

**Frazier Park Public Utility District
P.O. Box 1525 Frazier
Park, CA 93225**

February 23, 2022

ATTN: Eric Manzano, Disbursement Analyst
Disbursement Unit
Division of Financial Assistance
State Water Resources Control Board
P.O. Box 944212
Sacramento, CA 94244-2120

RE: Frazier Park/Lake of the Woods Regional Consolidation Planning
Project Funding Agreement # SWRCB0000000000180201500
Claim # 27 for January 1, 2023 – January 31, 2023

Dear Mr. Manzano,
Claim 27 submittal:

Attached are the original and one copy of the Frazier Park Public Utility District (District)
Claim # 27 for Planning project costs from January 1, 2023, through January 31, 2023.

I can be reached at (661) 245-3734 or Carlos Bravo, Self-Help Enterprises at (559) 802 -
1601, if there are any questions.

Sincerely

Jonnie Allison
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator
Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi
District
Dee Jaspar, Dee Jaspar & Associates
Carlos Bravo, Self-Help Enterprises

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project

(2) Project Number: 1510007-001P

(3) Agreement Number: SWRCB0000000000D180201500

(5) Amount Claiming For Disbursement

Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split)	DFA* Grant Amount (please indicate split %)
(4A) Planning:							
Management, Administration, Legal:	Project Management & Administration Planning Project work	Frazier Park PUD Young Woodridge	01/01/23-01/31/23 01/01/23-01/31/23	See attached 97902	\$416.66 \$97.50	0% 0%	100% 100%
Staff Cost Recovery:	Staff costs	Frazier Park PUD	01/01/23-01/31/23	See attached	\$76.38	0%	100%
Consolidation Engineering	SOI/Mapping	Dee Jaspar and Associates					
Consolidation MSR	Engineering MSR Work	Dee Jaspar and Associates	01/01/23-01/31/23	23-00114	\$14,706.00		
Consolidation Legal							
Planning Subtotal:	\$81,800				\$15,296.54	0%	100%
(4B) Test Wells/Design:							
Test well Plans & Specs:						0%	100%
Test well Eng. Admin/Map	Test Well Admin	Dee Jaspar & Associates	01/01/23-01/31/23	23-00114	\$816.00	0%	100%
Test well Eng. Admin/Map	Test Well Admin	Dee Jaspar & Associates					
Test well drilling:	Test Well Drilling	Dee Jaspar & Associates	01/01/23-01/31/23	23-00168	\$1,020.00	0%	100%
Labor Compliance:	Labor Compliance	Dee Jaspar & Associates/CS & Associates					
Appraisals, Licenses, Access:	Appraisals	Dee Jaspar & Associates				0%	100%
Fish & Wildlife fees:							
Hydrogeologist:						0%	100%
Water Quality testing:						0%	100%
Hydrogeology Report:	Hydrogeology Report	Dee Jaspar & Associates				0%	100%
Professional Engineering Report:							
Wells/Design Subtotal:	\$454,916				\$1,836.00	0%	100%
(4C) Project Design Report:							
Project Design Report:							
Design Report Subtotal:	\$36,605				\$0.00		
(4D) Environmental Documents:							
Environmental Documents:							
Environmental Documents Subtotal:	\$56,216				\$0.00		
(4E) Engineering Design:							
Engineering Design							
Engineering Design Subtotal:	\$266,166				\$0.00		
(4F) Contingency:							
Contingency:							
Contingency Subtotal:	\$119,189				\$0.00		
Total Planning	\$1,014,892				\$17,132.54	0%	100%

Instructions: Add additional rows as needed for each category

1. Complete the project name
2. Complete the project number
3. Complete the agreement number
4. Allocate the allowances (cost costs) accordingly into the appropriate categories
5. If there are multiple funding sources please indicate the splits
6. Please subtotal each category

Definition:

* DFA (Division of Financial Assistance through the State Water Resources Control Board)

