

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, July 20, 2023, 10:00am**

- 1. Call to Order.**
- 2. Roll Call of Directors and Attendees.**
- 3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Review Minutes of 06/21/2023 State Update Standing Committee Meeting.**
- 5. FP/LOW Consolidation Planning Project.**
  - a. Well Sites.**
    - i. Acquisition of Well Site Properties.**
    - ii. Early Drilling of Well 8 and 9 (technical memo).**
    - iii. Sphere of Influence Mapping (Submitted).**
    - iv. LAFCo and MSR Work.**
    - v. Planning Timeline.**
  - b. Planning Project - SHE Technical Assistance Funding Status.**
  - c. Regional Project Planning Project Budget Details.**
  - d. Project Budget.**
    - i. Review of Planning Budget.**
    - ii. Budget Adjustment.**
  - e. Claims.**
    - i. Review Invoices for Claim #32.**
  - f. Lake of the Woods Grants and Projects.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, July 20, 2023, 10:00am**

- 6. Frazier Park Pipeline Replacement Project.**
  - a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**
    - i. Potholing and Mapping.**
    - ii. Engineering and Design.**
    - iii. Review Invoices.**
  - b. SWRCB Grant Funded Project.**
- 7. Frazier Park Public Utility District Meter Replacement Project and  
Emergency Replacement Well and Water Supply Project.**
  - a. Status of Projects (Well and Meters).**
  - b. Project Budget.**
  - c. Claims.**
    - i. Review Invoices for Claim #17.**
  - d. SHE Revolving Loan Requests.**
- 8. Adjournment.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, July 20, 2023, 10:00am**

\*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at [www.frazierparkwater.com](http://www.frazierparkwater.com), and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

\*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

# Frazier Park PUD Ad-Hoc Committee Agenda

*July 20, 2023, Conf. Line 916-255-4044*

- 1.) Call to Order
- 2.) Roll Call of Directors and Attendees.
- 3.) Public comments – Items Not Listed on the Agenda (Limited to five minutes --  
-(Thank you)
- 4.) Review minutes of 06/21/2023 Ad-Hoc meeting: (See Attachment 1)

## 5.) FP/LOW Consolidation Planning Project.

### a- Test Well Sites (Notice of Completion filed 9/16/21)

1. Acquisition of well site properties (property appraisals)
2. Early drilling of well 8 & 9 (technical Memo)
3. Sphere of Influence Mapping
4. LAFco and MSR Work
5. Planning Timeline

### b- Planning Project - SHE Technical Assistance funding status

### c – Regional Project Planning Project budget details.

Needed: District letter to State SWRCB for Planning Budget adjustment for Administration costs.

#### 1. Budget amendment:

- a. Black #'s were approved by State in Districts' budget adjustment letter
- b. Red #'s need Planning budget amendment approval by State.

#### c. New Budget Adjustment Request: (See Attachment 2)

1. PDR/Engineering report: +\$43,292, increased from \$36,605 to \$79,897
2. PER: -\$43,292 from \$43,292 to \$0.

### d. Review of Planning Budget- Attachment 3

### e- Claims: Claim 32 will be filed on June 27, 2023.

1. Claim 33 to be filed in August (for July 2023 Planning project costs)
2. Review invoices from Dee Jaspar and Associates and the Attorney for claim 32 (See attachment 4)

### f - Lake of the Woods MWC State SRF waterline replacement application

Lawrence Sanchez, DFA.

- Project funding status\_\_\_\_\_

### g - LOW MWC to submit South Tank replacement & SCADA system on SWRCB-DFA

1. SCADA-Options that work with FPPUD System

## 6.) Frazier Park Pipeline Replacement Project (Future Consolidation incentive project)

a – Preliminary Engineering work will be paid through SHE TA Workplan Funds.

1. Potholing/Mapping, Environmental and Design Update
2. Possibility of Breaking up Grant into various Phases?
3. **Review Invoices (SHE TA Funds) (See Attachment 5)**

**7.) Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project –**

- a. **Status of Projects (Well & Meters): \_\_\_\_\_**
- b. **Status of Claims: Review Claim 17 (Dee & YW Invoices)(See Attachment sent by Oscar)**
- c. Review Revised Budget Adjustment Letter
- d. **SHE Revolving Loan**

**8.) Adjournmrnt**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

1. **Call to Order: 10:09am.**
2. **Roll Call of Directors and Attendees.**

**Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.

- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance** - Lawrence Sanchez.
  - **Division of Drinking Water** - Reyna Rodriguez.

3. **Public Comments** - None.

4. **Review Minutes of 05/18/2023 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board on May 25th.

5. **FP/LOW Consolidation Planning Project.**

**a. Well Sites.**

**i. Acquisition of Well Site Properties.**

The District is still in negotiations with both property owners. An offer letter will be sent out to the owners of the Well #8 property as soon as it is drafted by the attorney. DJA will also be conducting property surveys. Dee Jaspar was able to get in contact with the owner and secure permission for access.

Dee is in continuing contact with the owners of the Well #9 property, discussing how much property the District will need while still leaving the owners access to the second parcel. Dee sent them a set of plans that they are currently reviewing. The District may need an additional appraisal for property that will hold the tank and booster for Well #9.

**ii. Early Drilling of Well 8 and 9.**

Lawrence Sanchez reviewed Dee Jaspar's engineering report and responded with his comments.

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**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
 4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
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**10:00 AM**

He would like more information on the cost estimates and details on the rest of the consolidation project and alternative options. The State will not be able to move forward with the well projects without the additional information.

**iii. Sphere of Influence Mapping.**

The map was completed and sent to LAFCo. The District is now waiting for the MSR to be completed.

**iv. LAFCo and MSR Work.**

Bravish from Stanley Hoffman Associates plans to have the MSR completed by the end of June or first week of July.

**v. Planning Timeline.**

Task No.	Deliverable	Estimated Due Date
1	<p><b><u>Project Management, Administration and Legal</u></b></p> <p>a. MOU - Draft Interconnection Water Service Agreement            b. Municipal Services Review (MSR)            c. Sphere of Influence Map            d. Apply to LAFCo to Amend the SOI Map            e. Apply for Approval of Revised Annexation Map</p>	<p>December 2023            August 2023            Complete            September 2023            January 2024</p>
2	<p><b><u>Test Wells</u></b></p> <p>a. Test Well Plans and Specs with Detailed Cost Breakdown            b. Hydrogeological Assessment Report            c. Draft Source Water Assessment Program Report</p>	<p>Complete            Complete            September 2023</p>
3	<p><b><u>Engineering Report</u></b></p> <p>a. Draft Engineering Report            b. Final Engineering Report with Detailed Cost Breakdown</p>	<p>July 2023            July 2023</p>

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

4	<p><b><u>Environmental Documents</u></b></p> <p>a. Environmental Docs to the Office of Planning and Research And the Division's Environmental Review Unit</p> <p>b. Biological and Cultural Resources Survey Reports for all Project Sites</p>	<p>September 2023</p> <p>December 2023</p>
5	<p><b><u>Engineering Design for Selected Construction Project</u></b></p> <p>a. Draft Plans and Specifications</p> <p>b. Final Plans and Specifications with Detailed Cost Breakdown</p> <p>c. Construction Application</p>	<p>December 2023</p> <p>April 2024</p> <p>June 2024</p>
6	<p><b><u>Contingency</u></b></p> <p>a. Other (as applicable)</p>	<p>To be Determined</p>

After reviewing the dates for the deliverables it appears that there is not enough time left in the life of the project to complete all of the tasks. Lawrence Sanchez expressed that the District has already asked for a project extension, so asking for another would raise questions with his management. The District would need to put the request for an extension in writing, and he anticipates it could take as long as nine months to approve.

**b. Planning Project - SHE Technical Assistance Funding Status.**

There was no update on this item.

**c. Regional Project Planning Project Budget Details.**

There was no update on this item.

**d. Project Budget**

**i. Review of Planning Budget.**

The District needed to confirm with Lawrence the proper budget categories to charge expenses to, in regard to the engineering reports.



Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

The budget has funding in the line item called Preliminary Design Report, but is out of money in the line item for the Preliminary Engineering Report. Lawrence clarified that there is one task (Task 3) for the engineering reports, and it is up to the District if they want to break the task down further in the budget.

Dee Jasper also explained that he spoke with Tom Dodson about the environmental work for the project. Depending on the reports needed, the cost for this work could be around \$100,000.00. The District will write a budget adjustment letter moving about \$40,000.00 from contingency into the line item for environmental documents.

**e. Claims.**

**i. Review Invoices for Claim #31.**

There were two invoices from DJA and charges for Director fees and staff recovery charges. The claim came out to a total of \$8,409.41.

