Discussion/Vote on a Policy for Accessory Dwelling Units (ADUs).

Kern County asked the District to decide if an ADU has to install a separate water meter, or if the FPPUD will allow combined billing through a master meter. Tiffany provided a sample policy for each option for the Board to review. The Board discussed the choices and agreed to allow for a master meter.

Motion: Move that we approve the Frazier Park Public Utility District Accessory Dwelling Unity (ADU) Master Meter Combined Billing Policy.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

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14. Discussion/Vote on Purchasing an Office Sign.

The current office sign has melter stickers on a piece of wood. GM Allison got a quote and proof photo for a new sign. The total would be \$1,680.38.

Motion: Move that we approve this quote 102087 from Visibility for the new sign and we approve the sign that Jonnie has provided us, and we approve the quote in the amount of \$1,680.38.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

15. Review and Approve Meeting Minutes for 02/19/2026 State Update Meeting.

Move that we approve the State Update Standing Committee Meeting Minutes for 02/19/2026, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Kelling/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

16. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.

There was no discussion on this item.

17. Discussion/Vote on Future Agenda Items.

Regular Meeting March 12, 2026.

Regular State Planning & Project Meeting March 26, 2026.

18. Adjournment.

Motion: Move that we adjourn.

Kelling/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Meeting Adjourned: 5:38pm.

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At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

Seal