Claim 27

Task 1

4A - Project Management & Administration

District Directors Reports, Sign-in Sheets & Meeting Agenda/Minutes

January 2023

Monthly Report - Board of Directors

January 2023

Frazier Park Public Utility District

Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P

Date	Hours	Project Task #	Description	Personnel	Hourly Rate or Meeting Fee	Total
1/19/2023	1.75	Administration	Ad Hoc Committee for monthly check-in meeting	Brahma Neyman	\$33.33	\$58.33
1/19/2023	1.75	Administration	Ad Hoc Committee for monthly check-in meeting	Lisa Schoenberg	\$33.33	\$58.33
1/26/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Rebecca Gipson	\$100.00	\$100.00
1/26/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Lisa Schoenberg	\$100.00	\$100.00
1/26/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Terry Kelling	\$100.00	\$100.00
Total						\$416.66

**Frazier Park PUD
Ad-Hoc Conference
Call/Meeting Date:
January 19, 2023**

Sign-In Sheet

Frazier Park Public Utility District

Date: 01/19/2023

Meeting: State Update Meeting

Time: 10:00 am

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Dr, Frazier Park	tiffanym.fppud@gmail.com
Brahma Neyman	4020 Park Dr. Frazier Park	brahman.fppud@gmail.com
Lisa Schoenberg	teleconference	
Jouice Allison	teleconference.	

*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. *Per government code section 54953.3*

Frazier Park PUD Ad-Hoc Committee Agenda

January 19, 2023, Conf. Line 916-255-4044

1.) Review minutes of 12/15/2022 Ad-Hoc meeting: [\(See Attachment 1\)](#)

2.) FP/LOW Consolidation Planning Project.

a- Test Well Sites (Notice of Completion filed 9/16/21)

1. Acquisition of well site properties (property appraisals)
2. Early drilling of well 8
3. Sphere of Influence Mapping
4. LAFco and MSR Work
5. Planning Timeline

b- Planning Project - SHE Technical Assistance funding status

c – Regional Project Planning Project budget details.

Needed: District letter to State SWRCB for Planning Budget adjustment for Administration costs.

1. Budget amendment:

a. **Black #'s were approved by State in Districts' budget adjustment letter**

b. **Red #'s need Planning budget amendment approval by State.**

c. **New Budget Adjustment Request:**

1. Staff Recovery Cost: +547.69, increased from \$5,800 to \$6,347.69.
2. Test Wells Plans and Specs: -\$547.69, decreased from \$27,560 to \$27,012.31.
3. Consolidation MSR: +\$7,000, increased from \$13,000 to \$20,000.
4. Appraisals, licenses, Access: +\$15,000, increased from \$31,000 to \$46,000
5. Test Well Drilling: - \$7,000 and -\$15,000, decreased from \$256,600 to \$234,600.

d. Review of Planning Budget- [\(See Attachment 2\)](#)

e- Claims: [Claim 26 will be filed on January 26, 2023.](#)

1. [Claim 27 to be filed in February \(for January 2023 Planning project costs\)](#)

2. [Review invoices from Dee Jaspar and Associates and the Attorney for claim 26 \(See attachment 3\)](#)

f - Lake of the Woods MWC State SRF waterline replacement application

Lawrence Sanchez, DFA.

- **Project funding status**

g - LOW MWC to submit South Tank replacement & SCADA system on SWRCB-DFA

1. SCADA-Options that work with FPPUD System

3.) Frazier Park Pipeline Replacement Project (Future Consolidation incentive project)

a – Preliminary Engineering work will be paid through SHE TA Workplan Funds.

1. Potholing/Mapping, Environmental and Design Update
2. Possibility of Breaking up Grant into various Phases?
3. **Review Invoices (SHE TA Funds) (See Attachment 4)**

4.) Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project –

a. Appraisals and granting of (License Agreement)

b. Status of Bids (Well & Meters): _____

c. Status of Claims: Review Claim 11 (Dee & YW Invoices)(See Attachment 5)

d. Review Revised Budget Adjustment Letter

e. Review information on SHE Revolving Loan

5.) FPPUD Well Emergency

a. Hauled Water

b. Urgent Drinking Water Needs Application

6.) Water Bottling business with Spring purchased between FPPUD and Lebec.

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, JANUARY 19, 2023
10:00 AM
Kelling/Gipson 3/0/0 - Directors Garcia and Neyman Absent
Minutes Approved on January 26, 2023

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Joel Greathouse.
 - **Division of Drinking Water** - Jesse Dhaliwal, Ryan Icenhower, and Reyna Rodriguez.