**f. Lake of the Woods Grants and Projects.**

\$3.5 million: This project started on June 12th.

Generator Project: LOW is still working on questions with Lawrence Sanchez.

\$5 million: P&P is working on the designs and hopes to have them at 50% completion by the end of the month.

Blending Station: LOW is now under a nitrate violation. The nitrate levels in their wells are high and no longer able to be mitigated with the blending station. They are putting a variable frequency drive into Well #4 and pulling the motor out of Well #2.

**6. Frazier Park Pipeline Replacement Project.**

**a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**

**i. Potholing and Mapping.**

The potholing and mapping is complete.

**ii. Engineering and Design.**

DJA is working on the plans and specifications, which they hope to have ready by the middle of July. As soon as they are done a set will be given to GM Allison to review.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

**iii. Review Invoices.**

There were two new invoices from DJA for this project. Invoice #23-00543 in the amount of \$6,277.90, and Invoice #23-00544 in the amount of \$16,950.50.

**b. SWRCB Grant Funded Project.**

There was no update on this item.

**7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

**a. Status of Projects (Well and Meters).**

Dee Jaspar explained that the cost to terminate the well project is currently about \$129,000.00. \$28,000.00 of that is direct costs for items purchased that will become the property of the District. Curtis Skaggs is still negotiating, hoping to be able to get the total cost to terminate reduced. Once numbers are finalized, DJA will provide a complete written report.

**b. Project Budget.**

The contractors are working on the propagation study while waiting for the equipment to come in.

**c. Claims.**

**i. Review Invoices for Claim #16.**

Oscar Cisneros provided a draft of Claim #16. There were two invoices from DJA. The total claim came out to \$339.00.

**d. SHE Revolving Loan Requests.**

The District received reimbursement from the State for Claim #12. This claim contained the invoice that was paid in advance using bridge loan funding. The District will be approving and mailing the check that will pay back the loan at tomorrow's meeting.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

**8. Adjournment.**

The meeting was adjourned at 12:03pm.

The next update meeting will take place on July 20, 2023.

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

\_\_\_\_\_  
Tiffany Matte, Clerk of the Board

\_\_\_\_\_  
Attest: Gerald Garcia, Secretary

seal

# Frazier Park Public Utility District

July 13, 2023

To: Lawrence Sanchez,  
Lawrence.Sanchez@waterboards.ca.gov  
Project Manager - Office of Sustainable Water  
Solutions California State Water Resources  
Control Board

RE: Agreement No. SWRCB0000000000D180201500, Project No. 1510007-00IP

Dear Lawrence,

The District requests the following adjustments to the Planning Budget:

Increase PDR/Engineering Report from \$36,605 to \$79,897 for Engineering Report Costs and reduce Preliminary Engineering Report(PER) from \$43,292 to \$0. See the attached budget payment request Allowance Summary Sheet for reference:

**(4C) PDR/Engineering report:**

<b><u>Budget Item</u></b>	<b><u>Budget</u></b>	<b><u>Revised</u></b>	<b><u>For</u></b>
Engineering Report	\$36,605	\$79,897	Increased by \$43,292

**(4B) Test well Design:**

<b><u>Budget Item</u></b>	<b><u>Budget</u></b>	<b><u>Revised</u></b>	<b><u>For</u></b>
PER	\$43,292	\$0	Reduced by \$43,292

In summary, these adjustments are within the funding agreement budget, and they allow Consultants to get paid without interruption. These changes also guarantee that there will be sufficient funds to complete the Engineering Report work and related tasks. This Budget Adjustment is necessary because there were two budgets pertaining to PER that were labeled differently (PER and PDR). The Budget from PER will be moved out of 4B-Test wells/Design and moved into 4C-Project Design Report (PDR). In order to be consistent with Form 260 (which has category 4C listed as Engineering Report) we will be changing category 4C on the allowance sheet from PDR to Engineering Report.

We request your approval of these budget adjustments so that Consultants can continue to recover costs for Engineering Report and related tasks.

If you need additional information, please contact General Manager, Jonnie Allison.

By: Frazier Park Public Utility District

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Rebecca Gipson, President

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project  
 (2) Project Number: 1510007-001P  
 (3) Agreement Number: SWRCB0000000000D180201500

Category (i.e. Planning, Design, etc.)	Current budget	Change	Proposed Revised Budget amount	Invoice #	Invoice Total	(5) Amount Claiming For Disbursement	
						DFA* Loan Amount (please indicate split %)	DFA* Grant Amount (please indicate split %)
<b>(4A) Planning:</b>							
Management, Administration:	\$31,000	No change	\$34,591.00		\$34,591.00	0%	100%
Legal:	\$6,000	No change	\$15,553.00		\$15,553.00		
Staff Cost Recovery:	\$5,800	No change	\$6,347.69		\$6,347.69	0%	100%
Consolidation Engineering	\$17,000	No change	\$45,757.27		\$45,757.27		
Consolidation MSR	\$13,000	No change	\$38,000.00		\$38,000.00		
Consolidation Legal	\$9,000	No change	\$9,000.00		\$9,000.00		
<b>Planning Subtotal:</b>	<b>\$35,800</b>		<b>\$149,248.96</b>		<b>\$149,248.96</b>	<b>0%</b>	<b>100%</b>
<b>(4B) Test Wells/Design:</b>							
Test well Plans & Specs:	\$27,560	No change	\$27,012.41		\$27,012.41		
Test well Eng. Administration	\$24,420	No change	\$24,420.00		\$24,420.00	0%	100%
Test well drilling:	\$256,600	No change	\$201,385.73		\$201,385.73		
Labor Compliance:	\$5,040	No change	\$1,680.00		\$1,680.00		
Appraisals, Licenses, Access:	\$31,000	No change	\$46,000.00		\$46,000.00		
Fish & Wildlife fees:	\$2,000	No change	\$2,000.00		\$2,000.00		
Hydrogeological & Inspection	\$32,480	No change	\$28,889.00		\$28,889.00		
Water Quality testing:	\$22,500	No change	\$4,530.00		\$4,530.00		
Hydrogeology Report:	\$13,024	No change	\$6,831.00		\$6,831.00		
Preliminary Engineering Report:	\$40,292	Proposed Change -\$43,292.00	\$0.00		\$0.00		
<b>Test Wells/Design Subtotal:</b>	<b>\$449,736</b>		<b>\$342,748.14</b>		<b>\$342,748.14</b>	<b>0%</b>	<b>100%</b>
<b>(4C) Engineering Report:</b>							
Engineering report:	\$36,605	Proposed Change +\$43,292.00	\$79,897.00		\$79,897.00		
<b>Project Design Report Subtotal:</b>	<b>\$36,605</b>		<b>\$79,897.00</b>		<b>\$79,897.00</b>		
<b>(4D) Environmental Documents:</b>							
Environmental Documents:	\$56,216	No change	\$100,000.00		\$100,000.00		
<b>Environmental Documents Subtotal:</b>	<b>\$56,216</b>		<b>\$100,000.00</b>		<b>\$100,000.00</b>		
<b>(4E) Engineering Design:</b>							
Engineering Design	\$266,166	No change	\$266,166.00		\$266,166.00		
<b>Engineering Design Subtotal:</b>	<b>\$266,166</b>		<b>\$266,166.00</b>		<b>\$266,166.00</b>		
<b>(4F) Contingency:</b>							
<b>Contingency Subtotal:</b>	<b>\$119,189</b>	<b>No change</b>	<b>\$76,832.00</b>		<b>\$76,832.00</b>		
<b>Total Planning</b>	<b>\$1,014,892</b>		<b>\$1,014,892.10</b>		<b>\$1,014,892.10</b>	<b>0%</b>	<b>100%</b>

Instructions: Add additional rows as needed for each category

1. Complete the project name
2. Complete the project number
3. Complete the agreement number
4. Allocate the allowances (cost costs) accordingly into the appropriate categories
5. If there are multiple funding sources please indicate the splits
6. Please subtotal each category

Definition:

\* DFA (Division of Financial Assistance through the State Water Resources Control Board)

