

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 862 6142 1255 Meeting Password: 739525**  
**REGULAR MEETING MINUTES FOR THURSDAY, APRIL 23, 2026, 4:00PM**  
Neyman/Gipson 5/0/0  
Minutes Approved on May 14, 2026

**1. Call to Order: 4:00pm.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors.**

Present: Gipson, Neyman, and Schoenberg.

Absent: Garcia and Kelling.

Director Neyman was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel, and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Pam Jarecki and Joan Kotnik.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- One member of the public.

**2. Discuss/Vote/Adjust Agenda if Necessary - No change.**

**3. Public Comments.**

Members of the public were given the opportunity to address the Board. Comments were limited to five minutes.

**4. Manager's Report.**

General Manager (GM) Jonnie Allison had no report.

**a. Administrative Assistant's Report.**

Tiffany Matte had no report.

**5. Standing Committee Reports:**

**Accounts Payable Committee.**

Directors Neyman and Schoenberg met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

**State Update Meeting Committee.**

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Director Gipson stood in for Director Schoenberg at this meeting. She and Director Neyman attended the State Update Meeting. Further updates will be given under the agenda items.

**Quarterly Financial Committee.**

This committee will meet next week to go over the financials for January, February, and March.

**6. Ad Hoc Committee Reports:**

**Planning Project Committee.**

This committee met with LOW and LAFCo to discuss the process of annexation. The District is not ready to file the annexation application yet, but there will be another meeting in around six months to reassess.

**Easements and Deeds Committee.**

This committee has not met.

**Rate Study Committee.**

This committee has not met.

**Bond Book Committee.**

This committee has not met.

**Employee Handbook Committee.**

This committee was dissolved.

**Five Year Budget Committee.**

This committee has not met.

**Parcel B Project Committee.**

This committee will meet with the County on the 30th of this month.

**2025 Audit Committee.**

This committee met and reviewed the new wording for the Management Discussion portion of the audit. Director Schoenberg read this information for the Board to confirm their agreement with the changes.

**7. Discussion/Vote on Accounts Payable and Financial Information.**

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Deborah Angel reported that two checks were cut out of the FP/LOW Planning Account in the amount of \$1,846.57.

15 checks were cut out of the Revenue/Operating Account for a total of \$26,483.13. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

**Motion: Move that we pay our bills.**  
**Gipson/Schoenberg 3/0/0, Motion Passed.**  
**Aye: Gipson, Neyman, and Schoenberg.**  
**Absent: Garcia and Kelling.**

Director Schoenberg reported she made the following transfers:

- \$300.00 from the Customer Assistance Grant into the Revenue/Operating Account for a customer grant.
- \$231.82 from the Customer Assistance Grant into the Revenue/Operating Account for a customer grant.
- \$300.00 from the Customer Assistance Grant into the Revenue/Operating Account for a customer grant.
- \$124.16 from the Revenue/Operating Account into the Distribution System Emergency Reserve for Stand-By Fees.
- \$902.00 from the Revenue/Operating Account into the Distribution System Emergency Reserve for Property Taxes.
- \$874.00 from the USDA Replacement Account into the Revenue/Operating Account for an invoice from DJA for the Parcel B Project.

**State Funded Grant Projects - Discussion began at 4:17pm.**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**

Director Neyman announced the closed session at 4:18pm.

8. **CLOSED SESSION pursuant to Gov't Code §54957 - Tabled until the attorney is present.**  
**Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).**  
**Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.**  
**Kern County Superior Court, Case No. BCV-24-100199**

Returned from closed session at 4:29pm.

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**Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.**

**Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):**

Director Neyman announced that in the closed session there was no action taken.

**9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

**a. Discussion/Vote on Timeline and Budget.**

There was no update on this item.

**b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.**

The Certificate of Compliance application was submitted a few months ago. It is still under review.

**c. Discussion/Vote on the Memorandum of Understanding.**

LOW's attorney sent a draft that needs to be reviewed and approved by their Board.