1. Review Minutes of 12/15/2022 Ad Hoc Meeting.

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board on December 22nd.

*The agenda was adjusted to accommodate those who needed to leave early.

4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

c. Status of Claims - Oscar Cisneros provided a draft of Claim #11. There were two invoices from DJA. The claim came out to a total of \$2,798.96.

b. Status of Bids (Wells and Meters) - Dee Jaspar explained that Well #7 looks like it will only be able to produce about 30 gpm and be pumped using a small submersible pump. He is still waiting on the results of the water quality samples. Dee spoke with the hydrogeologist that attributes the low production to the variation of the materials found in the ground. If the water quality samples come in good on Well #7, it will be used to supplement Well #5 until the District is able to develop Well #8.

2. FP/LOW Consolidation Planning Project.

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

FRAZIER PARK PUBLIC UTILITY DISTRICT
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Kelling/Gipson 3/0/0 - Directors Garcia and Neyman Absent
Minutes Approved on January 26, 2023

1. Acquisition of the Well Site Properties - Dee Jaspar explained that the owners of the Well #8 site property have indicated that they are not interested in providing a well site. The District is now moving in the direction of litigation.

Joel Greathouse explained that in order to break Well #8 out of the consolidation project there would need to be an authorizing resolution defining the project and the CEQA work would need to be done. The State is in the process of working on expediting funding on defined projects, and this process may be in place by the time the District is ready to break out Well #8. He requested the District send him a letter explaining how the project will be broken out and the reason behind it, which the District had already done. Joel said to forward him that letter with updated information on Well #7 and the need for eminent domain. He will speak with his supervisors to get the District more information on that possibility.

Director Neyman explained to Joel that the District had paid for an appraisal on the Well #8 property, but it came out to only \$2,500.00. Alliance Appraisal gave a rough verbal opinion on the property value of about \$9,000.00. The FPPUD's attorney recommended paying for the second appraisal to make a more attractive offer to the property owners. He also believes it would be beneficial in litigation. Joel explained it is possible to have a second appraisal reimbursed under the project and suggested sending that request in writing with an explanation.

Dee Jaspar is currently in contact with Jeff French and Emilie Wainright regarding acquiring the property for Well #9. Jeff was the original surveyor for this property. He offered to meet at the property to identify the corners and to go over exactly where the well would be located.

2. Early Drilling of Well #8 - Covered in the discussion above.

3. Sphere of Influence (SOI) Mapping - There was no update on this item.

4. LAFCo and MSR Work - DJA is working with Bravish from Stanley Hoffman Associates to prepare the MSR. Dee is currently working on updating his reports originally produced in 2015 on the estimated water demands. Their goal is to have the MSR completed by the end of February.

5. Planning Timeline - There were no updates needed on the project timeline.

b. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.

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10:00 AM

Kelling/Gipson 3/0/0 - Directors Garcia and Neyman Absent
Minutes Approved on January 26, 2023

c. Regional Project Planning Project Budget Details. - The requested budget adjustment was approved by Lawrence Sanchez.

d. Review of Planning Budget - Carlos provided the project budget with the line items updated as of Claim #25. He also made updates to the budget for the approved adjustment request.

e. Claims:

1. Claims. Claim #27 will be submitted next month for the project costs incurred during the month of January.

2. Claim #26. A draft of Claim #26 was provided and reviewed by the attendees. There were two invoices from DJA, one from the attorney, and charges for FPPUD meetings and staff costs. He included the \$5,000.16 for the appraisal cost previously paid by the FPPUD. The claim came out to a total of \$10,654.76.

f. Lake of the Woods MWC State SRF Waterline Replacement Application - LOW is still waiting on final approval from the State.

g. LOW MWC South Tank Replacement & SCADA System - This project is still moving forward as scheduled. They are working on the forestry permits and completing necessary paperwork.

3. Frazier Park Pipeline Replacement Project.

a. Preliminary engineering work will be paid through SHE TA Work Plan funds.

1. Potholing and Mapping, Environmental and Design - DJA is almost done plotting the information on a map. Once that is done they will begin the design for the line replacement.