Frazier Park PUD Planning Budget and payment of funds																		
	Budget	Claim #												Spent to date	Balance			
		2	3	20	21	22	23	24	25	26	27	28	29			30	31	32
Management, Administration:	\$34,591	\$1,601.25	\$1,957.95	\$458.33	\$600.00	\$466.66	\$533.32	\$366.66	\$500.00	\$583.32	\$416.66	\$683.32	\$500.00	\$600.00	\$616.66	\$633.34	\$33,615.95	\$975.05
Legal:	\$15,553						\$88.50	\$295.00		\$678.50	\$97.50		\$1,397.50	\$2,973.75		\$3,597.75	\$13,310.09	\$2,242.91
Staff Cost Recovery:	\$6,348			\$86.01	\$96.75	\$96.75	\$76.38	\$41.13	\$105.76	\$88.13	\$76.38	\$88.12	\$58.75	\$111.63	\$91.00	\$104.00	\$3,267.07	\$3,080.62
Annexation Costs																	\$0.00	
Engineering/Admin	\$45,757			\$838.00	\$1,390.50	\$6,704.50	\$701.50	\$1,384.25	\$6,429.50			\$1,020.00	\$5,899.96	\$7,526.10	\$1,844.50	\$9,752.51	\$43,491.32	\$2,265.95
MSR	\$38,000									\$1,836.00	\$14,076.00	\$5,936.25					\$21,848.25	\$16,151.75
Legal	\$9,000																\$0.00	\$9,000.00
Test well Plans & Specs:	\$27,012																\$27,012.31	\$0.00
Test well Eng. Admin	\$24,420			\$306.00	\$612.00	\$204.00	\$204.00	\$204.00		\$612.00	\$816.00						\$24,435.00	-\$15.00
Test well drilling:	\$201,386					\$204.00	\$612.00	\$1,938.00		\$1,856.65	\$1,020.00	\$2,662.08					\$201,385.73	\$0.00
Labor Compliance:	\$1,680																\$1,680.00	\$0.00
Appraisals, Licenses, Access:	\$46,000				\$15,408.00	\$510.00	\$1,428.00			\$5,000.16							\$33,850.16	\$12,149.84
Fish & Wildlife fees:	\$2,000																\$0.00	\$2,000.00
Hydrogeologist & inspection	\$28,889																\$28,889.42	-\$0.42
Water Quality testing:	\$4,530																\$4,530.21	-\$0.21
Hydrogeology Report:	\$6,831																\$6,831.00	\$0.00
Engineering Report:	\$79,897												\$22,170.34	\$20,303.39	\$5,857.25	\$3,290.50	\$51,621.48	\$28,275.52
Environmental Documents:	\$59,673													\$434.00			\$434.00	\$59,239.00
Engineering Design	\$266,166																\$0.00	\$266,166.00
Contingency	\$117,159																\$0.00	\$117,159.00
	\$1,014,892			\$1,688.34	\$18,107.25	\$8,185.91	\$3,643.70	\$4,229.04	\$7,035.26	\$10,654.76	\$16,502.54	\$10,389.77	\$30,026.55	\$31,948.87	\$8,409.41	\$17,378.10	\$496,201.99	\$518,690.01

23757.27  
\$3,000.00

minus 33214.27

3457

Move Labor compliance budget(3,360) into legal, Move Hydrogeologist and inspections (3,590.58) into management and administration, Move Water quality testing (17,969.79) into contingency, Move Hydrogeology report (6,193) to legal

**Frazier Park Public Utility District  
P.O. Box 1525 Frazier  
Park, CA 93225**

July 20, 2023

ATTN: Eric Manzano, Disbursement Analyst  
Disbursement Unit  
Division of Financial Assistance  
State Water Resources Control Board  
P.O. Box 944212  
Sacramento, CA 94244-2120

RE: Frazier Park/Lake of the Woods Regional Consolidation Planning  
Project Funding Agreement # SWRCB0000000000180201500  
Claim # 32 for June 1, 2023 – June 30, 2023

Dear Mr. Manzano,  
**Claim 32 submittal:**

Attached are the original and one copy of the Frazier Park Public Utility District (District)  
Claim # 32 for Planning project costs from June 1, 2023, through June 30, 2023.

I can be reached at (661) 245-3734 or Carlos Bravo, Self-Help Enterprises at (559) 802 -  
1601, if there are any questions.

Sincerely

Jonnie Allison  
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator  
Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi  
District  
Dee Jaspar, Dee Jaspar & Associates  
Carlos Bravo, Self-Help Enterprises

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project

(2) Project Number: 1510007-001P

(3) Agreement Number: SWRCB0000000000D180201500

(5) Amount Claiming For Disbursement

Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split	DFA* Grant Amount (please indicate split %)
<b>(4A) Planning:</b>							
Management, Administration: \$31	Project Management&Adminstr	Frazier Park PUD	06/01/23-06/30/23	See attached	\$633.34	0%	100%
Legal: \$1	Planning Project work	Young Wooldridge	06/01/23-06/30/23	101863, 64, 65	\$3,597.75	0%	100%
Staff Cost Recovery: \$	Staff costs	Frazier Park PUD	06/01/23-06/30/23	See attached	\$104.00	0%	100%
Consolidation Engineering \$1	Engineering Admin	Dee Jaspar and Associates	06/01/23-06/30/23	23-00608	\$9,752.51	0%	100%
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates					
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates					
Consolidation MSR	\$13,000	Dee Jaspar and Associates				0%	100%
Consolidation Legal	\$9,000						
Planning Subtotal:	\$81,800				\$14,087.60	0%	100%
<b>(4B) Test Wells/Design:</b>							
Test well Plan & Spec:	\$27,560					0%	100%
Test well Eng. Admin/Plan	\$24,420	Dee Jaspar & Associates				0%	100%
Test well Eng. Admin/Plan	\$24,420	Dee Jaspar & Associates					
Test well drilling:	\$2	Dee Jaspar & Associates				0%	100%
Labor Compliance:	\$5,000	Dee Jaspar & Associates/CS & Associates					
Appraisals, Licenses, Access:	\$ Appraisals	Dee Jaspar & Associates				0%	100%
Fish & Wildlife fees:	\$2,000						
Hydrogeologist:	\$32,480					0%	100%
Water Quality Testing:	\$22,500					0%	100%
Hydrogeology Report:	\$13,024	Dee Jaspar & Associates				0%	100%
Wells/Design Subtotal:	\$414,624				\$0.00	0%	100%
<b>(4C) Engineering Report:</b>							
Engineering Report:	\$76,897	Dee Jaspar & Associate	06/01/23-06/30/23	23-00609	\$3,290.50	0%	100%
Engineering Report:	\$76,897					0%	100%
ct Design Report Subtotal:	\$76,897				\$3,290.50		
<b>(4D) Environmental Documents:</b>							
Environmental Documents:	\$56,216	Mapping for NOE					
Environmental Documents Subtotal:	\$56,216				\$0.00		
<b>(4E) Engineering Design:</b>							
Engineering Design	\$266,166					0%	100%
Engineering Design Subtotal:	\$266,166				\$0.00	0%	100%
<b>(4F) Contingency:</b>							
Contingency:	\$119,189						
Contingency Subtotal:	\$119,189				\$0.00		
<b>Total Planning</b>	<b>\$1,014,892</b>				<b>\$17,378.10</b>	<b>0%</b>	<b>100%</b>



# **Claim 32**

## **Task 1**

### **4A - Project Management & Administration**

### **District Directors Reports, Sign-in Sheets & Meeting Agenda/Minutes**

**June 2 23**

**Monthly Report - Board of Directors**

**June 2023**

**Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly Rate or Meeting Fee</b>	<b>Total</b>
6/21/2023	2	Administration	Standing Committee for monthly check-in meeting	Brahma Neyman	\$33.33	<b>\$66.67</b>
6/21/2023	2	Administration	Standing Committee for monthly check-in meeting	Lisa Schoenberg	\$33.33	<b>\$66.67</b>
6/22/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Rebecca Gipson	\$100.00	<b>\$100.00</b>
6/22/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Lisa Schoenberg	\$100.00	<b>\$100.00</b>
6/22/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Gerald Garcia	\$100.00	<b>\$100.00</b>
6/22/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Brahma Neyman	\$100.00	<b>\$100.00</b>
6/22/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Terry Kelling	\$100.00	<b>\$100.00</b>
<b>Total</b>						<b>\$633.34</b>

**Frazier Park PUD  
Ad-Hoc Conference  
Call/Meeting Date:  
June 21, 2023**

# Sign-In Sheet

## Frazier Park Public Utility District

Date: 06-21-2023 Meeting: State Update Meeting Time: 10:00 am

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Dr. , Frazier Park	t.tiffany.m.fppud@gmail.com
Brahma Neyman	4020 Park DR Frazier Park	brahman.fppud@gmail.com
Lisa Schoenberg	4020 Park DR. Frazier Park	lisa.s.fppud@gmail.com
Jonnie Allison	4020 Park Dr. Frazier Park	Jonnie.a.fppud@gmail.com

\*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. *Per government code section 54953.3*