**d. Discussion/Vote on Lake of the Woods Projects and Consolidation.**

The following updates were given by Lake of the Woods:

**9.3-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:**

There was no update on this item.

**Well #4:**

There was no update on this item.

**Blending Station:**

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Nitrates were at 5.1 and Fluoride was at 1.1.

**Wells:**

There was no update on this item.

**e. Discussion/Vote on Claim #58 and Other Claims and Payouts.**

**Claim #58 - \$32,975.69**

**Director Fees - \$866.66.**

**Staff Recovery - \$83.16.**

**Dee Jaspar & Associates Invoice for March 2026**

Invoice #26-00330, dated 03/31/2026, in the amount of \$26,452.87

**Young Wooldridge Invoice for March 2026**

Invoice #133165, dated 03/31/2026, in the amount of \$518.00

**Tom Dodson & Associates Invoices for September 2025 and April 2026**

Invoice #FP-081-8R, dated 09/30/2025, in the amount of \$805.00

Invoice #FP-081-12, dated 04/14/2026, in the amount of \$4,250.00

**Motion: Move that we approve Claim #58 in the amount of \$32,975.69 with the invoices that Carlos stated**

**Gipson/Schoenberg 3/0/0, Motion Passed.**

**Aye: Gipson, Neyman, and Schoenberg.**

**Absent: Garcia and Kelling.**

**10. Discussion/Vote/Update on Well #8 & Pipeline Replacement Project.**

**a. Discussion/Vote on Engineering and Design.**

The engineering and design is complete.

**b. Discussion/Vote on the Project Application.**

The State requested a supplemental engineering report which Dee submitted yesterday. Tom Dodson & Dee Jaspar had a meeting with the CEQA representative for the State to make sure that the environmental work being done covered what the State required.

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**c. Discussion/Vote on Well #8 Property Acquisition.**

The District is waiting for the next court date.

**State Funded Grant Projects - Discussion concluded at 4:48pm.**

**11. Discussion/Vote on the Parcel B Water Tank Replacement Project: Timeline, Budget, Environmental, and Engineering.**

Tom Dodson is working on the NEPA requirements. There is an update meeting scheduled with the County for April 30th.

**a. Discussion/Vote on Resolution FP-20260423-01: Frazier Park Public Utility District Tank Replacement And Improvements (CARES) Project CD#24.19.CV1.1 Authorized Representative.**

The Board read the Resolution out loud and accepted it without corrections.

**Motion: Move that we approve Resolution FP-20260423-01: Frazier Park Public Utility District Tank Replacement And Improvements (CARES) Project CD#24.19.CV1.1 Authorized Representative.**

**Gipson/Schoenberg 3/0/0, Motion Passed.**

**Aye: Gipson, Neyman, and Schoenberg.**

**Absent: Garcia and Kelling.**

**12. Discussion/Vote on the Rate Study.**

The letters for the notice of public hearing have been mailed. The protest hearing is scheduled for May 23, 2026.

**13. Review and Approve Meeting Minutes for 04/16/2026 State Update Meeting and 03/26/2026 Regular State Planning & Project Meeting.**

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**Move that we approve the 04/16/2026 State Update Meeting and 03/26/2026 Regular State Planning & Project Meeting, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.**

**Schoenberg/Gipson 3/0/0, Motion Passed.**

**Aye: Gipson, Neyman, and Schoenberg.**

**Absent: Garcia and Kelling.**

**14. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.**

There was no discussion on this item.

**15. Discussion/Vote on Future Agenda Items.**

Regular Meeting May 14, 2026.

Regular State Planning & Project Meeting May 28, 2026.

**16. Adjournment.**

**Motion: Move that we adjourn.**

**Gipson/Schoenberg 3/0/0, Motion Passed.**

**Aye: Gipson, Neyman, and Schoenberg.**

**Absent: Garcia and Kelling.**

**Meeting Adjourned: 4:52pm.**

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**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**



**Tiffany Matte, Clerk of the Board**



**Attest: Terry Kelling, Secretary**

**Seal**