

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, NOVEMBER 17, 2022**  
**10:00 AM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on December 8, 2022

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Provost & Pritchard (P&P)**
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance** - Mark Magtoto and Lawrence Sanchez.
  - **Division of Drinking Water** - Jesse Dhaliwal.

\*The agenda was adjusted to accommodate those who needed to leave early.

**4. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

a. Appraisals and Granting of License Agreement - There was no update on this item.

b. Status of Bids (Well & Meters) - Bids were opened for the meter replacement project. DJA is reviewing the bids and will update the Board on his recommendation at tonight's regular board meeting.

Yesterday they put a pump in the well for the pump test but need to locate a motor to run the pump. There are no water quality results available yet for the well. Jesse Dhaliwal explained that he will need a report written by the engineer describing the results of the pump test.

c. Status of Nitrate Analyzer - This item will be removed from the agenda.

d. Status of Claims - Oscar Cisneros provided a draft of Claim #9. There were two invoices from DJA, one from Young Wooldridge, and an invoice from Unified Field Services for Progress Payment #2. The claim came out to \$223,277.88.

e. Review Revised Budget Adjustment Letter - There was no update on this item.

f. Review information on SHE Revolving Loan - Oscar Cisneros spoke with Jessi Snyder, who indicated she would be available at tonight's meeting to answer the questions the Board had on the commitment letter.

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**5. FPPUD Well Emergency.**

a. Hauled Water - The District is waiting to get the final invoices for hauling water. There also may be a need to haul water during the pump test process.

b. Urgent Drinking Water Needs Application - Mark Magtoto explained that in order to continue processing the application he still needs a revised budget in the spreadsheet template provided by the State. There is a reimbursement limit of 50 gallons of water per person, per day.

**6. Water Bottling Business with Spring Purchased Between FPPUD and Lebec.**

Director Schoenberg explained that a resident in Frazier Park has claimed to be in the process of starting a water bottling business using a spring he has purchased. He said it is located between Frazier Park and Lebec. Jesse Dhaliwal explained that approval for bottling water is given by the California Department of Public Health: Food and Drug Administration, and Kern County Environmental Health. He suggested calling and expressing concerns to them.

**1. Review Minutes of 10/20/2022 Ad Hoc Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board at their last meeting.

**2. FP/LOW Consolidation Planning Project.**

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

1. Acquisition of the Well Site Properties - There was an additional invoice from Valbridge for the property appraisal on the Well #8 site. This invoice will be discussed under the claim.

2. Early Drilling of Well #8 - Dee Jaspar left a message with Alan Doud and is waiting to hear back on what the next steps will be in acquiring the well site properties.

3. Sphere of Influence (SOI) Mapping - Dee provided a final draft to Blair Knox and Bud Rice with LAFCo. It was then sent to Stanley Hoffman Associates so they can update their quote for MSR work.

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4. LAFCo and MSR Work - DJA is working with Stanley Hoffman Associates to prepare what is needed for the MSR and to update the quote if needed. They hope to have the MSR completed by the end of the year.

5. Planning Timeline - There was no update to the timeline at this time.

b. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.

c. Regional Project Planning Project Budget Details - There was no update on this item.

d. Review of Planning Budget - Carlos Bravo explained that Dee Jaspar's work has been charged under the budget line item for Appraisals, Licenses and Access. There is not enough money left in that budget item to cover the \$5,000.16 appraisal charge from Valbridge that was to be included on Claim #24. More will be discussed at the board meeting tonight.

e. Claims:

1. Claims. Claim #25 will be submitted next month for the project costs incurred during the month of November.

2. Claim #24. A draft of Claim #24 was provided and reviewed by the attendees. There was one invoice from Young Wooldridge, one invoice from DJA, and charges for FPPUD meetings and staff costs. The claim came out to a total of \$9,229.20 with the \$5,000.00 appraisal cost that may be included in the next claim instead.

f. Lake of the Woods MWC State SRF Waterline Replacement Application - LOW originally wanted to add additional waterlines to the project when the bids came in under budget. The State informed them that it could not be done as a change order like they hoped. They were also told they may not be able to add work that was not included in the original bid package. They are working on getting clarification from the State and will then decide if they will move on as is, or continue to try and add the additional water lines to the project.

g. LOW MWC South Tank Replacement & SCADA System - This project is still moving forward as scheduled.

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**3. Frazier Park Pipeline Replacement Project.**

a. Preliminary engineering work will be paid through SHE TA Work Plan funds.

1. Potholing and Mapping, Environmental and Design - Lyles Construction is currently on hold while DJA plots the information gathered from the potholing work.

2. Possibility of Breaking Up Grant Into Various Phases - Lawrence Sanchez explained that it is better to complete CEQA and design work for the total project, then scale back the work if it is over budget. If the District requests only a small amount of replacement work first, it is harder to increase that later.

3. Work Plan Status - The amended Work Plan was approved so the additional funding for environmental and design is available to use.

4. Review Invoices (SHE TA Funds) - Carlos provided invoices from DJA and Lyles Construction. To date they have expended about \$225,000.00 of the project budget for potholing work.

The next update meeting will take place on December 15, 2022.

  
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**Tiffany Matte, Clerk of the Board**  
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**Attest: Gerald Garcia, Secretary**

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