

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, NOVEMBER 19, 2020**  
**10:00 AM**

Schoenberg/Garcia 4/0/0 - Director Gipson Absent  
Minutes Approved on December 17, 2020

Conference Call Attendees:

- **Frazier Park Public Utility District** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Self-Help Enterprises** - Dave Warner, and Oscar Cisneros.
- **Dee Jaspar & Associates** - Dee Jaspar.
- **State Water Resources Control Board:**
  - **Division of Financial Assistance.**
  - **Division of Drinking Water** - Jesse Dhaliwal.

**1. Review Minutes of 10/15/2020 Meeting.**

Dave Warner provided a correction to the figure for Title Reports on the first page.

**2. FP/LOW Consolidation Planning Project.**

a. License Agreements for the Test Well Sites. The SEA and Hickmat License Agreements have been completed. One more signature is needed on the Wainright-French Agreement. General Manager (GM) Jonnie Allison left a phone message for Emilie Wainright, but she has not returned his call.

Dee Jaspar received a phone call from Joe Adams, the nephew of Ms. Hickmat, asking where the payment was for the lot. Dee informed him that, according to the signed agreement, no payment will be made unless a test well is drilled on that property.

b. Test Well Work. The contract for drilling the test wells was awarded to Johnson Drilling. Dee sent the Notice of Award to the contractor, and the documents were sent to the State for review. The State has not responded yet giving their approval. Drilling will begin in April or May, after winter weather conditions are no longer a factor. The test well design budget has \$25,026. Engineering charges as of September total \$23,688.50. There are new engineering charges for September and October that will leave this portion of the project about \$2,500 over budget. The District can ask the State to cover that amount with Contingency Funds, or money left over from another budget line item. The Labor Compliance proposal from CS & Associates was \$40 over budget, so that can be included in the request to Lawrence Sanchez for a budget adjustment. The environmental work for the test wells is complete, and the Notice of Exemption has been filed.

The ad hoc committee will meet with Dave Warner to go over the engineering invoices and review the budget line items they relate to.

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c. Planning Project Funding Status.

1. SHE Test Well Technical Assistance Preconstruction Balances:

Engineering:	\$0
GeoPhys Surveys:	\$10*
Title Reports:	\$7,401*
Legal:	\$0
Environmental:	\$2,109.40

\*These balances will be moved into the engineering budget line item, and have been approved per contract with Dee Jaspar & Associates.

2. Additional Test Well Technical Assistance Requested From SHE TA Funds.

The project Work Plan is still being reviewed by the State. They are currently working with SHE to adjust the budget. The ad hoc discussed the budget with Dave Warner and determined the amount requested for engineering services can be lowered since there were funds left over from other line items.

Engineering:	\$16,600
Test Well Surveying & Mapping:	\$6,500
<u>Legal Services:</u>	<u>\$7,000</u>
Total SHE TA Money Requested	\$30,100

3. Interim Funding of Legal & Other Costs While Waiting for SHE Work Plan Approval.

Young Wooldridge balance through October, after SHE TA paid = \$4,449.71  
Dee Jaspar & Associates October balance after SHE & FPPUD TA paid = \$47.16

4. Budgeted State Planning Test Well License Funds of \$30,000 to Cover:

Test Well License Costs:	\$15,000
SEA Test Well Site Access:	\$1,000
Test Well Site Appraisals:	\$11,700
<u>Test Well Title Reports:</u>	<u>\$1,500</u>
Total:	\$29,200

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d. Planning Project Budget Details. There is \$1,337.50 remaining in the test well engineering design budget.

e. Claims. Claim #5, in the amount of \$12,563.69, was submitted to the State on October 7th. The District received the check on November 16th. Claim #6, which covers Planning costs for September through November, will be prepared for approval in December.

f. Conner MHP. Jesse Dhalial gave an update on the status of Lake of the Woods Mobile Village. Their nitrate levels have gone up based on the sample for last quarter. Jesse will speak with his supervisor to make a final determination on whether the park is still in compliance with the State order. He did recommend moving forward on the project without including the mobile village.

Jesse also gave an update on the LaFoca property. Mr. LaFoca applied for a well permit with Kern County and received permission to build a well to supply his private residence. Jesse and Dee Jaspar recommended sending a letter to the County, along with a copy of the Will Serve Letter provided to Mr. LaFoca, letting them know the District was willing to serve him when the replacement well for Well #5 was drilled and active. Dee also suggested contacting Supervisor Zack Scrivner to make him aware of the situation. Jesse will be sending a letter to Mr. LaFoca as well, explaining that the permit can only be used to provide water to his private residence, and not the multiple connections of an RV park.

g. Lake of the Woods MWC SRF Waterline Replacement Application. Lawrence Sanchez is reviewing the application now. It is being updated as needed.

**3. Frazier Park Pipeline Replacement Project.**

a. Waterline Mapping. Dee didn't have an estimate yet on the cost of mapping the water system.

**4. Water Meter Project.**

Dee is working on writing up the contract requested by Lawrence Sanchez for the application, but he needed some final numbers. He will need to write up a set of Plans and Specifications and alter the PER to the format required by the State. Lawrence also requested a breakdown of the cost savings in regard to man hours for radio vs. manual read meters.

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GM Allison has been working on getting those numbers to Oscar Cisneros. Dee will put together answers to the engineering questions regarding ground disturbance.

**5. Well 5 Replacement Project.**

a. State proposal to fund 100% grant as part of the District's Meter Project FAAST Application - District accepted.

b. The ad hoc, Oscar, and Dave had a conference call with the State on November 13th. They went over the items needed for the application in order to merge the well replacement into the meter replacement application.

**6. Connection Fee and Rate Review Evaluation.**

The ad hoc received an email from David, the gentleman from RCAC working on the Rate Study. He asked about the asset list, which they are currently working on updating. The ad hoc would like to meet with Scott from BHK first, then after they will meet with RCAC. They will be putting together dates for those meetings.

The next update meeting will take place on December 17, 2020.



**Tiffany Matte, Clerk of the Board**



**Attest: Terry Kelling, Secretary**

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