

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, MARCH 17, 2022
10:00 AM
Schoenberg/Neyman 4/0/0 - Director Garcia Absent
Minutes Approved on April 14, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Lisa Schoenberg, Gerald Garcia, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Joe Heide.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Ryan Icenhower.

1. Review Minutes of 02/17/2022 Ad Hoc Meeting.

The minutes from the last meeting were provided to the attendees in the information packet to review.

2. FP/LOW Consolidation Planning Project.

a. Test Well Sites - The test wells have been completed.

1. Acquisition of the Well Site Properties - The FPPUD is holding off on sending any letters for appraising the well site properties. The reason is that the District is working on acquiring easements for the SEA property first in order to drill Well #7.
2. Letter Addressing the Early Drilling of Well #8 - The ad hoc committee addressed this question with Lawrence Sanchez at previous meetings. He indicated that it may be possible to acquire funding early, but the District still needs to address a letter to the State Water Board which should include: justification of the need; required environmental documents; and an engineering report. Dee Jaspar will begin working on this letter.

b. Test Well Contract with Johnson Drilling - This item will be removed from the agenda.

c. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item. SHE is waiting to receive the executed agreement.

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d. Regional Project Planning Project Budget Details - Dee informed the group that the State drafted a new Intended Use Plan (IUP), and there may be more funds available for projects that could benefit both Frazier Park and LOW. Lawrence Sanchez explained that both agencies have work plans and funding agreements that cover their needs. If there was some additional work to be done that was not included in the projects, the agencies could discuss that with the State.

The State sent new claim forms to be submitted for the grant projects. Their forms include the original budget numbers before any adjustments. The State does keep track of funds that have shifted line items.

e. Claims:

1. Claim #17. Claim #17 will be submitted next month for the project costs incurred during the month of March.

2. Claim #16. A draft of Claim #16 was provided and reviewed by the attendees. It came out to a total of \$1,510.10.

Lawrence confirmed that Claim #12, #13, and #14 were approved on February 19th.

f. Lake of the Woods MWC State SRF Waterline Replacement Application - Pam Jarecki reported that LOW received the franchise ordinance to sign and return to the County. As soon as they receive the executed copy they will forward it to the State DFA.

The project design has been updated and Pam has been working on answering the questions from Lawrence. They have not heard back from Jesse Dhaliwal on whether he has reviewed the design.

g. LOW MWC South Tank Replacement & SCADA System:

1. SCADA (options that work with the FPPUD system). There was no update. Pam is still waiting to receive the quote from Ness Sanli.

3. Frazier Park Pipeline Replacement Project.

The SHE TA Work Plan has been approved by the State but Carlos is still waiting to receive the agreement. Once received, SHE will sign it and send it back to the State.

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Carlos has the amended agreement with Dee Jaspar which he will send when the work plan is finalized. Once the agreement with DJA is signed work can begin.

4. Community Water System COVID Relief Program.

All of the components of this program have been completed. Tiffany submitted the final reporting requirements to the State. This item will be removed from the agenda.

5. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Bids (Well & Meters) - Dee explained that he is waiting on Lawrence and Jesse to review the revised plans relating to the location of Well #7. The bid has not been awarded. Lawrence will need budget information from Dee so he can go through the budget approval process with his management. Once that is done, the District can receive written approval to award the bid.

b. Status of Nitrate Analyzer - The nitrate analyzer has been ordered but the District has not received it yet.

c. Status of Claims - This item was covered in the discussion under 5d.

d. Review Revised Budget Adjustment Letter - The last budget adjustment request did not get approved. There will not be any money in the budget to pay for planning and design charges until the final budget gets approved. Dee can include any budget changes in the information he was asked to submit to the State.

6. Connection Fee and Rate Review Evaluation.

a. State Technical Assistance from RCAC.

1. Prop 218 Procedure (Need Rate Study Doc) - GM Allison answered the questions posed by David Hossli, but there have been no updates since.

2. Stand-By Fee Engineer and Study - The Stand-By Fees can't be increased under the rate study documents. It requires a separate engineering study that is very costly. The FPPUD Board decided to hold off until after the consolidation with LOW since it will have to be redone at that time.

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The next update meeting will take place on April 21, 2022.



Tiffany Matte, Clerk of the Board



Attest: Gerald Garcia, Secretary

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