2. Possibility of Breaking Up Grant Into Various Phases - There was no update on this item.

3. Work Plan Status - There was no update on this item.

4. Review Invoices (SHE TA Funds) - Carlos provided invoice #22-01247 from DJA which was for a total of \$11,362.50.

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STATE UPDATE MEETING MINUTES FOR THURSDAY, JANUARY 19, 2023
10:00 AM

Kelling/Gipson 3/0/0 - Directors Garcia and Neyman Absent
Minutes Approved on January 26, 2023

4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

b. Status of Bids (Well & Meters) - The meter replacement project has been awarded and DJA is waiting for the required documents from the contractor.

e. Review information on SHE Revolving Loan - The signed agreement was forwarded to Jessi Snyder. It will be reviewed by SHE management for final approval.

5. FPPUD Well Emergency.

Oscar Cisneros reported that he spoke with Mark Magtoto, the Project Manager. He indicated that the application is under review by his Deputy Director, who will have the final say on when the funding will be dispersed.

6. Water Bottling Business with Spring Purchased Between FPPUD and Lebec.

The CDPH has not issued any permits. This item will be removed from the agenda.

The next update meeting will take place on February 16, 2023.



Tiffany Matte, Clerk of the Board



Attest: Gerald Garcia, Secretary

seal

Frazier Park PUD

District Meeting Date:

January 26, 2023

Sign-In Sheet

Frazier Park Public Utility District

Date: 01-26-2023

Meeting: State Planning & Project Meeting

Time: 6:00pm

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive, Frazier Park	tiffanym.fppud@gmail.com
Lisa Schoewber	4020 Park Drive, FP	Lisa.Schoewber@gmail.com
Jonnie Allison	Teleconference	
Rebecca Gipson	Teleconference	
Terry Kelling	4020 Park Dr. F.P.	TerryK.FPPUD@gmail.com

*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. *Per government code section 54953.3*

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 847 9171 2437 Meeting Password: 572949
Regular State Planning & Project Meeting Agenda
Thursday, January 26, 2023, 6:00PM
Additional Teleconference Location: 820 Elm Trl, Frazier Park, CA 93225

Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.

- 1. Call to Order.**
 - a. Pledge to the Flag.**
 - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items not listed on Agenda (Limited to five minutes - Thank you!).**
- 4. Ad Hoc Committee Reports: Project Committee, Accounts Payable Committee, and Financial Committee.**

Financial Business:

- 5. Discussion/Vote on Accounts Payable and Financial Information.**

Unfinished Business:

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

- 6. CLOSED SESSION pursuant to Gov't Code §54957.**

Conference with Real Property Negotiators. Gov't. Code §54956.8
Property: 255-320-28
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Veronica Alcaraz, Carlos Saucedo
Under Negotiation: Price and Terms of Payment

*Board Meetings are video recorded and broadcast both on YouTube and the District's website.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, January 26, 2023, 6:00PM
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- 7. CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't. Code §54956.8
Property: 256-070-54 & 256-070-55
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Jeff French, Emilie Wainright
Under Negotiation: Price and Terms of Payment
- 8. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**
 - a. Discussion/Vote/Review of the Project Timeline.**
 - b. Discussion/Vote on Production Well Property Appraisals and Acquisition.**
 - c. Discussion/Vote on the Early Drilling of Well #8.**
 - d. Discussion/Vote/Update on District Sphere of Influence Map for the Annexation - Tabled.**
 - e. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**
 - f. Discussion/Vote on the Memorandum of Understanding.**
 - g. Discussion/Vote on Lake of the Woods Projects and Consolidation.**
 - h. Discussion/Vote on Claim #26 and Other Claims and Payouts.**
- 9. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**
 - a. Discussion/Vote/Update on Well #7.**
 - b. Discussion/Vote/Update on the Meter Replacement.**
 - c. Discussion/Vote on the Bridge Loan for Meter Replacement.**
 - d. Discussion/Vote on Claim #11 and Other Claims and Payouts.**
- 10. Discussion/Vote on Pipeline Replacement Project.**
 - a. Discussion/Vote on Potholing and Mapping.**
 - b. Discussion/Vote on the Project Budget.**
 - c. Discussion/Vote on the Project Plans and Specifications.**
 - d. Discussion/Vote on the Project Application.**

