

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, JANUARY 21, 2021
10:00 AM

Schoenberg/Kelling 5/0/0
Minutes Approved on January 28, 2021

Conference Call Attendees:

- **Frazier Park Public Utility District** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Self-Help Enterprises** - Dave Warner, and Oscar Cisneros.
- **Dee Jaspar & Associates** - Dee Jaspar.
- **State Water Resources Control Board:**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Ryan Icenhower

1. Review Minutes of 12/17/2020.

The minutes from the last meeting were provided to the attendees in the information packet and reviewed by the ad hoc committee.

2. FP/LOW Consolidation Planning Project.

a. License Agreements for the Test Well Sites. All of the license agreements are signed and complete.

b. Test Well Work. The contract to drill the test wells was awarded to Johnson drilling and approved by the State.

The District sent a letter to Lawrence Sanchez requesting some adjustments to the Test Well/Design budget line items. Dee Jaspar had additional budget adjustments that were not able to be addressed in this request because of time constraints. They will be reviewed for future adjustment requests. Lawrence briefly reviewed the budget request and verbally approved of the changes.

The environmental work for the test wells is complete and the NOEs have been filed.

The labor compliance proposal was \$40 over budget, so a request for that line item was included in the budget adjustment letter.

c. Planning Project Funding Status.

1. SHE Test Well Technical Assistance Preconstruction:

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	Costs	Balance
Engineering:	\$5,106.19	\$0
GeoPhys Surveys:		\$0
Title Reports:	\$2,099.00	\$0
Legal:		\$0
Environmental:	\$2,109.40	\$0

A new invoice from Dee Jaspar & Associates (DJA) was sent for December charges of \$198 which will be paid out of SHE TA Funds.

2. Additional Test Well Technical Assistance Requested From SHE TA Funds.

	Original Request	Adjustment
Engineering:	\$16,600	\$11,200
Test Well Surveying & Mapping:	\$6,500	\$6,500
<u>Legal Services:</u>	<u>\$7,000</u>	<u>\$7,000</u>
Total SHE TA Money Requested	\$30,100	\$24,700

The Project Work Plan is still being reviewed by the State. There were cost adjustments made. Dave Warner sent an email to the State identifying the Frazier Park Work Plan as high priority. Lawrence requested that Dave forward him a copy of that email so that he can respond, and offer to answer any questions. He hoped this would help speed up the process.

3. Interim Funding of Legal & Other Costs While Waiting for SHE Work Plan Approval.

Young Wooldridge balance through October, after SHE TA paid = \$4,449.71
 Dee Jaspar & Associates October balance after SHE & FPPUD TA paid = \$47.16

4. Budgeted State Planning Test Well License Funds of \$30,000 to Cover:

	Original Budget	Adjustment
Test Well License Costs:	\$15,000	\$10,000 (Only 2 test wells)
SEA Test Well Site Access:	\$1,000	\$1,000 (Claim #6)
Test Well Site Appraisals:	\$11,700	\$11,700
<u>Test Well Title Reports:</u>	<u>\$1,500</u>	<u>\$0 (Paid with SHE TA)</u>
Total:	\$29,200	\$22,700

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d. Planning Project Budget Details. There is \$1,337.50 remaining in the test well engineering design budget.

e. Claims. Claim #6 was approved by the District on January 14, 2021, in the amount of \$10,712.82. It was sent to the State on January 20, 2021.

f. Lake of the Woods MWC State SRF Waterline Replacement Application. This application is under review by Lawrence Sanchez. He requested a letter of support from the FPPUD, as well as information on waterline replacement as a condition of annexation. Tiffany Matte will send the ad hoc committee any information she found on annexation requirements. General Manager (GM) Jonnie Allison will be going out to Lake of the Woods to look at the condition of the work that has been done. Approval of the letter will be added to the agenda for the meeting on January 28th.

3. Frazier Park Pipeline Replacement Project.

- a. Waterline Mapping.
- b. District Waterline Leaks and Break Records.
- c. Existing But Not Connected Waterlines Found.

There was no update.

4. Water Meter & Well Replacement Project.

- a. Well 5 Replacement was added to the Meter Project.
- b. The following items were requested by Lawrence Sanchez:
 - Combined Environmental Package for Wells & Meters.
 - A name change to reflect the new name for the combined project.
 - Combine the separate NOEs into 1 NOE to comply with CEQA law.

On January 14th the Frazier Park Board approved Tom Dodson and the State's recommendation for how to file the Notice of Exemption (NOE). Dave Warner provided the updated document that will be placed on the agenda for next Thursday's meeting.

c. The County of Tulare contacted Dee Jaspar to inform him there was still money available that he could request if he needed more funds. Dee requested a funding increase from IRWMP of \$20,000 to cover the costs of the PER and Design changes.

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d. Lawrence Sanchez is reviewing the project application and requested additional information. He needed the number of users, as well as the number of commercial and residential meters. He also requested additional information on how the District arrived on the total project cost requested.

Lawrence explained that the State will cover the cost of the residential meters, while the District will need to pay for the commercial meters. The State wants these totals clearly spelled out in the funding agreement. Dee Jaspar and GM Allison will provide him the information needed.

5. Well 5 Replacement Project. (Now part of the meter replacement FAAST application.)

Discussed under Item #4.

6. Connection Fee and Rate Review Evaluation.

The District requested an extension from RCAC to complete the Rate Study. The ad hoc committee spoke with the auditors last week and was able to get clarification on the changes they wanted to make to the Book Asset Detail. David from RCAC requested the list be sent as soon as possible, even though the changes aren't complete. The ad hoc committee hoped to send it on Monday. David expressed interest in putting together the numbers for the pipes and tanks that need replacement, although the ad hoc feels the District would not be able to raise rates to the extent needed to pay for those replacements.

The next update meeting will take place on February 18, 2021.



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

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