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, June 21, 2023, 10:00am**

- 1. Call to Order.**
- 2. Roll Call of Directors and Attendees.**
- 3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Review Minutes of 05/18/2023 State Update Standing Committee Meeting.**
- 5. FP/LOW Consolidation Planning Project.**
  - a. Well Sites.**
    - i. Acquisition of Well Site Properties.**
    - ii. Early Drilling of Well 8 and 9 (technical memo).**
    - iii. Sphere of Influence Mapping (Submitted).**
    - iv. LAFCo and MSR Work.**
    - v. Planning Timeline.**
  - b. Planning Project - SHE Technical Assistance Funding Status.**
  - c. Regional Project Planning Project Budget Details.**
  - d. Project Budget.**
    - i. Review of Planning Budget.**
    - ii. Budget Adjustment.**
  - e. Claims.**
    - i. Review Invoices for Claim #31.**
  - f. Lake of the Woods Grants and Projects.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, June 21, 2023, 10:00am**

- 6. Frazier Park Pipeline Replacement Project.**
  - a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**
    - i. Potholing and Mapping.**
    - ii. Engineering and Design.**
    - iii. Review Invoices.**
  - b. SWRCB Grant Funded Project.**
- 7. Frazier Park Public Utility District Meter Replacement Project and  
Emergency Replacement Well and Water Supply Project.**
  - a. Status of Projects (Well and Meters).**
  - b. Project Budget.**
  - c. Claims.**
    - i. Review Invoices for Claim #16.**
  - d. SHE Revolving Loan Requests.**
- 8. Adjournment.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, June 21, 2023, 10:00am**

\*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at [www.frazierparkwater.com](http://www.frazierparkwater.com), and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

\*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

1. **Call to Order: 10:09am.**

2. **Roll Call of Directors and Attendees.**

**Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.

- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance** - Lawrence Sanchez.
  - **Division of Drinking Water** - Reyna Rodriguez.

3. **Public Comments** - None.

4. **Review Minutes of 05/18/2023 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board on May 25th.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

The District is still in negotiations with both property owners. An offer letter will be sent out to the owners of the Well #8 property as soon as it is drafted by the attorney. DJA will also be conducting property surveys. Dee Jaspar was able to get in contact with the owner and secure permission for access.

Dee is in continuing contact with the owners of the Well #9 property, discussing how much property the District will need while still leaving the owners access to the second parcel. Dee sent them a set of plans that they are currently reviewing. The District may need an additional appraisal for property that will hold the tank and booster for Well #9.

ii. **Early Drilling of Well 8 and 9.**

Lawrence Sanchez reviewed Dee Jaspar's engineering report and responded with his comments.



Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
 4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

He would like more information on the cost estimates and details on the rest of the consolidation project and alternative options. The State will not be able to move forward with the well projects without the additional information.

**iii. Sphere of Influence Mapping.**

The map was completed and sent to LAFCo. The District is now waiting for the MSR to be completed.

**iv. LAFCo and MSR Work.**

Bravish from Stanley Hoffman Associates plans to have the MSR completed by the end of June or first week of July.

**v. Planning Timeline.**

Task No.	Deliverable	Estimated Due Date
1	<p><b><u>Project Management, Administration and Legal</u></b></p> <p>a. MOU - Draft Interconnection Water Service Agreement            b. Municipal Services Review (MSR)            c. Sphere of Influence Map            d. Apply to LAFCo to Amend the SOI Map            e. Apply for Approval of Revised Annexation Map</p>	<p>December 2023            August 2023            Complete            September 2023            January 2024</p>
2	<p><b><u>Test Wells</u></b></p> <p>a. Test Well Plans and Specs with Detailed Cost Breakdown            b. Hydrogeological Assessment Report            c. Draft Source Water Assessment Program Report</p>	<p>Complete            Complete            September 2023</p>
3	<p><b><u>Engineering Report</u></b></p> <p>a. Draft Engineering Report            b. Final Engineering Report with Detailed Cost Breakdown</p>	<p>July 2023            July 2023</p>

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
 4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

4	<p><b><u>Environmental Documents</u></b></p> <p>a. Environmental Docs to the Office of Planning and Research And the Division's Environmental Review Unit</p> <p>b. Biological and Cultural Resources Survey Reports for all Project Sites</p>	<p>September 2023</p> <p>December 2023</p>
5	<p><b><u>Engineering Design for Selected Construction Project</u></b></p> <p>a. Draft Plans and Specifications</p> <p>b. Final Plans and Specifications with Detailed Cost Breakdown</p> <p>c. Construction Application</p>	<p>December 2023</p> <p>April 2024</p> <p>June 2024</p>
6	<p><b><u>Contingency</u></b></p> <p>a. Other (as applicable)</p>	<p>To be Determined</p>

After reviewing the dates for the deliverables it appears that there is not enough time left in the life of the project to complete all of the tasks. Lawrence Sanchez expressed that the District has already asked for a project extension, so asking for another would raise questions with his management. The District would need to put the request for an extension in writing, and he anticipates it could take as long as nine months to approve.

**b. Planning Project - SHE Technical Assistance Funding Status.**

There was no update on this item.

**c. Regional Project Planning Project Budget Details.**

There was no update on this item.

**d. Project Budget**

**i. Review of Planning Budget.**

The District needed to confirm with Lawrence the proper budget categories to charge expenses to, in regard to the engineering reports.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

The budget has funding in the line item called Preliminary Design Report, but is out of money in the line item for the Preliminary Engineering Report. Lawrence clarified that there is one task (Task 3) for the engineering reports, and it is up to the District if they want to break the task down further in the budget.

Dee Jasper also explained that he spoke with Tom Dodson about the environmental work for the project. Depending on the reports needed, the cost for this work could be around \$100,000.00. The District will write a budget adjustment letter moving about \$40,000.00 from contingency into the line item for environmental documents.

**e. Claims.**

**i. Review Invoices for Claim #31.**

There were two invoices from DJA and charges for Director fees and staff recovery charges. The claim came out to a total of \$8,409.41.

**f. Lake of the Woods Grants and Projects.**

\$3.5 million: This project started on June 12th.

Generator Project: LOW is still working on questions with Lawrence Sanchez.

\$5 million: P&P is working on the designs and hopes to have them at 50% completion by the end of the month.

Blending Station: LOW is now under a nitrate violation. The nitrate levels in their wells are high and no longer able to be mitigated with the blending station. They are putting a variable frequency drive into Well #4 and pulling the motor out of Well #2.

**6. Frazier Park Pipeline Replacement Project.**

**a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**

**i. Potholing and Mapping.**

The potholing and mapping is complete.

**ii. Engineering and Design.**

DJA is working on the plans and specifications, which they hope to have ready by the middle of July. As soon as they are done a set will be given to GM Allison to review.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

**iii. Review Invoices.**

There were two new invoices from DJA for this project. Invoice #23-00543 in the amount of \$6,277.90, and Invoice #23-00544 in the amount of \$16,950.50.

**b. SWRCB Grant Funded Project.**

There was no update on this item.

**7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

**a. Status of Projects (Well and Meters).**

Dee Jaspar explained that the cost to terminate the well project is currently about \$129,000.00. \$28,000.00 of that is direct costs for items purchased that will become the property of the District. Curtis Skaggs is still negotiating, hoping to be able to get the total cost to terminate reduced. Once numbers are finalized, DJA will provide a complete written report.

**b. Project Budget.**

The contractors are working on the propagation study while waiting for the equipment to come in.

**c. Claims.**

**i. Review Invoices for Claim #16.**

Oscar Cisneros provided a draft of Claim #16. There were two invoices from DJA. The total claim came out to \$339.00.

**d. SHE Revolving Loan Requests.**

The District received reimbursement from the State for Claim #12. This claim contained the invoice that was paid in advance using bridge loan funding. The District will be approving and mailing the check that will pay back the loan at tomorrow's meeting.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, JUNE 21, 2023**  
**10:00 AM**

**8. Adjournment.**

The meeting was adjourned at 12:03pm.

The next update meeting will take place on July 20, 2023.