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- 11. Discussion/Vote on the Urgent Drinking Water Needs Funding.**
- 12. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.**
 - a. Discussion/Vote/Update on Purchasing of the Generators.**
 - b. Discussion/Vote on Engineering and Design.**
- 13. Discussion/Vote/Update on the District Water Tank Replacement.**
- 14. Discussion/Vote on Possible Redistricting by Kern County.**

Brief Recess (Approximately 10 minutes, every one and a half hours).

New Business:

- 15. Discussion/Vote on Contract with T-Mobile to Replace Their Existing Generator.**
- 16. Review and Approve Meeting Minutes for 01/19/2023 State Update Meeting.**
- 17. Discussion/Vote on Future Agenda Items.**
- 18. Adjournment.**

*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at www.frazierparkwater.com, and at 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after during regular business hours. (Brown Act Code Sec. 54957.5).

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

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Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
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Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 847 9171 2437 Meeting Password: 572949
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 26, 2023, 6:00PM

1. Call to Order: 6:01pm.

a. Pledge to the Flag.

b. Roll Call of Directors:

Present: Kelling and Schoenberg.

Teleconference: Gipson.

Absent: Garcia and Neyman.

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel, and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Stanley Eisman, Patricia Hampton, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo and Oscar Cisneros.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.

2. Discussion/Vote/Adjust Agenda if Necessary - No change.

3. Public Comments - None.

4. Ad Hoc Committee Reports:

Project Committee.

This committee attended the State Update Meeting. Director Schoenberg gave a brief summary of what was discussed. The minutes for the meeting were included in the board packet for approval.

Accounts Payable Committee.

Director Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item. Director Neyman was ill and unable to attend that meeting.

Financial Committee.

Director Schoenberg reviewed the State Controller Report provided by the auditors with the Bookkeeper. The report will be discussed under the next agenda item.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
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State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 26, 2023, 6:00PM

5. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that 11 checks were cut out of the Revenue/Operating Account for a total of \$11,627.02.

The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the item over \$3,000.00.

Director Schoenberg asked the Board for a vote of confidence to approve the auditor submitting the State Controller Report for the 2021-2022 fiscal year. The report will be available for the Directors to review but will need to be submitted by January 31st. The Board members present gave their consent.

Motion: Move that we pay our bills.

Kelling/Gipson 3/0/0, Motion Passed.

Aye: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

State Funded Grant Projects - Discussion began at 6:18pm.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Director Gipson announced the closed session at 6:47pm.

6. CLOSED SESSION pursuant to Gov't Code §54957.

Conference with Real Property Negotiators. Gov't Code §54956.8

Property: 255-320-28

Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.

Negotiating Parties: Veronica Alcaraz, Carlos Saucedo

Under Negotiation: Price and Terms of Payment

7. CLOSED SESSION pursuant to Gov't Code §54957.

Conference with Real Property Negotiators. Gov't Code §54956.8

Property: 256-070-54 & 256-070-55

Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.

Negotiating Parties: Jeff French, Emilie Wainright

Under Negotiation: Price and Terms of Payment

Returned from closed session at 7:35pm.

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FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 26, 2023, 6:00PM

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):
Director Schoenberg announced that in the closed session there was no action taken.

8. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

a. Discussion/Vote/Review of the Project Timeline.

There were no changes to the timeline.

b. Discussion/Vote on Production Well Property Appraisals and Acquisition.

Alliance AG provided a quote for providing a property appraisal for the proposed Well #8 site. The previous appraisal came out very low so the engineer and attorney recommended doing a second appraisal. This quote came out to a total of about \$5,000.00.

Motion: Move that we approve the proposal from Alliance AG and sign it this evening.

Gipson/Kelling 3/0/0, Motion Passed.

Aye: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

c. Discussion/Vote on the Early Drilling of Well #8.

There was no update on this item.

d. Discussion/Vote/Update on District Sphere of Influence Map for the Annexation - Tabled.

e. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.

