

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, MARCH 21, 2024
10:00 AM

1. **Call to Order: 10:03am.**

2. **Roll Call of Directors and Attendees:**

- **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Tiffany Matte, Brahma Neyman, and Lisa Schoenberg.
- **Lake of the Woods MWC (LOW)** - Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance (DFA)** - Lawrence Sanchez.
 - **Division of Drinking Water (DDW)** - Ryan Icenhower.

3. **Public Comments** - None.

4. **Review Minutes of 02/15/2024 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on February 22, 2024.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

The District is working on acquiring the Well #8 and #9 site properties.

ii. **Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

The District is working with Lawrence Sanchez to secure funding to drill Well #8.

iii. **Sphere of Influence Mapping (Submitted).**

There was no update on this item.

iv. **LAFCo and MSR Work.**

Dee Jaspar sent out the final draft of the MSR to LOW and the FPPUD.

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The ad hoc committee will do one final review before it is approved by the full Board.

v. Planning Timeline (Extension).

The State sent the contract amendment extending the project until December 2024. The document was signed by the Board President and will be fully executed when it is signed by the State.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The Work Plan was submitted to DFA for review and is still awaiting approval.

c. Project Budget

i. Review of Planning Budget.

ii. Budget Adjustment.

The budget adjustment request has been sent to Lawrence Sanchez. Lawrence sent an email to Dee, asking what amount of work could be done before funding ran out should DFA not increase the planning budget. Any work not funded as part of the planning project would be completed under the construction funding. DJA has been working on the answer and will send it to Lawrence when he can.

d. Claims.

i. Review Invoices for Claim #40.

There were two invoices from DJA, one from Young Wooldridge, and charges for Director fees and staff recovery. The total claim came to \$6,128.20.

f. Lake of the Woods Grants and Projects.

3.5-million-dollar grant - Line Replacement & Permanent Generators:

Pressure testing is happening right now, bringing sections of the sub-division online over the next few weeks. There have been weather delays, but they will not keep the project from finishing on time.

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Most of the remaining permanent pavement patch will be done based on weather conditions.

The generator project:

We will not hear anything until the end of 2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

P&P hopes to have a draft report and preliminary plans any day now.

LOW is still working with the Forestry department to get them what they need.

Well #4:

Well #4 is still offline, they are collecting data on the high iron and manganese.

Blending station:

Nitrates are between 4.2 and 6.5 for the month of February. The 6.5 sample was the middle sample of the four samples they took. The three other samples came back at 4.2 to 4.4. With the weather, they expect the nitrate levels to rise. April of last year is when they reached a high point.

Wells have dropped 1.5 to 4 feet from January, but are up overall 15.5 to 28.5 ft, depending on the well, from this time last year.

The Blending station includes wells 1,2 & 7.

Lawrence Sanchez will be doing a walkthrough today.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

The potholing and mapping is complete.

ii. Engineering and Design.

The preliminary design has been completed to 95% and was included in the project grant application.

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iii. Engineering Contract.

The amended contract has been approved by the Board, pending one final question for the attorney.

iv. Project Application.

Carlos Bravo has uploaded almost everything for the application, he is still waiting for the District to approve a three year budget.

v. Review Invoices.

There was one new invoice from DJA for this project. Invoice #24-00243 in the amount of \$4,934.00.

7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

Curtis Skaggs reported that they held the kickoff meeting with the contractor, Ferguson Waterworks, and Neptune yesterday. The $\frac{3}{4}$ " meters will be delivered within the next two weeks. Brough Construction wants to begin installing the 1" and 2" meters, after which Neptune will install the antennas and gateways. Once that is complete, the AMI system will be put online and will begin reading the new meters. Ferguson can then set up the software for the FPPUD and incorporate billing for the smart meters.

b. Project Budget (Well Funding).

The State is working on a project amendment, which may take six to nine months. They will not be able to approve moving forward with the well abandonment until that amendment is executed.

c. Claims.

i. Review Invoices for Claim #25.

Oscar Cisneros provided a draft of Claim #25. There was one invoice from DJA in the amount of \$339.00.

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d. SHE Revolving Loan Requests.

The revolving loan contract has been extended by six months. The District has taken out a loan for about \$32,000.00 to cover the cost of the 1" and 2" meters.

8. Adjournment.

The meeting was adjourned at 10:30am.

The next update meeting will take place on April 19, 2024.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

Seal