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**

\_\_\_\_\_  
**Attest: Gerald Garcia, Secretary**

seal

# **Frazier Park PUD**

## **District Meeting Date:**

### **June 22, 2023**

# Sign-In Sheet

## Frazier Park Public Utility District

Date: 06-22-2023

Meeting: Regular State Planning  
& Project Meeting

Time: 4:00 pm

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive	tiffanym.fppud@gmail.com
GERRARD GARCIA	4020 PARK DRIVE FP, CA	gerryg.fppud@gmail.com
L. Sahana Neyman	4020 PARK DR FP, CA	lsahana.fppud@gmail.com
Rebecca Gipson	<del>4020</del> 4020 Park D	rgip@hotmail.com
Lisa Schuster	4020 Park Drive FP, CA	lisa.s.fppud@gmail.com
Terry Kelling	4020 Park Dr. FP. 93225	terryk.fppud@gmail.com

\*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. *Per government code section 54953.3*

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 897 7537 8629      Meeting Password: 685295**  
**Regular State Planning & Project Meeting Agenda for Thursday, June 22, 2023**  
**Immediately Following the Public Hearing Scheduled at 4:00pm**

*Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.*

- 1. Call to Order.**
  - a. Pledge to the Flag.**
  - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items not listed on Agenda (Limited to five minutes - Thank you!).**
- 4. Standing Committee Reports: Accounts Payable Committee; State Update Meeting Committee; Quarterly Financial Committee.**
- 5. Ad Hoc Committee Reports: Project Committee; Financial Committee; Generator Pad Construction Committee.**

**Financial Business:**

- 6. Discussion/Vote on Accounts Payable and Financial Information.**

**Unfinished Business:**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**



**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Regular State Planning & Project Meeting Agenda for Thursday, June 22, 2023**  
**Immediately Following the Public Hearing Scheduled at 4:00pm**

- 7. CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't. Code §54956.8**  
**Property: 255-320-28**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Veronica Alcaraz, Carlos Saucedo**  
**Under Negotiation: Price and Terms of Payment**
- 8. CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't. Code §54956.8**  
**Property: 256-070-54 & 256-070-55**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Jeff French, Emilie Wainright**  
**Under Negotiation: Price and Terms of Payment**
- 9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**
  - a. Discussion/Vote/Review of the Project Timeline.**
  - b. Discussion/Vote on the Budget Adjustment Request.**
  - c. Discussion/Vote on the Project Technical Memo.**
  - d. Discussion/Vote on the Acquisition and Development of the Well #8 Property.**
  - e. Discussion/Vote on the Acquisition and Development of the Well #9 Property.**
  - f. Discussion/Vote/Update on District Sphere of Influence Map for the Annexation - Submitted/Tabled.**
  - g. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**
  - h. Discussion/Vote on the Memorandum of Understanding - Tabled.**
  - i. Discussion/Vote on Lake of the Woods Projects and Consolidation.**
  - j. Discussion/Vote on Claim #31 and Other Claims and Payouts.**
- 10. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**
  - a. Discussion/Vote/Update on Well #7.**
  - b. Discussion/Vote/Update on the Meter Replacement.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Regular State Planning & Project Meeting Agenda for Thursday, June 22, 2023**  
**Immediately Following the Public Hearing Scheduled at 4:00pm**

- c. Discussion/Vote on Claim #16 and Other Claims and Payouts.
- d. Discussion/Vote/Update on Bridge Loan Requests and Payments.
- 11. Discussion/Vote/Update on Pipeline Replacement Project.
  - a. Discussion/Vote on Potholing and Mapping.
  - b. Discussion/Vote on Engineering and Design.
  - c. Discussion/Vote on the Project Budget.
  - d. Discussion/Vote on the Project Plans and Specifications.
  - e. Discussion/Vote on the Project Application.
- 12. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.
  - a. Discussion/Vote/Update on the Purchase of the Generators.
  - b. Discussion/Vote on Engineering and Design.
- 13. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement.
  - a. Discussion/Vote/Update on Elm Tank - Tabled.
  - b. Discussion/Vote on Parcel B.

**Brief Recess (Approximately 10 minutes, every one and a half hours).**

**New Business:**

- 14. Discussion/Vote on Reforming the Ad Hoc and Standing Committees.
- 15. Discussion/Vote on Forming a Record Retention Ad Hoc Committee.
- 16. Review and Approve Meeting Minutes for 06/21/2023 State Update Meeting.
- 17. Discussion/Vote on Future Agenda Items.
- 18. Adjournment.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Regular State Planning & Project Meeting Agenda for Thursday, June 22, 2023**  
**Immediately Following the Public Hearing Scheduled at 4:00pm**

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**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 897 7537 8629      Meeting Password: 685295**  
**State Planning & Project Meeting**  
**REGULAR MEETING MINUTES FOR THURSDAY, JUNE 22, 2023**  
**Immediately Following the Public Hearing Scheduled at 4:00pm**

**1. Call to Order: 4:05pm.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors:**

Present: Garcia, Gipson, Kelling, Neyman, and Schoenberg.  
Director Gipson was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo and Oscar Cisneros.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.

**2. Discussion/Vote/Adjust Agenda if Necessary - No change.**

**3. Public Comments - None.**

**4. Standing Committee Reports:**

**Accounts Payable Committee.**

Directors Neyman and Kelling met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

**State Update Meeting Committee.**

The Project Ad Hoc Committee met before the State Update Meeting to discuss the project timeline and the budget. Director Schoenberg gave a brief summary of what was discussed during the State Update Meeting. Additional information will be given under the corresponding agenda items.

**Quarterly Financial Committee.**

This committee is scheduled to meet again in July to review the financials for the second quarter.

**5. Ad Hoc Committee Reports:**

**Project Committee.**

This topic was covered in the previous discussion.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 897 7537 8629 Meeting Password: 685295**  
**State Planning & Project Meeting**  
**REGULAR MEETING MINUTES FOR THURSDAY, JUNE 22, 2023**  
**Immediately Following the Public Hearing Scheduled at 4:00pm**

**Financial Committee.**

Director Schoenberg met twice with the Bookkeeper. They got about a third of the way through the material for the 2022 fiscal year audit. They will meet again on Monday and Tuesday of next week.

**6. Discussion/Vote on Accounts Payable and Financial Information.**

Deborah Angel reported that six checks were cut out of the Meter/Well Account for a total of \$329,008.10 for Claim #12. This includes the check to SHE paying off the bridge loan. The State did not cover a meter for the abandoned well in the amount of \$6,750.00 in the claim request. Director Neyman transferred that amount into the Meter/Well Account, from the Revenue/Operating Account, to cover that payment. Two checks were cut out of the FP/LOW Planning Account for a total of \$9,618.33 for Claim #28. Director Neyman transferred \$683.32 for Board Fees, and \$88.12 for Staff charges, from the FP/LOW Planning Account to the Revenue/Operating Account for reimbursement under Claim #28.

13 checks were cut out of the Revenue/Operating Account for a total of \$13,313.66. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00. Changes were noted to how some expenses were categorized.

**Motion: Move that we pay our bills.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**State Funded Grant Projects - Discussion began at 4:18pm.**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**

**Director Gipson announced the closed session at 4:18pm.**

- 7. CLOSED SESSION pursuant to Gov't Code §54957**  
**Conference with Real Property Negotiators. Gov't Code §54956.8**  
**Property: 255-320-28**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Veronica Alcaraz, Carlos Saucedo**  
**Under Negotiation: Price and Terms of Payment**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 897 7537 8629 Meeting Password: 685295**  
**State Planning & Project Meeting**  
**REGULAR MEETING MINUTES FOR THURSDAY, JUNE 22, 2023**  
**Immediately Following the Public Hearing Scheduled at 4:00pm**

8. **CLOSED SESSION** pursuant to Gov't Code §54957 - Tabled.  
**Conference with Real Property Negotiators. Gov't Code §54956.8**  
**Property: 256-070-54 & 256-070-55**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Jeff French, Emilie Wainright**  
**Under Negotiation: Price and Terms of Payment**

**Returned from closed session at 4:36pm.**

**Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):**  
 Director Gipson announced that in the closed session there was no action taken.

9. **Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

**a. Discussion/Vote/Review of the Project Timeline.**

The attendees reviewed the project timeline at the State Update Meeting and updated the deliverable dates as follows:

Task No.	Deliverable	Estimated Due Date
1	<b><u>Project Management, Administration and Legal</u></b> a. MOU - Draft Interconnection Water Service Agreement b. Municipal Services Review (MSR) c. Sphere of Influence Map d. Apply to LAFCo to Amend the SOI Map e. Apply for Approval of Revised Annexation Map	December 2023 August 2023 Complete September 2023 January 2024
2	<b><u>Test Wells</u></b> a. Test Well Plans and Specs with Detailed Cost Breakdown b. Hydrogeological Assessment Report c. Draft Source Water Assessment Program Report	Complete Complete September 2023
3	<b><u>Engineering Report</u></b> a. Draft Engineering Report b. Final Engineering Report with Detailed Cost Breakdown	July 2023 July 2023

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**Immediately Following the Public Hearing Scheduled at 4:00pm**

4	<p><b><u>Environmental Documents</u></b></p> <p>a. Environmental Docs to the Office of Planning and Research And the Division’s Environmental Review Unit</p> <p>b. Biological and Cultural Resources Survey Reports for all Project Sites</p>	<p>September 2023</p> <p>December 2023</p>
5	<p><b><u>Engineering Design for Selected Construction Project</u></b></p> <p>a. Draft Plans and Specifications</p> <p>b. Final Plans and Specifications with Detailed Cost Breakdown</p> <p>c. Construction Application</p>	<p>December 2023</p> <p>April 2024</p> <p>June 2024</p>
6	<p><b><u>Contingency</u></b></p> <p>a. Other (as applicable)</p>	<p>To be Determined</p>

The planning portion of the grant project will come to an end on June 30, 2024. The District will be requesting an extension in order to finish the work.

