

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, JULY 21, 2022
10:00 AM
Neyman/Kelling 4/0/1 - Director Garcia Abstain
Minutes Approved on July 28, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Jesse Dhaliwal and Ryan Icenhower.

Since Jesse Dhaliwal had to leave the call early, he asked to address the status of the nitrate analyzer first.

4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

c. Status of Nitrate Analyzer - Ness Sanli has been working at the District the last few days on the SCADA system. The analyzer has been wired in so that the nitrate levels can be viewed in the office. He is currently hooking up the auto dialer so the field crew will get a call when alerts are triggered. The first alert will send notice when the nitrate level exceeds 8.0. A second call will be made when the level exceeds 9.0, and at a nitrate level of 10.0 the well will shut off and the District will contact Jesse. Dee Jaspar will update the Operation Plan to include this information and the procedure for sending notices and restarting the well. Once the analyzer is fully connected there will be a final meeting with the State to demonstrate how it works. After that site inspection, if everything is working as it should, the State could then issue the letter returning the District to compliance.

1. Review Minutes of 06/16/2022 Ad Hoc Meeting.

The minutes from the last meeting were provided to the attendees in the information packet to review.

2. FP/LOW Consolidation Planning Project.

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

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1. Acquisition of the Well Site Properties - The FPPUD has been holding off while trying to acquire the temporary easement to drill Well #7. The appraisals are ready and when Dee receives them, he will send them to the Board.
2. Early Drilling of Well #8 - Dee Jaspar contacted Tom Dodson regarding the CEQA work needed to drill Well #8. He will be preparing a proposal and should have it ready by next week. Tom Dodson did not foresee an issue with the environmental work if Well #8 was separated out of the larger regional consolidation project.
3. Sphere of Influence (SOI) Mapping - The SOI maps are prepared and ready to be sent to the Board. Dee will send them out to the Board next week.

Dee Jaspar needed to leave for an appointment so the attendees moved ahead in the agenda to discuss the temporary easement for drilling Well #7.

4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Appraisals and Granting of Temporary Easements - C&C Elite Properties (C&C) has not yet signed the temporary easement document. They were going to speak to their attorney and get back to the District. Dee will work on putting together a conference call between him, the attorney, the Project Ad Hoc Committee. They will call C&C and ask for an update, then discuss the next steps.

2. FP/LOW Consolidation Planning Project.

a. Test Well Sites

4. LAFCo and MSR Work - This item has a deliverable date of November 2022.

5. Planning Timeline - The deliverable date for the application for the amended SOI map is November 2022 also.

c. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.

d. Regional Project Planning Project Budget Details - Carlos Bravo provided a spreadsheet in the meeting packet that shows the project budget. It includes the numbers for what has been spent in each budget line item and the amount still left.

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Some of the line items were running low, and other line items were finished and had money left over. Carlos will review the budget with Dee and verify which line items would not incur any more charges, and could be transferred back into contingency or other line items that were running low. Carlos will prepare a budget adjustment letter for the Board to approve.

e. Claims:

1. Claims. Claim #21 will be submitted next month for the project costs incurred during the month of July.

2. Claim #20. A draft of Claim #20 was provided and reviewed by the attendees. There were two invoices from DJA and charges for FPPUD meetings and staff costs. The claim came out to a total of \$1,688.34.

f. Lake of the Woods MWC State SRF Waterline Replacement Application - Pam Jarecki explained that the project opening date is August 4th. Once the bids come in, if they fall within the project budget, then Lawrence can send the executed funding agreement. If the bids are higher than the budget, then it would be a longer process to secure additional funding.

g. LOW MWC South Tank Replacement & SCADA System:

1. SCADA (options that work with the FPPUD system). Joan Kotnik and the LOW operator met with the engineers, who will be drawing up the plans and specifications. They looked at a possible location if it became necessary to relocate the South Tank and the engineers will provide a cost estimate for that. They are still gathering data to move forward on the SCADA project.

3. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering work will be paid through SHE TA Work Plan Funds.

1. Potholing and Mapping, Environmental and Design - Dee Jaspar and W M Lyles Co met at the FPPUD to review what was needed for the project and to visit the locations that are the most critical. Project work will begin August 1st.

2. DWR Funding - No Update.

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3. FPPUD General and Construction Application - The General Application was submitted at the end of June.

4. Work Plan Status - Carlos submitted the amended Work Plan to the State so that the budget includes both the work on potholing and mapping, and planning and design. The Work Plan is still in the approval process with the State.

4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Appraisals and Granting of Temporary Easements - This was covered earlier in the agenda.

b. Status of Bids (Well & Meters) - The District has already gone out to bid for the well replacement. The final draft of the plans and specifications for meter replacement should be completed by August 8th. The Board and the State will be given a copy for approval. Dee anticipates being ready to go out to bid on August 15th.

c. Status of Nitrate Analyzer - This was covered earlier in the agenda.

d. Status of Claims - Oscar Cisneros provided a draft of Claim #5. There were two invoices from DJA, one from Young Wooldridge, and FPPUD Director and staff charges for a special meeting. Dee will research why there were overtime charges for his Staff Engineer 1, what the charge for professional services was for, and provide backup documentation for the color copies. The claim came out to a total of \$4,877.20.

e. Review Revised Budget Adjustment Letter - There was no update.

f. Review information on SHE Revolving Loan - Once the District approves the contract with DJA , SHE will be able to process the bridge loan application.

5. Connection Fee and Rate Review Evaluation.

The FPPUD only received seven protest votes so the base rate and administrative fee increase will move forward beginning August 1, 2022.

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The next update meeting will take place on August 18, 2022.



Tiffany Matte, Clerk of the Board



Attest: Gerald Garcia, Secretary

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