

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, JULY 18, 2024
10:00 AM
Neyman/Gipson 4/0/0 - Director Schoenberg Absent
Minutes Approved on July 25, 2024

1. **Call to Order: 10:01am.**

2. **Roll Call of Directors and Attendees.**

- **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Tiffany Matte, Brahma Neyman, and Lisa Schoenberg.
- **Lake of the Woods MWC (LOW)** - Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance (DFA)** - Ruben Mora.
 - **Division of Drinking Water (DDW)** - Ryan Icenhower.

3. **Public Comments** - None.

4. **Review Minutes of 06/20/2024 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on June 27, 2024.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

DJA is working on mapping the Bear Court site. Once that is done the property will need to be appraised. Approval of the appraisal will be added to the agenda for Board approval at next week's meeting.

ii. **Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

The technical memo is complete and DDW is currently reviewing that document. The District is waiting to acquire the Well #8 site and get approval for funding.

iii. **Sphere of Influence Mapping (Submitted).**

There was no update on this item.

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iv. LAFCo and MSR Work.

Bravish from Stanley Hoffman Associates sent the final draft of the MSR for the Board to review and approve.

v. Planning Timeline.

Reuben Mora has emailed all of the District's questions to his management. He has not received a response so he will be following up with them.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The amendment to the contract has been signed by the consultant. It is now being routed to SHE management for final approval. It should be signed by the end of the week.

c. Project Budget

i. Review of Planning Budget.

There was no update from the State. The ad hoc committee expressed their concerns about outstanding invoices that now total around \$57,000.00. They also explained the need for a budget increase to Ruben.

ii. Budget Adjustment.

The last budget adjustment request that was sent to Lawrence Sanchez is now outdated. The District will first send a new adjustment request, then work on requesting a budget increase. Carlos Bravo will write up a new request for Board approval at the next meeting.

d. Claims.

i. Review Invoices for Claim #44.

There were invoices from DJA, YW, and charges for Director fees and staff recovery. Additional invoices were submitted but will be held until the budget is adjusted.

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Ruben will get back to Carlos to let him know if the legal work and fees related to the lawsuit against the District are eligible for reimbursement. The claim will be prepared for the meeting on July 25th.

e. Lake of the Woods Grants and Projects.

The following updates were given by Joan Kotnik with LOW.

3.5-million-dollar grant - Line Replacement & Permanent Generators:

LOW is finishing up the line replacement but received information on additional requirements from the County. Their contractor is putting together bid amounts for the additional work.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

They are finishing up their Basis of Design and are about to get their 90% plans for Carlos to add to their application.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping - Completed.

ii. Engineering and Design.

There was no update on this item.

iii. Project Application.

After some difficulty with the large size of the file containing the plans, Carlos was able to upload it to the application. Ruben Mora will flag that application as ready for review.

iv. Review Invoices.

There were two new invoices from DJA for this project. The invoice for March was for \$9,919.81. Invoice 24-00542R for May was for \$27,511.26.

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7. Frazier Park Public Utility District Meter Replacement Project and emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

The well project amendment is with the State's Chief Counsel for final signoff. Ruben expects that to be sent to the District for signature at any time.

The District is waiting on the delivery of the final 20 meters, which Brough Construction will then install.

b. Project Budget (Well Funding).

This topic was covered in the previous discussion.

c. Claims.

i. Review Invoices for Claim #29.

Oscar Cisneros provided a draft of Claim #29. There was one invoice from DJA, and Progress Payment #5 from Brough Construction. The total claim came out to \$145,023.25.

d. SHE Revolving Loan Requests.

The District has submitted Draw Request #4 for Progress Payment #4, which should be funded this week.

8. Adjournment.

The meeting was adjourned at 11:05am.

The next update meeting will take place on August 15, 2024.

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At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Brahma Neyman, Secretary

Seal