**b. Discussion/Vote on the Budget Adjustment Request.**

Tom Dodson provided an estimate of the environmental work needed for the project. With all the reports needed, including the biological, the cost would be around \$100,000.00. There was not enough money in the budget line item to cover the total amount so an adjustment will be needed.

**(4D) Environmental Documents:**

<b><u>Budget Item</u></b>	<b><u>Budget</u></b>	<b><u>Revised</u></b>	<b><u>For</u></b>
Environmental Documents	\$59,673	\$100,000	Increased by \$40,327

**(4B) Test well Design:**

<b><u>Budget Item</u></b>	<b><u>Budget</u></b>	<b><u>Revised</u></b>	<b><u>For</u></b>
Contingency	\$117,159	\$76,832	Reduced by \$40,327

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**Motion: Move that we approve this budget adjustment letter, moving \$40,327.00 from contingency to environmental documents.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

When the project budget was first put together the engineering reports were mistakenly divided into a Preliminary Design Report (PDR) and a Preliminary Engineering Report (PER). Each of these items were assigned funding per estimated costs. The funding under the PER has run out, so Lawrence confirmed that the money left in the PDR can be used since the reports all fall under the same Task in the funding agreement.

**c. Discussion/Vote on the Project Technical Memo.**

This memo is part of the MSR, which is being worked on by Bravish from Stanley Hoffman Associates.

**d. Discussion/Vote on the Acquisition and Development of the Well #8 Property.**

There was no update on this item.

**e. Discussion/Vote on the Acquisition and Development of the Well #9 Property.**

There was no update on this item.

**f. Discussion/Vote/Update on District Sphere of Influence Map for the Annexation - Submitted/Tabled.**

**g. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**

The MSR is in progress and should be done by the middle of July.

**h. Discussion/Vote on the Memorandum of Understanding - Tabled.**

The Board will begin discussion at the second meeting in July. Carlos Bravo explained that the MOU will need to be signed by the time the construction agreement is executed because without it, the project cannot go out to bid.



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**i. Discussion/Vote on Lake of the Woods Projects and Consolidation.**

\$3.5 million: This project started on June 12th. They are working under Frazier Mtn Road, but discovered they will need to trench that road since the ground started to collapse when they tried boring it

Generator Project: LOW is still working on questions with Lawrence Sanchez.

\$5 million: The engineer is working on the designs.

Blending Station: LOW is now under a nitrate violation. All of their wells are showing nitrate levels between 9.6 to 12.0. Yesterday the blending station had levels right at the legal limit but for safety reasons they remain under the violation.

**j. Discussion/Vote on Claim #31 and Other Claims and Payouts.**

**Claim #31 - \$8,409.41.**

**Director Fees - \$616.66.**

**Staff Administration Costs - \$91.00.**

**Dee Jaspar & Associates Invoices for May 2023 - \$7,701.75.**

Invoice #23-00514, dated 05/31/2023, in the amount of \$4,774.00

Invoice #23-00514A, dated 05/31/2023, in the amount of \$2,927.75

**Motion: Move that we approve submitting Claim #31 in the amounts discussed by Carlos Bravo, in the amount of \$8,409.41.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**10. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**

**a. Discussion/Vote/Update on Well #7.**

Dee Jaspar received an email from Curtis Skaggs stating that Unified Field Services reduced their final costs on the well project to \$113,000.00. Curtis is still working on getting the backup information from the subcontractors to prove out the final cost. When the final numbers are confirmed the District and engineer can discuss with the State how to wrap up the project.

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**b. Discussion/Vote/Update on Meter Replacement.**

Neptune is doing their preliminary work that they need to do in order to verify that they can get communication to all of the meters in the District.

**c. Discussion/Vote on Claim #16 and Other Claims and Payouts.**

**Claim #16 - \$339.00.**

**Dee Jaspar & Associates Invoices for May 2023 - \$339.00.**

Invoice #23-00517, dated 05/31/2023, in the amount of \$169.50.

Invoice #23-00518, dated 05/31/2023, in the amount of \$169.50.

**Motion: Move that we go ahead and approve Claim #16 in the amount of \$339.00 with the invoice numbers that Oscar had said.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**d. Discussion/Vote/Update on the Bridge Loan Requests and Payments.**

The District received the reimbursement check from the State for Claim #12 and has approved the payment for the bridge loan earlier in the meeting.

**11. Discussion/Vote/Update on Pipeline Replacement Project.**

**a. Discussion/Vote on Potholing and Mapping.**

The potholing and mapping work is complete. That information is being incorporated into the design.

**b. Discussion/Vote on Engineering and Design.**

DJA is targeting the end of June to have the preliminary drawings complete.

**c. Discussion/Vote on the Project Budget.**

The budget numbers will be available as soon as the designs are complete and have been reviewed, which should be in the first couple weeks of July.

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**d. Discussion/Vote on the Project Plans and Specifications.**

Dee expects the plans and specifications to be complete by the end of July.

**e. Discussion/Vote on the Project Application.**

Once the budget is put together for the construction costs, and the plans and specifications are done, the application can be filled out and submitted. Tom Dodson provided a proposal for the CEQA Notice Of Exemption for the project in the amount of \$3,000.00. If an air quality report is needed that would cost an additional \$3,000.00. A cultural assessment would cost between \$7,000.00 - \$11,000.00 and a biological assessment would cost about \$6,000.00. It is not known whether the additional environmental work will be needed.

**State Funded Grant Projects - Discussion concluded at 5:28pm.**

**12. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.**

**a. Discussion/Vote/Update on the Purchase and Delivery of the Generators.**

There was no update on this item.

**b. Discussion/Vote on Engineering and Design.**

DJA has surveyed the sites and is working on the layouts now.

**13. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement.**

**a. Discussion/Vote/Update on Elm Tank - Tabled.**

**b. Discussion/Vote on Parcel B.**

There was no update on this item.

**14. Discussion/Vote of Reforming the Ad Hoc and Standing Committees.**

Director Schoenberg announced that she will be stepping down from the Board in the next few months when she is able to wrap up the projects she is working on now.

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She suggested reforming some of the committees so others can learn before she leaves. She would like to phase out slowly so no one feels overwhelmed.

**Motion: Move that we appoint Director Garcia to the State Update Meeting Standing Committee going forward.**

**Neyman/Kelling 3/0/2, Motion Passed.**

**Aye: Gipson, Kelling, and Neyman.**

**Abstain: Garcia and Schoenberg.**

Director Schoenberg would like to work with her replacement on the financial committee for a short time before she leaves, then the new member would continue to work with Director Gipson.

**Motion: Move that we appoint Director Kelling to the Financial Ad Hoc Committee, and that she work with Director Schoenberg for two months, and then will continue on the ad hoc with Director Gipson going forward after that.**

**Neyman/Garcia 3/0/2, Motion Passed.**

**Aye: Garcia, Gipson, and Neyman.**

**Abstain: Kelling and Schoenberg.**

**15. Discussion/Vote on Forming a Record Retention Ad Hoc Committee.**

This item will be carried over to the next regular meeting when the Board will review the Record Retention Policy.

**16. Review and Approve Meeting Minute for 06/21/2023 State Update Meeting.**

This item will carry over to the next regular meeting when the minutes will be available for approval.

**17. Discussion/Vote on Future Agenda Items.**

Regular Meeting July 13, 2023.