Dee Jaspar is working on his portion of the MSR work now. He explained there are about four reports that he needs to work on, and he is on the second one now.

f. Discussion/Vote on the Memorandum of Understanding.

Discussion on the MOU will begin again once the MSR is complete.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 26, 2023, 6:00PM

g. Discussion/Vote on Lake of the Woods Projects and Consolidation.

Joan Kotnik from LOW updated the Board that their Well #4 has been giving signs that it is failing. They are interested in possibly speeding up the acquisition of the Well #9 site property since there was already a test well drilled that indicated there would be water with acceptable quality. Building the pipeline from that location to LOW is expected to be very expensive. This topic will be brought up with the State at the next State Update Meeting. The Board recommended that LOW have information ready, similar to what the FPPUD had to provide for Well #8, explaining the need for early acquisition of the property.

Pam Jarecki explained that LOW received approval for two permanent generators. Those will be included as part of their \$3.5 million project.

h. Discussion/Vote on Claim #26 and Other Claims and Payouts.

Claim #26 - \$10,654.76.

Director Fees - \$583.32.

Staff Administration Costs - \$88.13.

Dee Jaspar & Associates Invoices for October and December 2022 - \$9,305.01.

Invoice #22-01215, dated 12/31/2022, in the amount of \$4,304.85.

Invoice #22-01018, dated 10/31/2022, in the amount of \$5,000.16.

Young Wooldridge Invoice for December 2022 - \$678.50.

Invoice #96948, dated 12/31/2022, in the amount of \$678.50.

Motion: Move that we approve Claim #26 with the invoices that were previously stated by Carlos, in the amount of \$10,654.76.

Kelling/Gipson 3/0/0, Motion Passed.

Aye: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

9. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.

a. Discussion/Vote/Update on Drilling Well #7.

Dee Jaspar explained that they are still waiting on the water quality test results.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 26, 2023, 6:00PM

He expects to have that information next week and will then be able to give his recommendation on how to proceed with Well #7.

b. Discussion/Vote/Update on Meter Replacement.

DJA has received the contract documentation from Brough Construction and they are under review. Once approved by the engineer it will be brought to the Board President for a signature. After it is signed DJA will issue the notice to proceed. After that notice Brough will be able to order the meters, meter boxes, and any other equipment needed. The District will not have to make a payment until the equipment is delivered and an inventory taken by DJA.

c. Discussion/Vote on the Bridge Loan.

The Bridge Loan is ready for use. There were no funding claims at this time. The District will open a separate bank account to better track the funding from this loan.

d. Discussion/Vote on Claim #11 and Other Claims and Payouts.

Claim #11 - \$2,798.96.

Dee Jaspar & Associates Invoices for December 2022 - \$2,798.96.

Invoice #22-01218, dated 12/31/2022, in the amount of \$2,455.00.

Invoice #22-01219, dated 12/31/2022, in the amount of \$343.96.

Motion: Move that we approve Claim #11 with the invoices stated by Oscar, in the amount of \$2,798.96.

Kelling/Gipson 3/0/0, Motion Passed.

Aye: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

10. Discussion/Vote on Pipeline Replacement Project.

a. Discussion/Vote on Potholing and Mapping.

Dee Jaspar reported that the mapping portion of the pipeline replacement is almost done. He will be asking Lyles Construction to pothole for one or two more days to fill in some additional information on the map. He will be sending those maps to General Manager (GM) Jonnie Allison for review.

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b. Discussion/Vote on the Project Budget.

There was no update on this item.

c. Discussion/Vote on the Draft Project Plans and Specifications.

There was no update on this item.

d. Discussion/Vote on the Project Application.

There was no update on this item.

11. Discussion/Vote on the Urgent Drinking Water Needs Funding.

Mark Magtoto sent an email stating the District was approved for reimbursement for water hauling in the amount of \$195,522.00. The State will be putting together an agreement and will send it to the District.

Motion: Move that we take a five minute break.

Kelling/Gipson 3/0/0, Motion Passed.

Aye: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

Meeting Break: 7:39pm - 7:44pm.

12. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.

a. Discussion/Vote/Update on Purchasing of the Generators.

