

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, JANUARY 20, 2022**  
**10:00 AM**  
Kelling/Garcia 4/0/0 - Director Neyman Absent  
Minutes Approved on February 24, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Gerald Garcia, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo, Oscar Cisneros, and Jessi Snyder.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance** - Lawrence Sanchez.
  - **Division of Drinking Water** - Jesse Dhaliwal.

**1. Review Minutes of 12/16/2021 Ad Hoc Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet.

**2. FP/LOW Consolidation Planning Project.**

a. Test Well Sites - Dee has been corresponding with the appraisers and sending them information as they request it. He is waiting for a call back to find out when the appraisals are scheduled.

The District went out to bid for drilling a replacement for Well #5 but did not get any bids. Dee Jaspar updated the Plans and Specifications to allow a more common drilling method, and the project went out to bid for a second time. The potential drillers expressed concerns that the location selected could interfere with Well #5, that there are power lines overhead, and they would not have access to the location. Dee spoke with Dr. Ken Schmidt, who feels like moving the location to the south of Well #5 would be a better choice. The District would need a temporary easement through SEA property while Well #7 is drilled.

As that is being worked out, the District, with the help of Dee Jaspar, wrote a letter to the State requesting funding to move ahead with drilling a production well (Well #8) on the SEA property ahead of the Regional Project Construction Phase. The ad hoc committee read the response from Lawrence Sanchez, who said the State would be willing to consider funding the project but would require additional information. The correct environmental documentation would also have to be provided.

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Dee recommended moving forward with both wells, and drilling whichever one can be accomplished first. Funding could go through the Regional Project as opposed to the Meter/Well Project since the design work is already being funded through that project.

b. Test Well Contract with Johnson Drilling - No update.

c. Planning Project - SHE Technical Assistance Funding Status - The TA Work Plan was submitted to the State in December and is expected to be approved by the end of February.

d. Regional Project Planning Project Budget Details - Carlos reported that the State approved the District's budget adjustment request on December 23, 2021. That adjustment increased the budget for the appraisals by \$7,500.00, and reduced the Contingency by the same amount.

The budget line item that covers the costs of the board meetings only has about \$500 left in it. There will need to be a new budget request to transfer more money into that line item out of Contingency. Tiffany Matte will work with Carlos to calculate how much would need to be added to the budget for one full year's worth of meetings.

At this point in the meeting, the group jumped ahead in the agenda to address the SHE TA Work Plan under Item #3.

### **3. Frazier Park Pipeline Replacement Project.**

SHE Project Director Jessi Snyder addressed everyone to explain that, although the State gave permission to begin work on the pipeline project, SHE would not be able to reimburse costs to the District. All eligible costs would need to be incurred after the Work Plan is approved, and payable only to the contractor.

### **2. FP/LOW Consolidation Planning Project.**

e. Claims:

1. Claim #15. Claim #15 will be submitted next month for the project costs incurred during the month of January.

2. Claim #14. A draft of Claim #14 was provided and reviewed by the attendees. It came out to a total of \$2,054.88.

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3. Board Rotation. The ad hoc confirmed that the new FPPUD Board President was added to all of the documents for the projects.

f. Lake of the Woods MWC State SRF Waterline Replacement Application - Pam Jarecki reported that the Plans and Specifications for this project have been drafted and are under review. LOW is waiting for the amended franchise agreement with Kern County. When it is complete it will be sent to the State so they can begin to reimburse project costs.

g. LOW MWC South Tank Replacement & SCADA System:

1. SCADA (options that work with the FPPUD system). The Water Operator from LOW met with Ness Sanli, who is the engineer for FPPUD's SCADA system. They reviewed the SCADA system that was designed for LOW and confirmed it would be compatible with that of Frazier Park. Ness will provide a quote on the cost for tying the two systems together once the annexation happens.

**3. Frazier Park Pipeline Replacement Project.**

This item was discussed earlier in the agenda. Work will begin after the TA Work Plan is approved by the State.

**4. Community Water System COVID Relief Program.**

Tiffany Matte reported that the FPPUD received the check from the State and all of the funds were applied to any customer arrearages accrued during the COVID relief period. All of the notices required by the State were sent to the customers as required.

**5. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

a. Status of Bids (Well & Meters) - Based on feedback from the drillers, the location of the new well site will need to change. Dee Jaspar will find out if there needs to be any change in the NOE that was filed, and will notify the FPPUD. He will also draw up the site location to help determine what additional work may need to be done.

The new location will require a temporary easement through the SEA property for drilling Well #7. Later the District will need a temporary and permanent easement to tie Well #8 into the system. Dee Jaspar will draft a map and letter to Alan Doud explaining the District's needs and provide it for FPPUD Board approval at the next meeting.

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b. Status of Claims - Oscar Cisneros provided a draft of Claim #2. It included two invoices from DJA for a total of \$2,621.00. Invoice #21-X1219 will be split into two invoices, and the second one will be submitted under Claim #3 when the budget adjustment is approved.

c. Review Budget Adjustment Letter - Oscar provided a budget adjustment letter requesting an additional \$15,000.00 for the line item for Planning and Design. This letter will be submitted for FPPUD Board approval at the next meeting.


**6. Connection Fee and Rate Review Evaluation.**

David Hossli from RCAC met with the ad hoc committee and provided a draft spreadsheet of his recommendations for the District's rate increase. He will review and submit this information at the next FPPUD Board meeting for approval.

The next update meeting will take place on February 17, 2022.



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Tiffany Matte, Clerk of the Board



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Attest: Gerald Garcia, Secretary

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