Regular State Planning & Project Meeting July 27, 2023.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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**18. Adjournment.**

**Motion: Move that we adjourn.**

**Kelling/Neyman 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Meeting Adjourned: 5:53pm.**

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**

\_\_\_\_\_  
**Attest: Gerald Garcia, Secretary**

seal

# **Claim 32**

## **Scope of Work Task 1:**

### **Task 1: 4A - Planning - Staff Cost Recovery**

# **District staff charges June 2023**

**Monthly Report - Admin Staff  
June 2023  
Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly rate</b>	<b>Total</b>
6/21/2023	2	Administration	Clerk of the Board Services for monthly check-in meeting	Clerk of the Board	\$26.00	<b>\$52.00</b>
6/22/2023	2	Administration	Clerk of the Board Services for monthly planning meeting	Clerk of the Board	\$26.00	<b>\$52.00</b>
<b>Total</b>	<b>4</b>					<b>\$104.00</b>

# **Claim 32**

## **Task 1 – Planning 4A - Planning**

### **Legal**

**Invoice #1 1863,**

**1 1864, 1 1865**

**June 3 , 2023**

**Charges: \$3,597 75**





THE LAW OFFICES OF

Young Wooldridge

A LIMITED LIABILITY PARTNERSHIP • EST. 1939

1800 30TH STREET, FOURTH FLOOR  
BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM

EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM

PHONE: (661) 327-9661

FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

**CONFIDENTIAL**

FRAZIER PARK PUBLIC UTILITY DISTRICT  
PO BOX 1525  
FRAZIER PARK CA 93225

June 30, 2023

Client ID 13078-4 AFD  
Invoice No. 101863

Statement for period through June 30, 2023

**LEGAL SERVICES REGARDING: BOARD MEETINGS AND MATTERS  
(INCL. BROWN ACT)**

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

Fees	T.K.	Hours	Amount
06/08/23 PARTICIPATE IN CLOSED SESSION	AFD	0.40	\$130.00

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	0.40	\$325.00	\$130.00

**TOTAL FEES** **\$130.00**

PRIOR STATEMENT BALANCE \$325.00

CURRENT CHARGES \$130.00

**PAY THIS AMOUNT** **\$455.00**

Any Payments Received After 06/30/23 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP • EST. 1939  
1800 30TH STREET, FOURTH FLOOR  
BAKERSFIELD . CA. 93301

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EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM  
PHONE: (661) 327-9661  
FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

**CONFIDENTIAL**

FRAZIER PARK PUBLIC UTILITY DISTRICT  
PO BOX 1525  
FRAZIER PARK CA 93225

June 30, 2023

Client ID 13078-5 AFD  
Invoice No. 101864

Statement for period through June 30, 2023

**LEGAL SERVICES REGARDING: CEQA COMPLIANCE**

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

<b>Fees</b>		<b>T.K.</b>	<b>Hours</b>	<b>Amount</b>
06/05/23	CHECK COURT DOCKET FOR POSSIBLE CEQA LAWSUIT.	KLM	0.10	\$13.00
06/07/23	CHECK COURT DOCKET FOR POSSIBLE CEQA LAWSUIT.	KLM	0.10	\$13.00
06/08/23	CHECK COURT DOCKET FOR POSSIBLE CEQA LAWSUIT.	KLM	0.10	\$13.00

**Timekeeper Recap**

<b>T.K.</b>	<b>Name</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
KLM	KRISTEN L. MOEN	0.30	\$130.00	\$39.00

**TOTAL FEES** **\$39.00**

PRIOR STATEMENT BALANCE	\$2,665.00
CURRENT CHARGES	\$39.00
<b>PAY THIS AMOUNT</b>	<b>\$2,704.00</b>

Any Payments Received After 06/30/23 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



A LIMITED LIABILITY PARTNERSHIP · EST. 1939  
 1800 30TH STREET, FOURTH FLOOR  
 BAKERSFIELD . CA. 93301

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

HTTP://WWW.YOUNGWOOLDRIDGE.COM  
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM  
 PHONE: (661) 327-9661  
 FACSIMILE: (661) 327-1087

**CONFIDENTIAL**

FRAZIER PARK PUBLIC UTILITY DISTRICT  
 PO BOX 1525  
 FRAZIER PARK CA 93225

June 30, 2023

Client ID 13078-24 AFD  
 Invoice No. 101865

Statement for period through June 30, 2023

**LEGAL SERVICES REGARDING: EMINENT DOMAIN, FPPUD PLANNING PROJECT**

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

Fees	T.K.	Hours	Amount
06/07/23 REVIEW APPRAISAL REPORT FOR C&C PROPERTY AND CONFER WITH D. JASPAR REGARDING SAME. COMMENCE DRAFT OF OFFER LETTER.	AFD	3.75	\$1,218.75
06/10/23 CONTINUE DRAFTING OFFER LETTER TO C&C ELITE PROPERTIES. DRAFT GRANT DEED AND TEMPORARY CONSTRUCTION EASEMENT.	AFD	2.50	\$812.50
06/12/23 FINALIZE DRAFTS OF C&C ELITE PROPERTIES OFFER LETTER, GRANT DEED, ACCESS EASEMENT, PIPELINE EASEMENT, AND CONSTRUCTION EASEMENT. MAKE CONFORMING EDITS TO ALL DOCUMENTS. TRANSMIT TO DISTRICT.	AFD	2.90	\$942.50
06/19/23 REVIEW COMMENTS TO C&C OFFER LETTER AND REVISE SAME AS NEEDED. RESEARCH EMINENT DOMAIN LAW CONCERNING PRECONDEMNATION ACTIVITIES IN RESPONSE TO INQUIRY FROM D. JASPAR.	AFD	1.00	\$325.00
06/20/23 CALL WITH D. JASPAR TO DISCUSS SITE ACQUISITION FOR WELL #8.	AFD	0.40	\$130.00

**Timekeeper Recap**

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	10.55	\$325.00	\$3,428.75

**TOTAL FEES** **\$3,428.75**

PRIOR STATEMENT BALANCE \$1,381.25

CURRENT CHARGES \$3,428.75

**PAY THIS AMOUNT** **\$4,810.00**

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

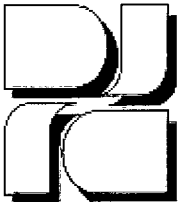
**Claim 32**  
**Funding Agreement**  
**Scope of Work Task 2:**  
**4 n n**

**n nee n Charges:**

**n e 23 68**

**June 3 , 2 23**

**Charges: 9,752 51**



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- B

# INVOICE

Invoice submitted to:

Frazier Park Public Utility District  
 P.O. Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfpud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

June 30, 2023

Invoice # 23-00608

In Reference To: State Planning Regional Study  
 Grant Funds

## Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
6/7/2023	DJ Principal Engineer Well 8 Appraisal Review	1.00 217.00/hr	217.00
6/9/2023	JT Staff Engineer II Well No. 8 - layout record maps and start site plan.	8.00 120.50/hr	964.00
6/12/2023	JT Staff Engineer II Well No. 8 - calc pipe size, route pipe to tank, Start grading plan.	9.00 120.50/hr	1,084.50
6/13/2023	JT Staff Engineer II Well No. 8 - Site plan and Grading plan.	8.00 120.50/hr	964.00
6/14/2023	JT Staff Engineer II Well No. 8 - well cross section, well pump and motor, start discharge piping.	3.00 120.50/hr	361.50
6/15/2023	JT Staff Engineer II Well No. 8 - discharge piping. Start sheets 7-12.	8.00 120.50/hr	964.00
6/16/2023	JT Staff Engineer II Well No. 8 - print, back check, and begin to update sheets 1-3.	8.00 120.50/hr	964.00
6/19/2023	JT Staff Engineer II Well No. 8 - incorporate back check comments on sheets 4-12.	8.00 120.50/hr	964.00
	DJ Principal Engineer Review Well 8 Documents Well Site Survey	1.50 217.00/hr	325.50

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

## Frazier Park Public Utility District

		<u>Hrs/Rate</u>	<u>Amount</u>
	Contact C & C Re-Survey		
6/19/2023	DJ Principal Engineer Well 8 Technical Memo- re. Early Drilling	0.50 217.00/hr	108.50
6/20/2023	JT Staff Engineer II Well No. 8 - Update sheet 13, Review and update package. Submit for review.	5.50 120.50/hr	662.75
6/21/2023	DJ Principal Engineer AD HOC Committee Zoom Conference	1.00 217.00/hr	217.00
	DJ Principal Engineer AD HOC Committee Zoom Conference Meeting 10:00-12:00PM	2.00 217.00/hr	434.00
	DJ Principal Engineer Legal Description of District Boundaries	1.00 217.00/hr	217.00
6/22/2023	DJ Principal Engineer State Regional Board Meeting	1.00 217.00/hr	217.00
6/27/2023	JT Staff Engineer II Well No. 8 - Create Staking points for control, easement, and well site corners.	2.25 120.50/hr	271.13
6/28/2023	CMS Senior Engineer I Well 8 plan review	1.00 169.50/hr	169.50
6/29/2023	CMS Senior Engineer I Project correspondence and plan comments for Well 8	0.50 169.50/hr	84.75
6/30/2023	JW Staff Engineer II	3.00 120.50/hr	361.50
	JT Staff Engineer II Update package per comments.	1.75 120.50/hr	210.88
	For professional services rendered	<u>74.00</u>	<u>\$9,762.51</u>
	For professional services rendered	<u>74.00</u>	<u>\$9,762.51</u>

Billings from June 1 to June 30, 2023

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

**Claim 32**  
**Funding Agreement**  
**Scope of Work Task 2:**  
**4 - n nee n e**  
**n e 23 6 9**  
**June 3 , 2023**  
**Charges: \$3,29 5**