PTS Rentals told the manufacturer that the generators need to be in by February 1st. It's not known whether the second and third generators arrived on their scheduled delivery date. GM Allison will follow up on Monday.

b. Discussion/Vote on Engineering and Design.

There was no update on this item.

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FRAZIER PARK PUBLIC UTILITY DISTRICT
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State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 26, 2023, 6:00PM

13. Discussion/Vote/Update on the District Water Tank Replacement.

DJA held the first pre-bid job walk. There was one contractor that attended. There will be a final job walk next week with the bids due on February 9th.

14. Discussion/Vote on Possible Redistricting by Kern County.

Joan Kotnik explained that she spoke with Supervisor Zack Scrivner's office on this topic and confirmed that the County did not do any redistricting. There was new voting technology in place and they needed to distribute the voters between the Frazier Park and Lebec voting locations to be able to utilize that voting technology.

15. Discussion/Vote on Contract with T-Mobile to Replace Their Existing Generator.

T-Mobile will be upgrading their cellular tower generator located on District property. They sent a letter requesting consent from the FPPUD, and stated they would increase their monthly payments by \$300.00.

Motion: Move that we sign the T-Mobile landlord consent letter so T-Mobile can upgrade their generator.

Kelling/Gipson 3/0/0, Motion Passed.

Aye: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

The Board agreed that GM Allison will sign the consent.

16. Review and Approve Meeting Minutes for 01/19/2023 State Update Meeting.

Motion: Move that we approve the Minutes for the State Update Meeting on January 19, 2023 with any of the amendments that were sent to Tiffany previous to and after the meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Kelling/Gipson 3/0/0, Motion Passed.

Aye: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 26, 2023, 6:00PM

17. Discussion/Vote on Future Agenda Items.

Regular Meeting February 9, 2023.

Regular State Planning & Project Meeting February 23, 2023.

18. Adjournment.

Motion: Move that we adjourn.

Gipson/Kelling 3/0/0, Motion Passed.

Aye: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

Meeting Adjourned: 8:00pm.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Gerald Garcia, Secretary

seal

Claim 27

Scope of Work Task 1:

Task 1: 4A - Planning - Staff Cost Recovery

District staff charges January 2023

**Monthly Report - Admin Staff
January 2023
Frazier Park Public Utility District**

Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P

Date	Hours	Project Task #	Description	Personnel	Hourly rate	Total
1/19/2023	1.25	Administration	Clerk of the Board Services for monthly check-in meeting	Clerk of the Board	\$23.50	\$29.38
1/26/2023	2	Administration	Clerk of the Board Services for monthly planning meeting	Clerk of the Board	\$23.50	\$47.00
Total	3.25					\$76.38

Claim 27

Task 1 – Planning
4A - Planning

Legal

Invoice #97902

January 31, 2023

Charges: \$97.50

Claim 27
Funding Agreement
Scope of Work Task 2:
4A - Planning

Engineering MSR Charges:
Invoice # 23-00114
January 31, 2023
Charges: \$14,076 .00

Claim 27

Funding Agreement

Scope of Work Task 2:

4B - Test Wells /Design

Eng. Admin Charges

Invoice # 23-00114

January 31, 2023

Charges: \$816.00



DEE JASPAR AND ASSOCIATES, INC.

2730 Unicorn Road
Building A
Bakersfield, CA 93308

PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- B

INVOICE

Invoice submitted to:

Frazier Park Public Utility District

P.O. Box 1525

Project No. 1510007-001P

Frazier Park, CA 93225

tiffanymfpud@gmail.com

CC:

Jonniea.fppud@gmail.com

January 31, 2023

Invoice # 23-00114

In Reference To: State Planning Regional Study
Grant Funds

Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
1/4/2023	DJ	Principal Engineer MSR-Water Demands	Engineering MSR 4.00 204.00/hr	816.00
1/6/2023	DJ	Principal Engineer MSR	Engineering MSR 4.50 204.00/hr	918.00
1/9/2023	DJ	Principal Engineer MSR-Water Study	Engineering MSR 4.50 204.00/hr	918.00
1/10/2023	DJ	Principal Engineer MRS Water Demand	Engineering MSR 5.00 204.00/hr	1,020.00
1/12/2023	DJ	Principal Engineer MSR-Demands Study	Engineering MSR 3.50 204.00/hr	714.00
1/13/2023	DJ	Principal Engineer MSR	Engineering MSR 0.50 204.00/hr	102.00
1/16/2023	DJ	Principal Engineer MSR	Engineering MSR 3.50 204.00/hr	714.00
1/17/2023	DJ	Principal Engineer MRS Study Water Supply	Engineering MSR 6.00 204.00/hr	1,224.00
1/19/2023	DJ	Principal Engineer Regional Conference Call	Test Well Admin 1.00 204.00/hr	204.00

