

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, AUGUST 20, 2020
10:00 AM

Schoenberg/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on August 27, 2020

Conference Attendees:

- **Frazier Park Public Utility District** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Self-Help Enterprises** - Dave Warner.
- **Dee Jaspar & Associates** - Dee Jaspar.
- **State Water Resources Control Board:**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Jesse Dhaliwal, and Ryan Incenhower.

1. Review Minutes of 7/21/2020 Meeting.

The minutes were provided to the group for reference.

2. FP/LOW Consolidation Planning Project.

a. Property Appraisals for the Test Well Sites. The appraisals have not been done yet since the license agreements have not been signed.

b. Licence Agreements for the Test Well Sites.

SEA - There are no updates from SEA. The hearing is scheduled for September 2nd. At that time, the judge should award immediate access to the property. Dee and the ad hoc explained the process so far, and why going through the courts became necessary. Once the owners are notified that the contractors will go on to the property to drill the test well, they will have 120 days to complete the work. The agreement stipulates the District has five years to decide whether or not to purchase the property.

Wainright - Dee Jaspar has been able to talk to Jeff French, who is the partner in ownership of this property. He said he will try and get in contact with Emilie right away. His only concern was the agreement to hold the property for five years. This timeline can be changed like it was for the Hickmat property.

Hickmat - The license agreement has been signed.

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c. Test Wells. The ad hoc committee reviewed the plans and specs. Final corrections will be given to Dee after the meeting. The goal is to get the document out on the street on Friday, but that depends on when the notice can be printed in the Bakersfield Californian newspaper. Dee has someone in his office currently working on getting the ad placed. Once the 30 days are up, the bids are opened up in Frazier Park, and the information is read and recorded publicly. Dee Jaspar will do a quick review of the bids at the meeting to make sure all of the required paperwork is included. After that he will bring a copy of the bids back to his office for a more thorough look to make sure the contractor covered every aspect of the requirements. They would then make a recommendation to the Board. After the bid is awarded, the contractor will have 15 days to submit insurance, bonding, and other required documentation. Finally, the contractor's paperwork and bid will be sent to the State for review and approval.

Tom Dodson & Associates has started environmental work. Before any contracts are awarded for the test wells, the NOEs need to be filed.

d. Project Funding Status. The State has not approved the Work Plan yet. Dave Warner will have a phone call with them on Monday, where they will be going over each of their Work Plan projects. He will mark projects like this one, that are in urgent need of funds. In the meantime, there are invoices from Young Wooldridge, and Dee Jaspar & Associates that are due to be paid. The group agreed it would not be prudent to take money from the Planning budget because there will be costs down the road which will require those funds. An item will be added to the next FPPUD agenda, asking the District to cover the costs until the Work Plan is approved. Once approved, the District will be reimbursed.

Lawrence Sanchez informed the District that he spoke with the State's environmental staff, and there have already been two NOEs filed on the Planning Project. Unless the County or other entity requires it in order to get a drilling permit, he believes it redundant to file three more NOEs. Although it wouldn't hurt, those funds could be used to cover other things. It was unknown if the contractor is too far into the environmental work to save those funds. A discussion item will be added to the next FPPUD meeting's agenda.

Lawrence clarified that if for some reason the Work Plan wasn't approved, there may be flexibility in the Planning budget to cover extra costs.

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1. SHE Test Well Technical Assistance Preconstruction Balances:
 - Engineering - \$0.
 - Legal - \$0.
 - Environmental - \$5,000.

2. Additional Test Well Technical Assistance Requested from Self-Help Enterprises' TA Funds:

Engineering	\$16,000
Test Well Surveying and Mapping	\$6,500
Legal Services	<u>\$7,000</u>
Total SHE TA Contractor \$'s requested	\$30,100.

3. Interim funding of Legal & Other Costs While Waiting for SHE Work Plan Approval.
 - Young Wooldridge July balance after SHE TA paid - \$1,934.79.
 - Dee Jaspar & Assoc July balance after SHE TA paid - \$11,356.44.

4. Budgeted State Planning Test Well License Funds of \$30,000 to cover:
 - Test Well License Costs - \$15,000.
 - SEA Test Well Site Access - \$1,000.
 - Test Well Site Appraisals - \$11,700.
 - Test Well Title Reports - \$1,500.

- e. Planning Project Budget Details. Budget items were detailed in the forms of Claim #4.

- f. Claim 4 Review by State. This claim was approved on August 11th. The District has still not received payment for Claim #3.

- g. Project Timeline Status. Dave is still working on putting together a project timeline. The ad hoc requested a copy of the District's Sphere of Influence/Boundary map to look at the Wainright property location and another project the District is working on.

- h. Conner MHP. This system will not be included in the annexation.

- i. Lake of the Woods MWC SRF Waterline Replacement Application Being Updated. They are moving forward with the application and the State is being updated as needed.

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3. Pipeline Replacement Project.

The potholing work on the system is moving forward. The intern from DJA came out and mapped the booster station at the Wolfe site. RCAC could help with the mapping but it would require a separate funding application. They wouldn't start work until after they completed the rate study.

4. Water Meter Project.

There has been no response from the State. Lawrence informed the Board that he was assigned that project application in July. He will take a look at it and let the District know if he needs any additional information.

5. Well Replacement Project.

a. USDA Application under review. The PER was updated and will be reviewed by the ad hoc committee.

b. iBank Doing Funding Analysis. This bank stated that they don't provide interim financing, but they do long term loans.

c. RCAC & Banks Contacted for Interim Loan Terms and Rates. GM Allison would like clarification on how much financing the District will need. An agenda item will be added for the Board to discuss how much they are willing to pay out of pocket.

6. Connection Fee and Rate Review Evaluation.

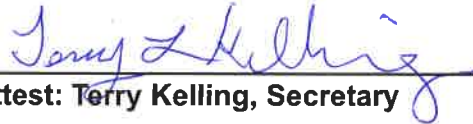
The ad hoc committee had a kickoff meeting with RCAC. The study will not include any rates based on the annexation of Lake of the Woods, so there will need to be another study done as the project moves forward.

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The next update meeting will take place on September 17, 2020.



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

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