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-37

# INVOICE

Invoice submitted to:

Frazier Park Public Utility District  
 PO Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfppud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

June 30, 2023

Invoice # 23-00609

In Reference To: DWR Grant Funds for Regional Project  
 Engineering Report

## Professional Services

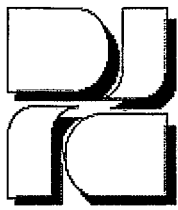
		<u>Hrs/Rate</u>	<u>Amount</u>
6/8/2023	JT Staff Engineer II Lay out deed description and record maps of easement from Well 5 tank site to Monte Vista Well site.	3.00 120.50/hr	361.50
6/19/2023	DJ Principal Engineer Preliminary Engineering Report	1.50 217.00/hr	325.50
6/26/2023	JT Staff Engineer II Create a map of water districts near Frazier Park from the county GIS file.	4.00 120.50/hr	482.00
6/27/2023	JT Staff Engineer II Update water districts map with sections, landmarks, and roads. Re-submit for review.	5.00 120.50/hr	602.50
6/29/2023	DJ Principal Engineer Preliminary Engineering Report	3.50 217.00/hr	759.50
6/30/2023	DJ Principal Engineer Preliminary Engineering Report	3.50 217.00/hr	759.50
For professional services rendered		20.50	\$3,290.50
For professional services rendered		20.50	\$3,290.50

QB # 7/18/23

Billings from June 1to June 30, 2023

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DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. S0300420-741

# INVOICE

Invoice submitted to:  
 Self- Help Enterprises, Inc.  
 PO Box 6520  
 Visalia, CA 93290

June 30, 2023

Invoice # 23-00641

In Reference To: Frazier Park P. U. D.  
 Pipeline Location Work

## Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
6/14/2023 JW Staff Engineer II DRAFTING	1.00 120.50/hr	120.50
For professional services rendered	<u>1.00</u>	<u>\$120.50</u>
Additional Charges :		
6/1/2023 Elite Site Services #A-97657		112.14
6/30/2023 W. M. Lyles Co. #54.9223.004 Task #22		14,884.81
Total costs		<u>\$14,996.95</u>
For professional services rendered	<u>1.00</u>	<u>\$15,117.45</u>
Total amount of this bill		<u><u>\$15,117.45</u></u>

Billings from June 1 to June 30, 2023

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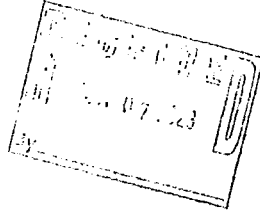


50300420-PH1 Task 22



Elite Site Services  
2004 Norris Road  
Bakersfield, CA 93308

Ph: 661-393-9600  
Fax: 661-393-9071



### Invoice

Cust #	WMLYESCO
Site #	1265
Date	5/25/2023
Clerk	ADM
Terms	DOR
P.O.#	54.9223
Invoice #	A-97657

Page 1/1

Billing Address
W. M. LYLES CO. P.O. BOX 28130 FRESNO, CA 93729

Service Address
W. M. LYLES CO. UNICORN YARD BAKERSFIELD, CA 93308

Phone: (559) 441-1900

Fax: 0

Rental & Service Thru 5/25/2023

DESCRIPTION	RATE	QTY	TAX%	TAX	AMOUNT
5/10/2023- 6/6/2023 TRS SN# ES54					
RENT MONTHLY-SINGLE TRAILER-Service Interval = 1M	70.00/MTH	1	8.25	5.78	75.78
SERVICE WEEKLY-SINGLE TRAILER-Service Interval = 1M	8.13/WK	4			32.52
ENVIRONW-SINGLE TRAILER-Service Interval = 1M	0.40/EACH	4			1.60
FUELNW-SINGLE TRAILER-Service Interval = 1M	0.56/EACH	4			2.24
<b>Total</b>					<b>112.14</b>
<b>Total Tax</b>				<b>5.78</b>	

THANK YOU FOR YOUR PROMPT PAYMENT.

*[Faint handwritten signature]*

Please detach here and return the bottom portion with your payment.

Div:A Cust #: WMLYESCO Site #: 1265 Invoice #: 97657

**From** W. M. LYLES CO.  
P.O. BOX 28130  
FRESNO, CA 93729

Invoice #	A-97657
Total Pre-Tax	106.36
Total Tax	5.78
Invoice Total	112.14
Paid Armt	0.00
Adjustment Armt	0.00
Balance	112.14

**To** Elite Site Services  
2004 Norris Road  
Bakersfield, CA 93308

Tsgj 6/6

All invoices more than 30 days old are charged a late fee of 1.5% per month or 18% per year

S0300420-PH1 Task 22

# W. M. LYLES CO.

P. O. BOX 28130, FRESNO, CA 93729  
PHONE (559) 441-1900  
CALIFORNIA CONTRACTOR'S LICENSE NO. 422390

TO: <u>Dee Jaspar and Associates</u>	DATE: <u>6.30.23</u>
ATTN: <u>Dee Jaspar</u>	INVOICE NO: <u>54.9223.004</u>
ADDRESS: <u>2730 Unicorn Road</u>	JOB NO: <u>54.9223</u>
<u>Bakersfield, CA 93308</u>	
EMAIL: _____	

PROJECT LOCATION: <u>Frazier Park CA</u>
PROJECT: <u>Frazier Park Potholing</u>

DATE	DESCRIPTION		AMOUNT
5.10.23	Mobilize, pothole	\$	5,092.50
5.11.23	Pothole utilities	\$	5,092.50
5.15.23	Pothole utilities	\$	4,607.50
5.25.23	Third Party Invoices	\$	92.31
<b>TOTAL AMOUNT DUE THIS INVOICE</b>			<b>\$ 14,884.81</b>

"Under the Mechanics' Lien Law (Calif. Code of Civil Procedure Section 3082 et Seq.) any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies, has a right to enforce claim against your property. This means that, after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to property. This means that, after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your contractor in full, if the subcontractor, laborer or supplier remains unpaid."

TS gj:6/6

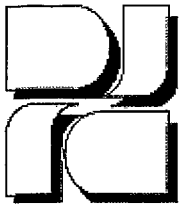












DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. S0300420-**PH2**

# INVOICE

Invoice submitted to:  
 Self-Help Enterprises  
 PO Box 6520  
 Visalia, CA 93290

June 30, 2023

Invoice # 23-00642

In Reference To: Frazier Park P. U. D.  
 Pipeline Design

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
6/1/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
	DJ	Principal Engineer Plan Review Task 27	4.00 217.00/hr	868.00
6/2/2023	JT	Staff Engineer II Review record maps for streets near Wolfe Tank for monuments to determine the ability to stake out road centerlines.	1.00 120.50/hr	120.50
	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
	DJ	Principal Engineer Plan Review	3.00 217.00/hr	651.00
6/3/2023	DJ	Principal Engineer Plan Review Task 27	3.50 217.00/hr	759.50
6/5/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00

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## Self-Help Enterprises

			<u>Hrs/Rate</u>	<u>Amount</u>
6/6/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
	DJ	Principal Engineer Plan Review Task 27	2.50 217.00/hr	542.50
6/7/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
6/8/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
6/9/2023	CMM	Staff Engineer I Pipeline Design Task 27	6.00 133.00/hr	798.00
6/12/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
6/13/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
6/14/2023	CMM	Staff Engineer I Pipeline Design Task 27	6.00 133.00/hr	798.00
6/19/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
	DJ	Principal Engineer Design Review CEQA Details Task 27	2.00 217.00/hr	434.00
6/20/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
	DJ	Principal Engineer Pipeline Replacement Project -Design Task 27	4.00 217.00/hr	868.00

## Self-Help Enterprises

			<u>Hrs/Rate</u>	<u>Amount</u>
6/21/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
6/22/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
6/23/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
6/26/2023	CMM	Staff Engineer I Pipeline Design Task 27	8.00 133.00/hr	1,064.00
6/27/2023	CMM	Staff Engineer I Pipeline Design Task 27	7.00 133.00/hr	931.00
6/28/2023	CMM	Staff Engineer I Pipeline Design Task 27	4.00 133.00/hr	532.00
6/29/2023	CMM	Staff Engineer I Pipeline Design Task 27	4.00 133.00/hr	532.00
6/30/2023	CMM	Staff Engineer I Pipeline Design Task 27	5.00 133.00/hr	665.00
		For professional services rendered	<u>158.00</u>	<u>\$22,597.50</u>
		For professional services rendered	<u>158.00</u>	<u>\$22,597.50</u>

Billings from June 1 to June 30, 2023

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