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Frazier Park Public Utility District

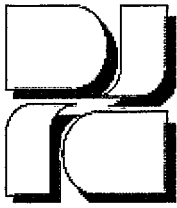
			<u>Hrs/Rate</u>	<u>Amount</u>
1/19/2023	DJ	Principal Engineer Memo addressing Joel Greathouse Inquiries Regional Study	2.00 204.00/hr	408.00
	DJ	Principal Engineer MSR	2.00 204.00/hr	408.00
1/20/2023	DJ	Principal Engineer MSR Water Availability	4.50 204.00/hr	918.00
1/23/2023	DJ	Principal Engineer MSR Review Water Availability Reports & Calculate Storage Volumes	6.00 204.00/hr	1,224.00
1/24/2023	DJ	Principal Engineer MSR	4.00 204.00/hr	816.00
1/25/2023	DJ	Principal Engineer MSR Water Study-Basin Storage	4.00 204.00/hr	816.00
1/26/2023	DJ	Principal Engineer Board Meeting	1.00 204.00/hr	204.00
	DJ	Principal Engineer MSR Preparation	5.00 204.00/hr	1,020.00
1/27/2023	DJ	Principal Engineer MSR Reservoir Volumes	4.00 204.00/hr	816.00
1/30/2023	DJ	Principal Engineer MSR Preparation	4.00 204.00/hr	816.00
1/31/2023	DJ	Principal Engineer MSR Preparation	4.00 204.00/hr	816.00
		For professional services rendered	<hr/> 73.00	<hr/> \$14,892.00
		For professional services rendered	<hr/> 73.00	<hr/> \$14,892.00

Billings from January 1 to January 31, 2023

Engineering MSR Charges-----\$816.00+\$918.00+\$918.00+\$1,020.00+\$714.00+\$102.00+
 \$714.00+\$1,224.00+\$816.00+\$816.00+\$1,020.00+\$816.00+\$816.00+\$816.00-----=\$14,076.00
Test Well Admin-----\$204.00+\$408.00+\$204.00-----=\$ 816.00
Total Charges-----\$14,076.00+\$816.00-----=\$14,892.00

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Claim 27
Funding Agreement
Scope of Work Task 2:
4B -Test Well/Design
Test Well Drilling:
Invoice # 23-00168
January 31, 2023
Charges: \$1,020.00



DEE JASPAR AND ASSOCIATES, INC.
 2730 Unicorn Road
 Building A
 Bakersfield, CA 93308
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- **B1**

INVOICE

Invoice submitted to:

January 31, 2023

Frazier Park Public Utility District
 PO Box 1525
 Project No. 1510007-001P
 Frazier Park, CA 933225
 tiffanymfppud@gmail.com
 CC:
 Jonniea.fppud@gmail.com

Invoice # 23-00168

In Reference To: DWR Grant Funds
 Test Wells
 Plans and Specs
 27,560

Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
1/6/2023	DJ	Principal Engineer Well 8	1.50 204.00/hr	306.00
		Test Well Drilling		
1/13/2023	DJ	Principal Engineer Wellsite Procurement Well 8	0.50 204.00/hr	102.00
		Test Well Drilling		
1/16/2023	DJ	Principal Engineer Well 8 Procurement of Wellsite	1.00 204.00/hr	204.00
		Test Well Drilling		
1/24/2023	DJ	Principal Engineer Well 8 Memo & Attachments	2.00 204.00/hr	408.00
		Test Well Drilling		
		For professional services rendered	5.00	\$1,020.00
		For professional services rendered	5.00	\$1,020.00

Billings from January 1 to January 31, 2023

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.